IKAZE KURI!

CUNGA SCHOOLS PORTAL

IMICUNGIRE INOZE Y'ISHURI, HIFASHISHIJWE IKORANABUHANGA

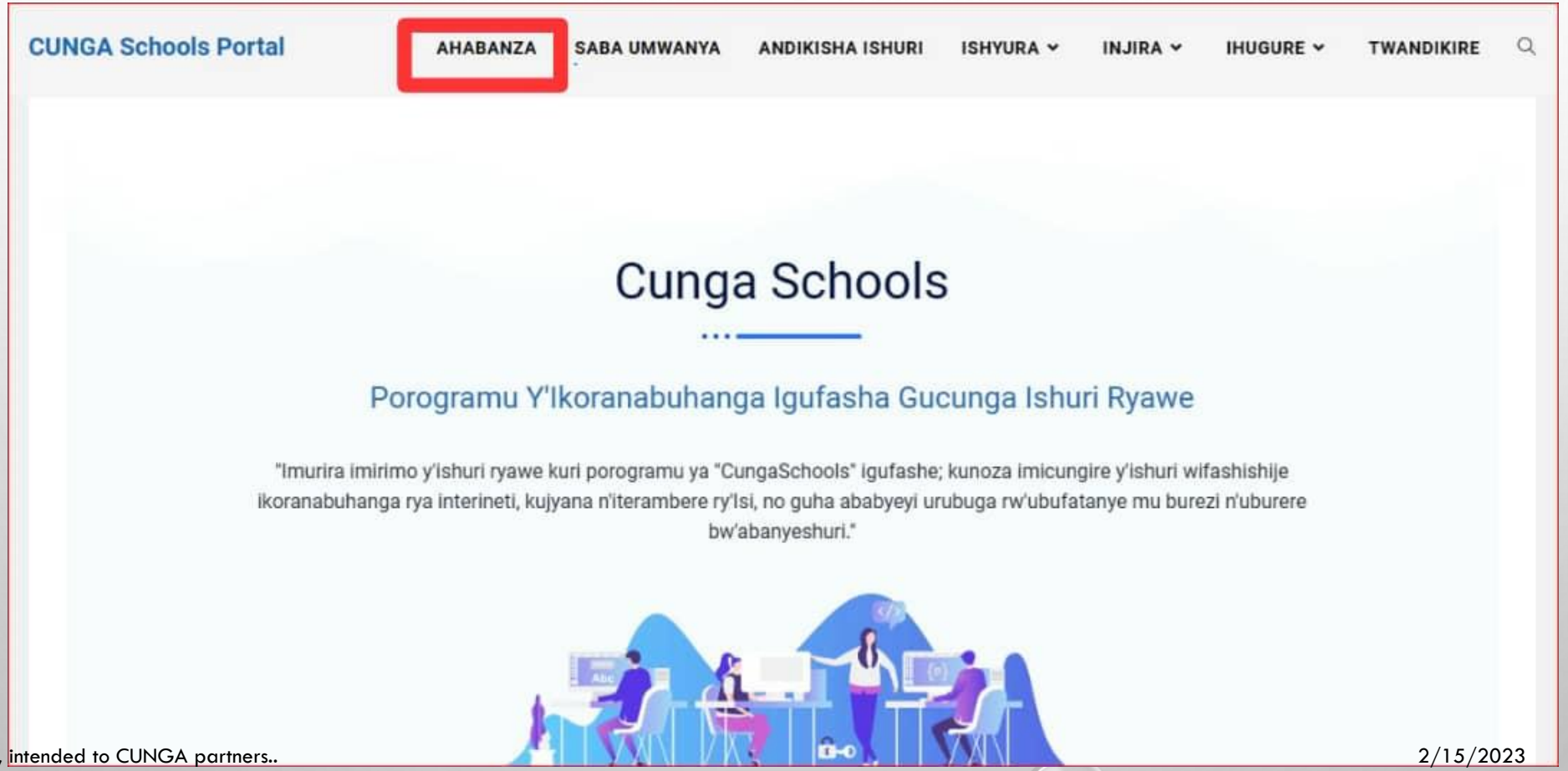
www.cungaschools.com

IBICE BIRINDWI (7) BIGIZE SITE BIGARAGARIRA UYISUYE, MBERE Y'UKO AGIRA AHO AKANDA

www.cungaschools.com

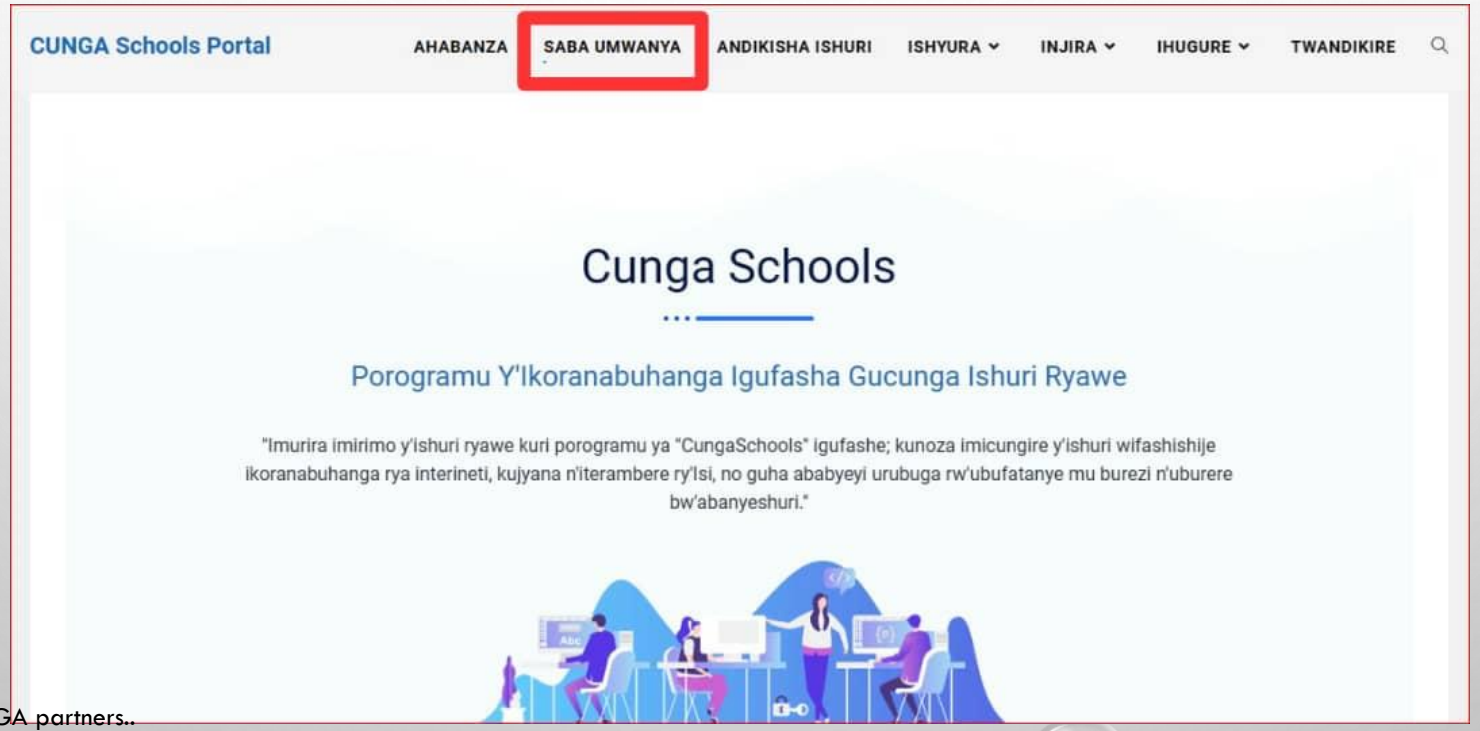
IGICE CYA 1: **AHABANZA**

Iki nigice usuye site abasha kubonera amakuru y'ingenzi agize urubuga kandi kikamuyobora ku gikorwa yifuza gukora.

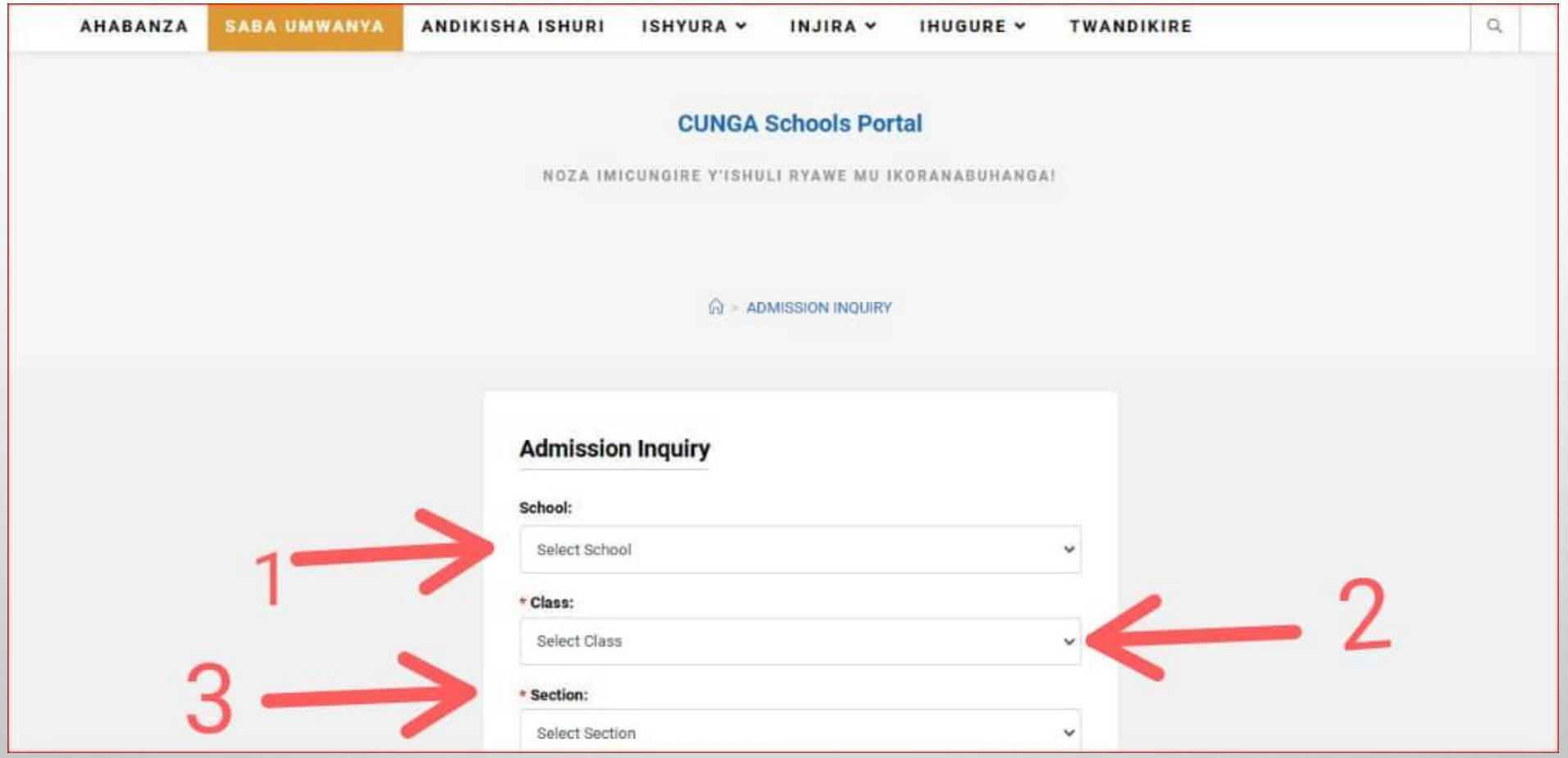


IGICE CYA 2: **SABA UMWANYA**

Iki nigice umubyeyi cyangwa umunyeshuri anyuramo kugirango abashe gusaba umwanya wo kwigiramo ku kigo icyari cyo cyose ahisemo, aho akanda agakurikiza amabwiriza.

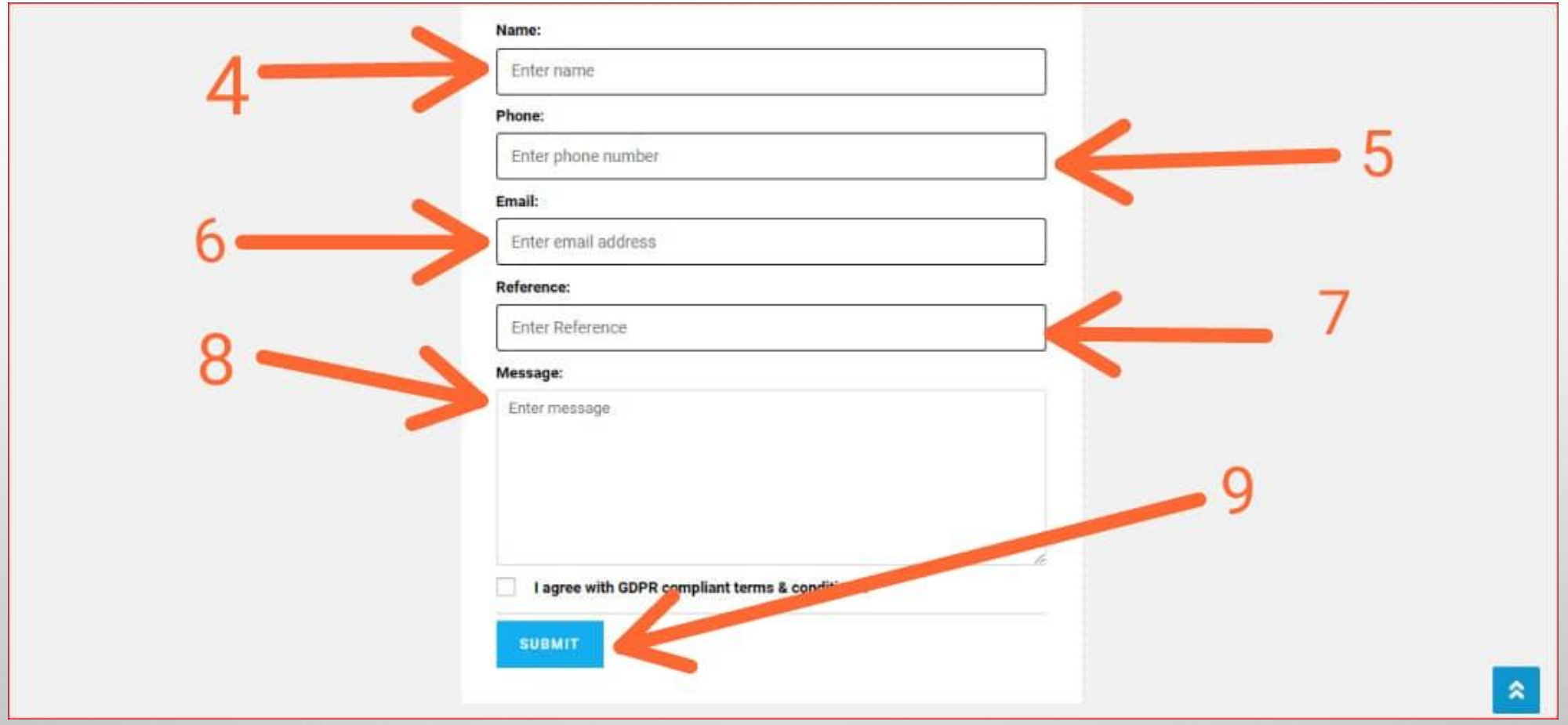


IGICE CYA 2: **SABA UMWANYA……BIRAKOMEZA…..**



- 1-Hitamo ikigo ushaka gusabamo umwanya
- 2-Hitamo umwaka ashaka kujyamo
- 3-Hitamo ishuri (A, B,C..)

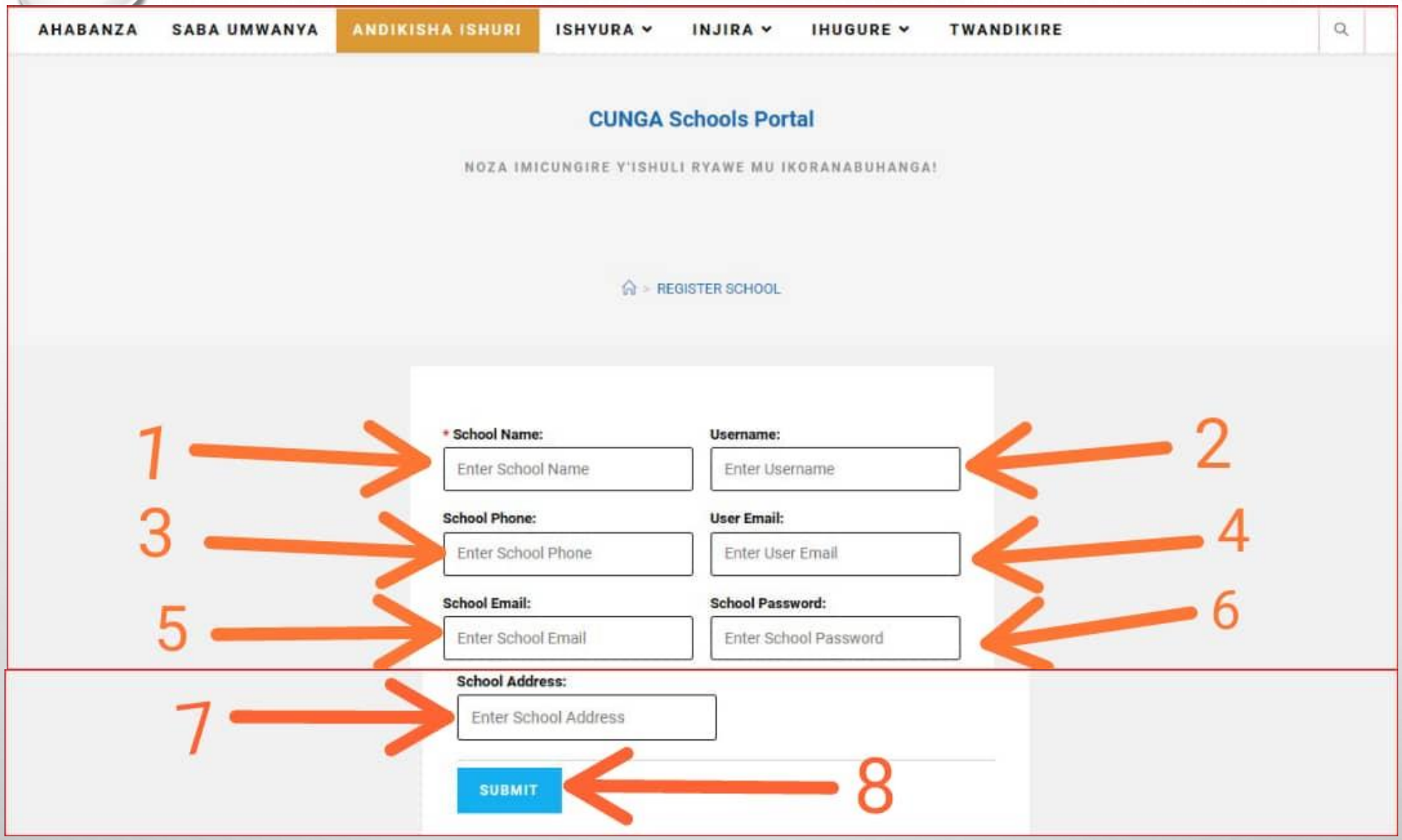
IGICE CYA 2: **SABA UMWANYA……BIRAKOMEZA…..**



- 4-Andika **izina ry'umunyeshuri**
- 5-Numero ya **telephone yawe**
- 6-Andika **email yawe**
- 7-Uzuza **Reference**
- 8-Ubutumwa **bw'ubusabe**
- 9-**Kanda** 'Submit, wohereze

IGICE CYA 3: **ANDIKISHA ISHURI**

Iki nigice umuyobozi w'ikigo cya'amashuri cyangwa se undi mukozi ubifite mu nshingano, ashobora kunyura kugirango asabe ko ishuri ahagarariye ryahabwa amahirwe yo gushyirwa muri "porogaramu ya CUNGA schools".



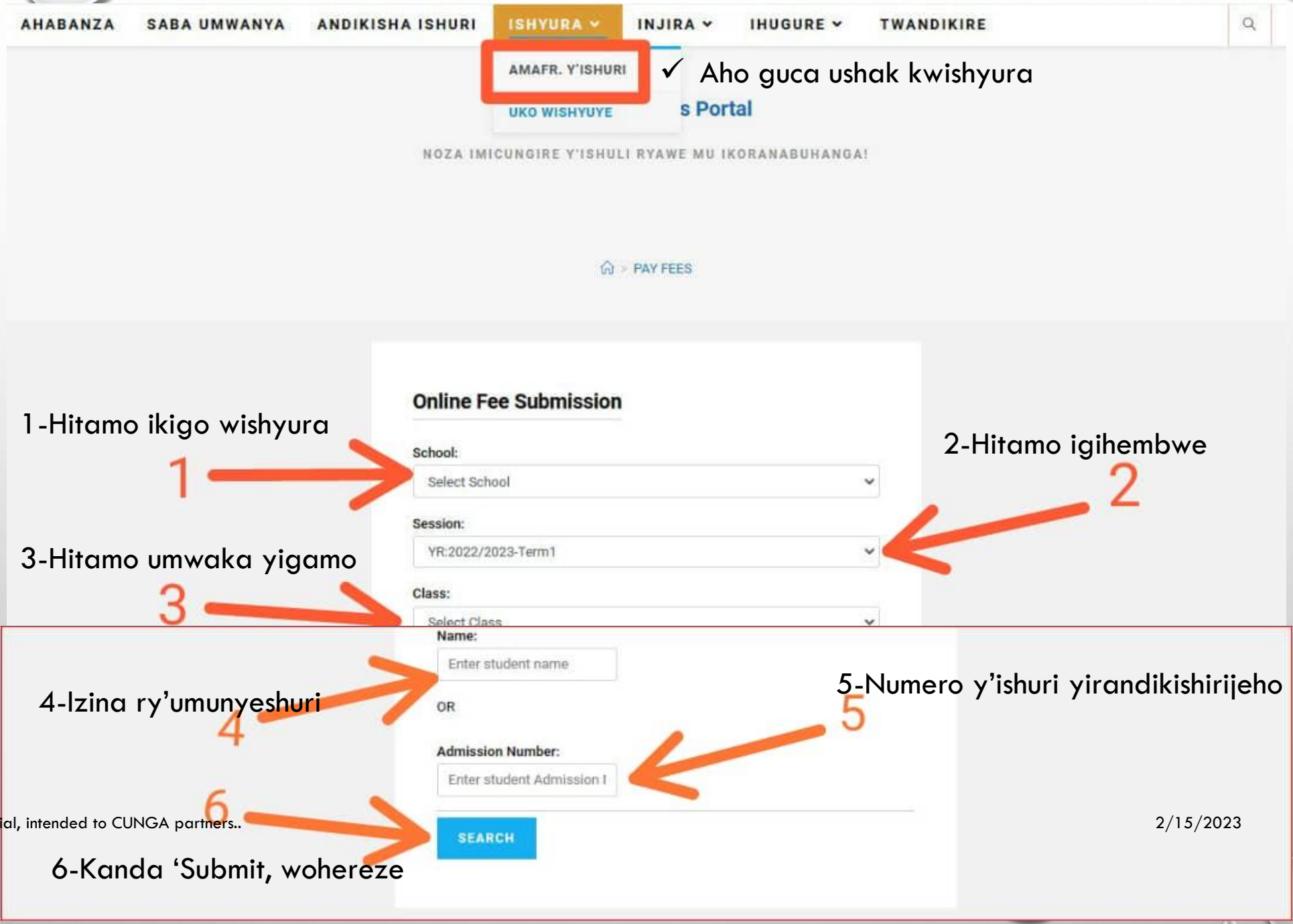
- 1-Andika **izina ry'ishuri**
- 2-**Izina ryo kwinjira** muri porogaramu (User)
- 3-**Telefone** y'ikigo
- 4-Email **y'uwandikisha ikigo** (User)
- 5-**Email** y'ikigo
- 6-Umubare/**Ijambo ry'ibanga**
- 7-**Aho ikigo kibarizwa** (Akarere/Umurenge..)
- 8-**Kanda** 'Submit, wohereze

IGICE CYA 4: **ISHYURA**

Aha, niryo rembo rikoreshwa n'umuntu ushaka kwishyura amafranga y'ishuri ndetse akaba yabasha no kureba amakuru yose ajyanye n'uburyo yagiye yishyurira umunyeshuri mu bihe bitandukanye byahise (historique cyangwa statement).

IGICE CYA 4: **ISHYURA……BIRAKOMEZA…..**

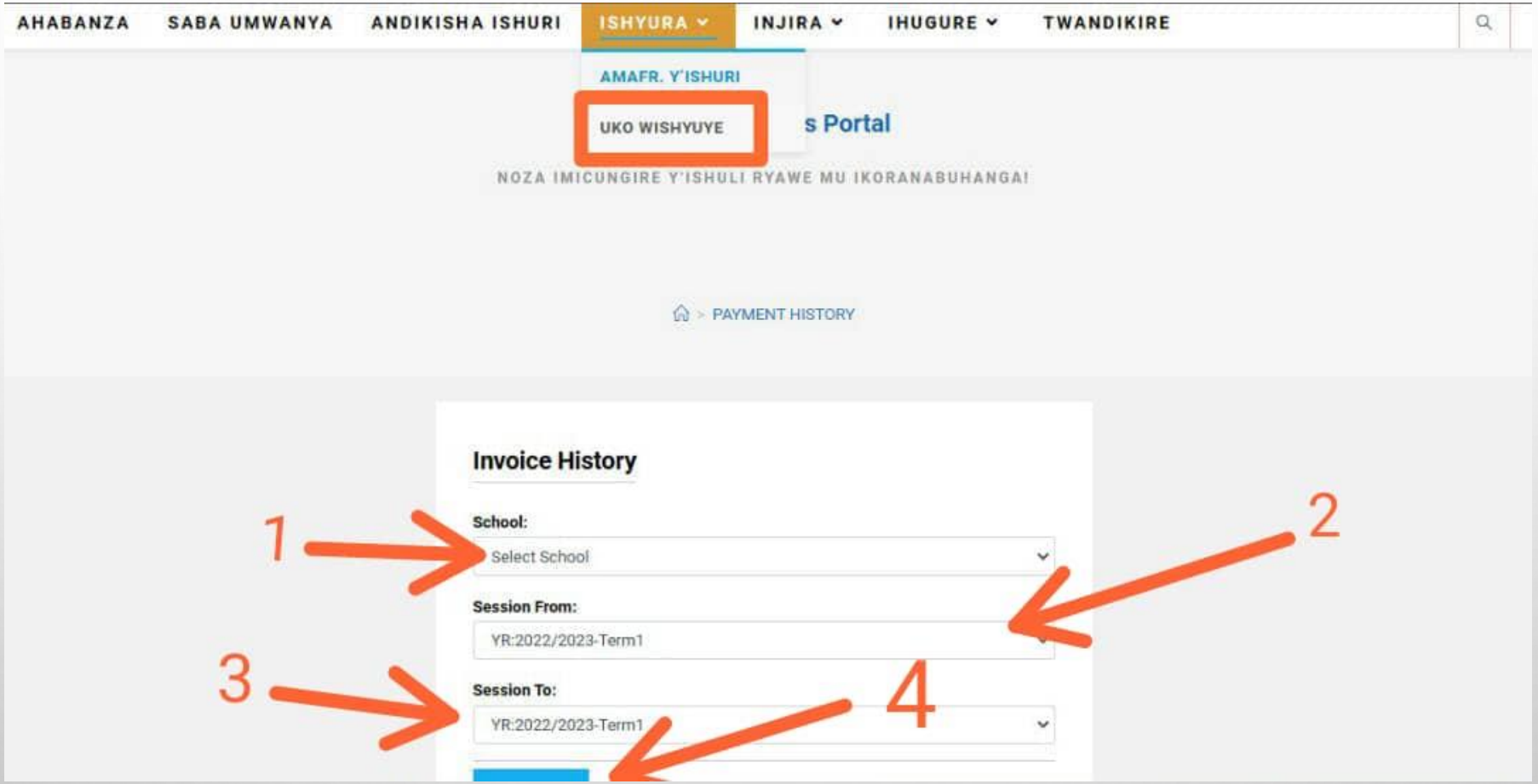
- ✓ Irembo ryo kwishyu


AHABANZA
SABA UMWANYA
ANDIKISHA ISHURI
ISHYURA
INJIRA
IHUGURE
TWANDIKIRE
AMAFR. Y'ISHURI
UKO WISHYUYE
✓ Aho guca ushak kwishyura
s Portal
NOZA IMICUNGIRE Y'ISHULI RYAWE MU IKORANABUHANGA!
PAY FEES
Online Fee Submission
School:
Select School
Session:
YR:2022/2023-Term1
Class:
Select Class
Name:
Enter student name
OR
Admission Number:
Enter student Admission I
SEARCH
1-Hitamo ikigo wishyura
2-Hitamo igihembwe
3-Hitamo umwaka yigamo
4-Izina ry'umunyeshuri
5-Numero y'ishuri yirandikishirijeho
6-Kanda 'Submit, wohereze

IGICE CYA 4: **ISHYURA……BIRAKOMEZA…..**

- ✓ Amakuru y'uko wagiye wishyura mu bihe binyuranye

IGICE CYA 4: **ISHYURA……Birakomeza…..**



- 1-Hitamo ikigo
- 2-Hitamo igihembwe (Uhereye)
- 3-Hitamo igihembwe (Kugeza)
- 4-Kanda ‘Submit, wohereze

IGICE CYA 5: **INJIRA**

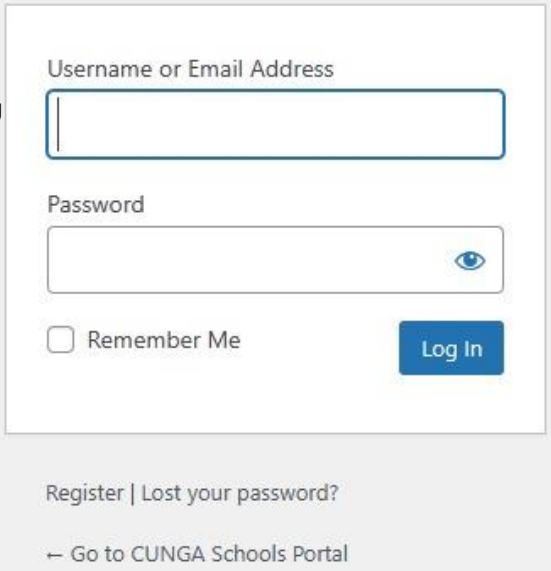
Iki nicyanzu **abakozi, ababyeyi cyangwa se abanyeshuri** binjiriramo kugirango babashe gukora no kuzuza ibyo bafite mu nshingano.

IGICE CYA 5: **INJIRA…...BIRAKOMEZA (AHO UMUKOZI YINJIRIRA)….. …..**

- ✓ Icyanzu **umukozi** w'ikigo yinjiriramo kugirango abashe gukora akazi ashinzwe

IGICE CYA 5: **INJIRA……BIRAKOMEZA (UKO UMUKOZI YINJIRA)…..**

1-Andikamo izina cyangwa email ukoresha winjira muri porogaramu

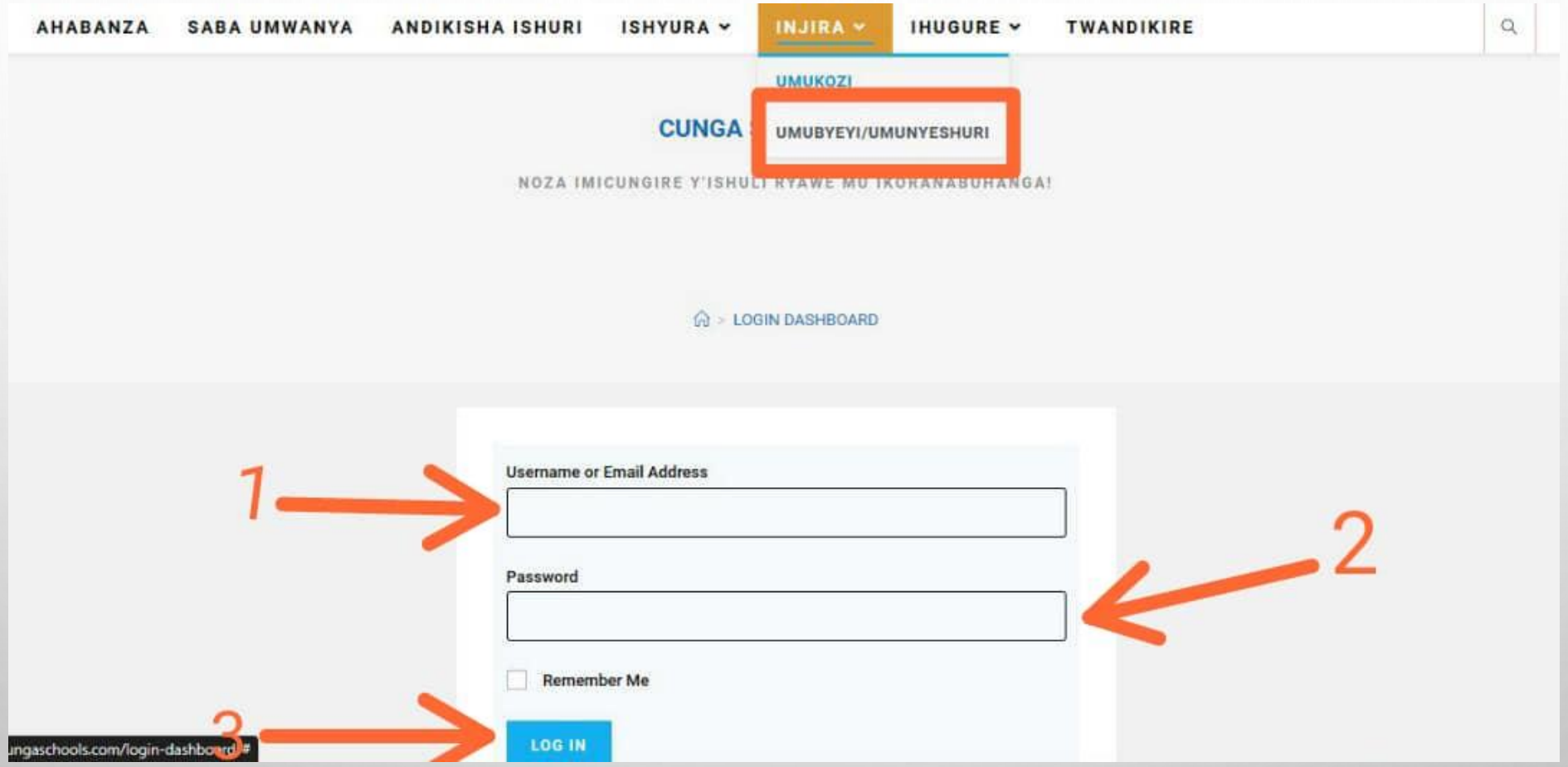


2-Shyiramo ijambo/umubare-banga, ukande kuri Login, winjire.

IGICE CYA 5: **INJIRA…….BIRAKOMEZA (AHO UMUBYEYI/UMUNYESHURI YINJIRIRA)…..**

- ✓ Icyanzu **umubyeyi cya umunyeshuri** binjiriramo aho basanza amakuru yose agenewe umunyeshuri

IGICE CYA 5: **INJIRA……BIRAKOMEZA (UKO UMUBYEYI/UMUNYESHURI YINJIRA)…..**



1-Andikamo izina cyangwa email ukoresha winjira muri porogaramu

2-Shyiramo ijambo/umubare-banga

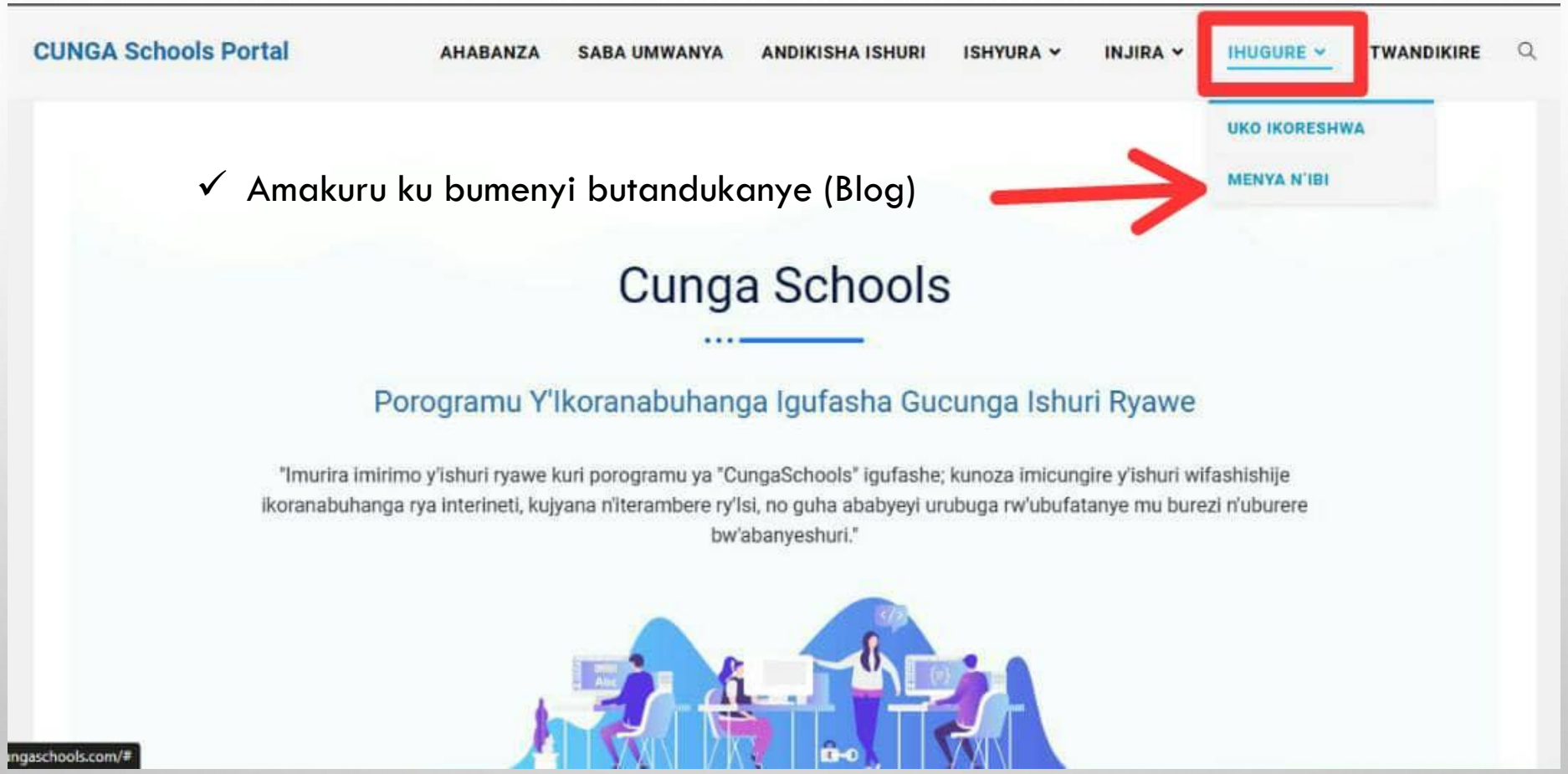
3- Kanda kuri Login, winjire.

IGICE CYA 6: **IHUGURE**

Iki gice ugisangamo inyandiko zisobanura mu nca make**, uko iyi porogaramu ikoreshwa** (User Guide) ndetse **n'amakuru ku bumenyi butandukanye** (Blog) ategurwa n'itsinda rya CUNGA Schools Portal.

- ✓ Aho usanga imfashanyigisho y'uburyo iyi porogaramu ikoreshwa (User Guide)

IGICE CYA 6: **IHUGURE……BIRAKOMEZA……**



✓ Amakuru ku bumenyi butandukanye (Blog)

IGICE CYA 7: **TWANDIKIRE**

Ahanyuzwa ibitekerezo, inyunganizi n'ibindi byose uwasuye site yakifuje kugeza ku itsinda rya CUNGA School.

MURAKOZE, KWIHUGURA!

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NEXT……!

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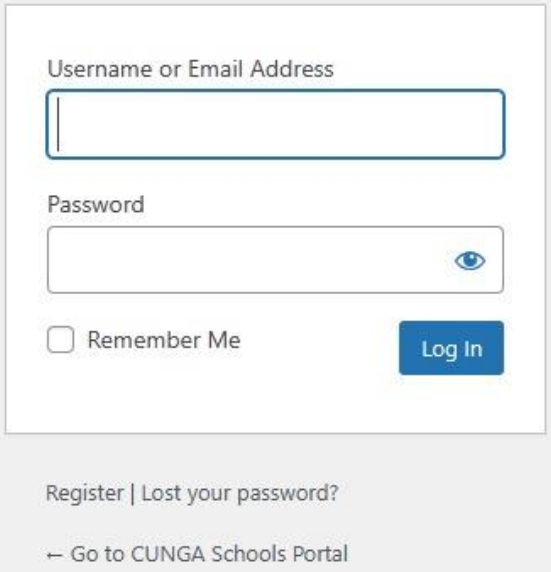
KWINJIRA MURI POROGARAMU (UMUKOZI USHINZWE POROGRAMU-ADMIN)

Iki nicyanzu **abakozi, ababyeyi cyangwa se abanyeshuri** binjiriramo kugirango babashe gukora no kuzuza ibyo bafite mu nshingano.

- ✓ Icyanzu **umukozi** w'ikigo yinjiriramo kugirango abashe gukora akazi ashinzwe

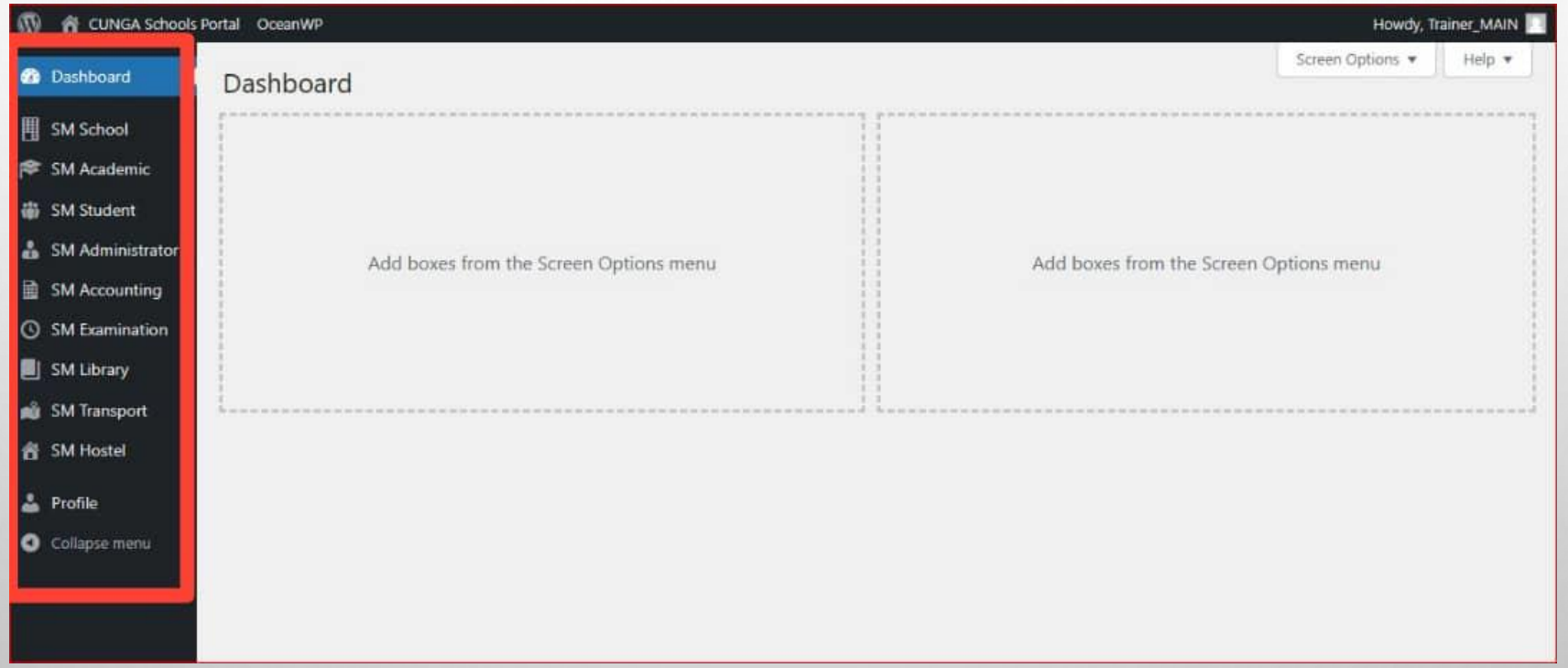
UKO UMUKOZI (ADMIN) YINJIRA

1-Andikamo izina cyangwa email ukoresha winjira muri porogaramu



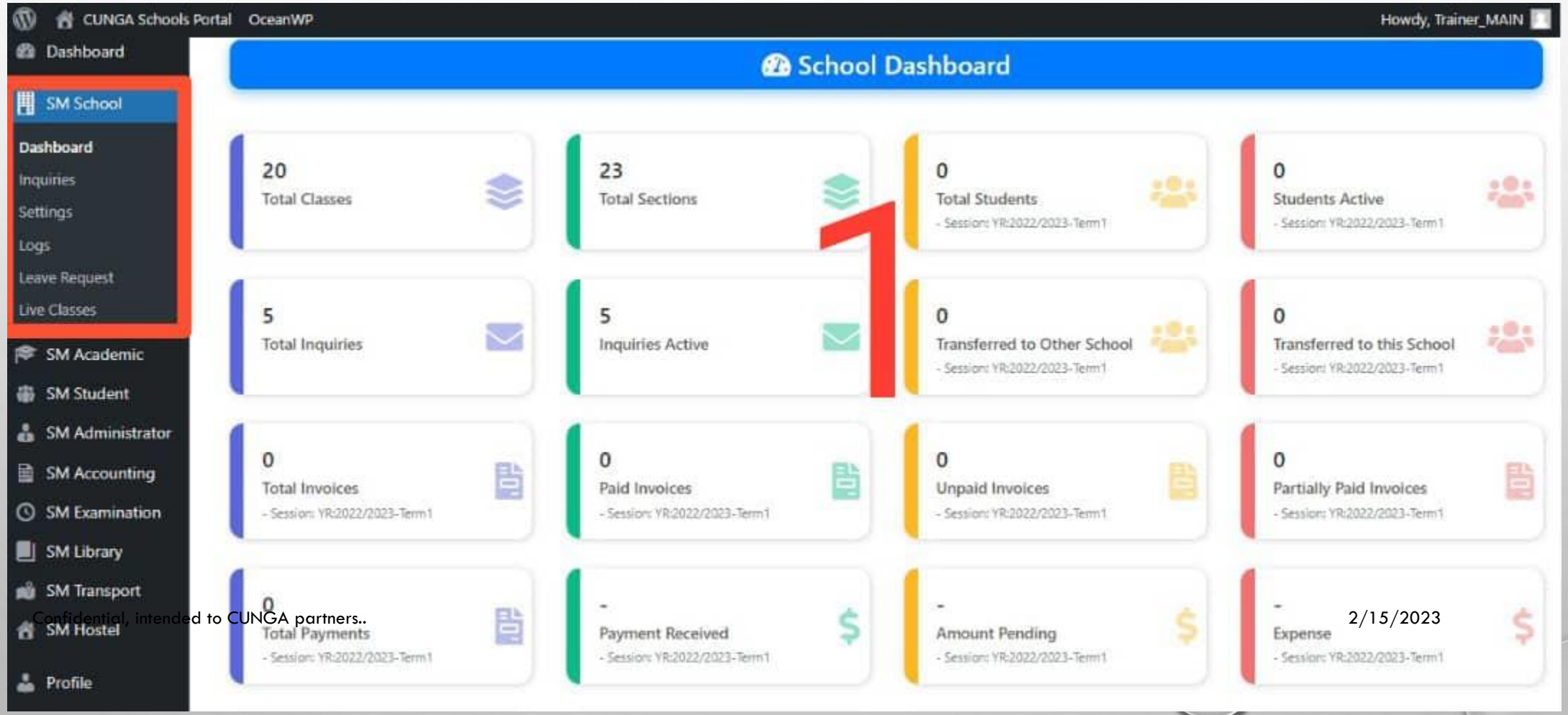
2-Shyiramo ijambo/umubare-banga, ukande kuri Login, winjire.

IBICE BIGIZE POROGARAMU YA ‘CUNGA School’, BIGARAGARIRA UMUKOZI IYO AMAZE KWINJIRA MURI CUNGA Schools_“BACK-END WP PANEL”



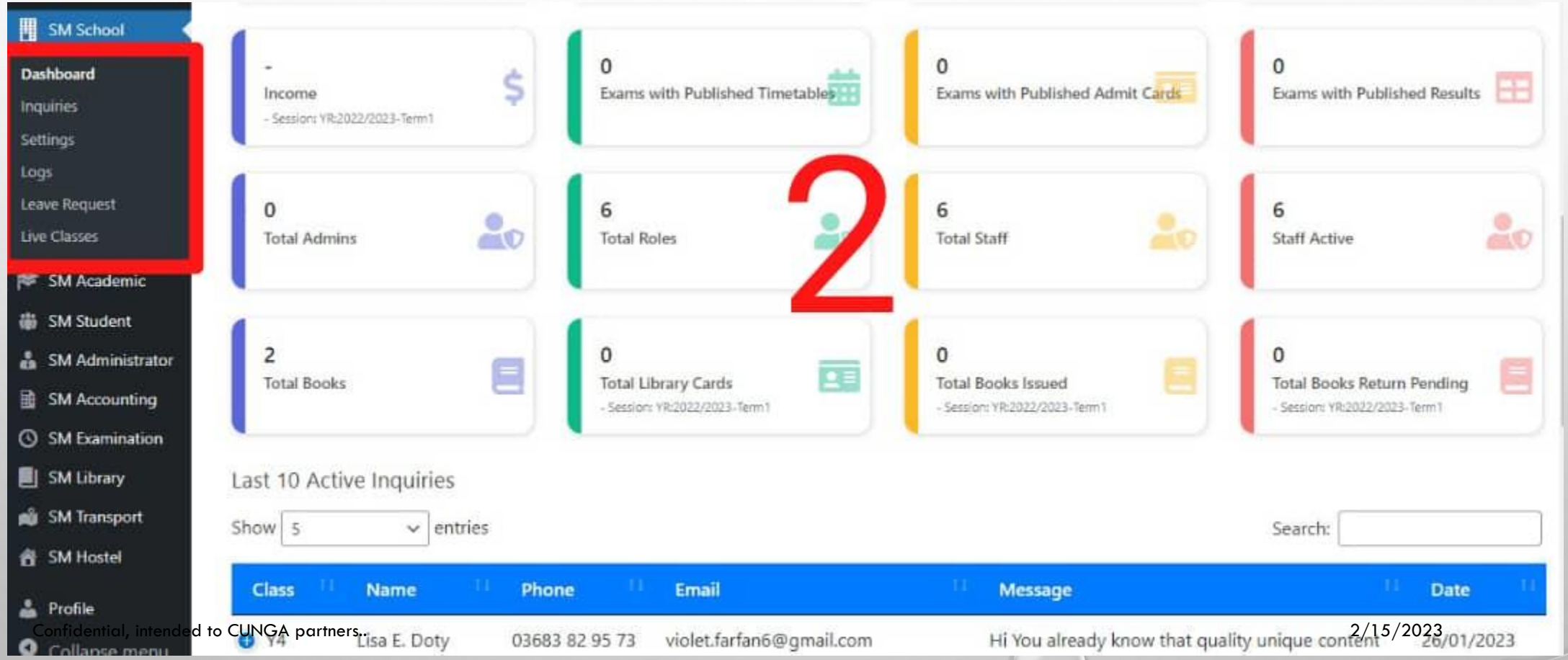
IGICE CYA 1: **DASHBOARD**

Iki nigice usangamo amakuru yose y'ikigo, ari ayashyizwemo vuba ndetse n'aya kera. Muri yo twavuga nka: amashuri n'ibyiciro byayo, abanyeshuri ikigo gifite ubu, abo cyohereje ku bindi bigo, abavuye ku bindi bigo, ubwishyu bwabo, ubusabe bw'abashaka imyanya, abakozi bose b'ikigo, ayerekeranye n'ibizamini, ibitabo n'ibindi..



IGICE CYA 1: **DASHBOARD……Birakomeza…….**

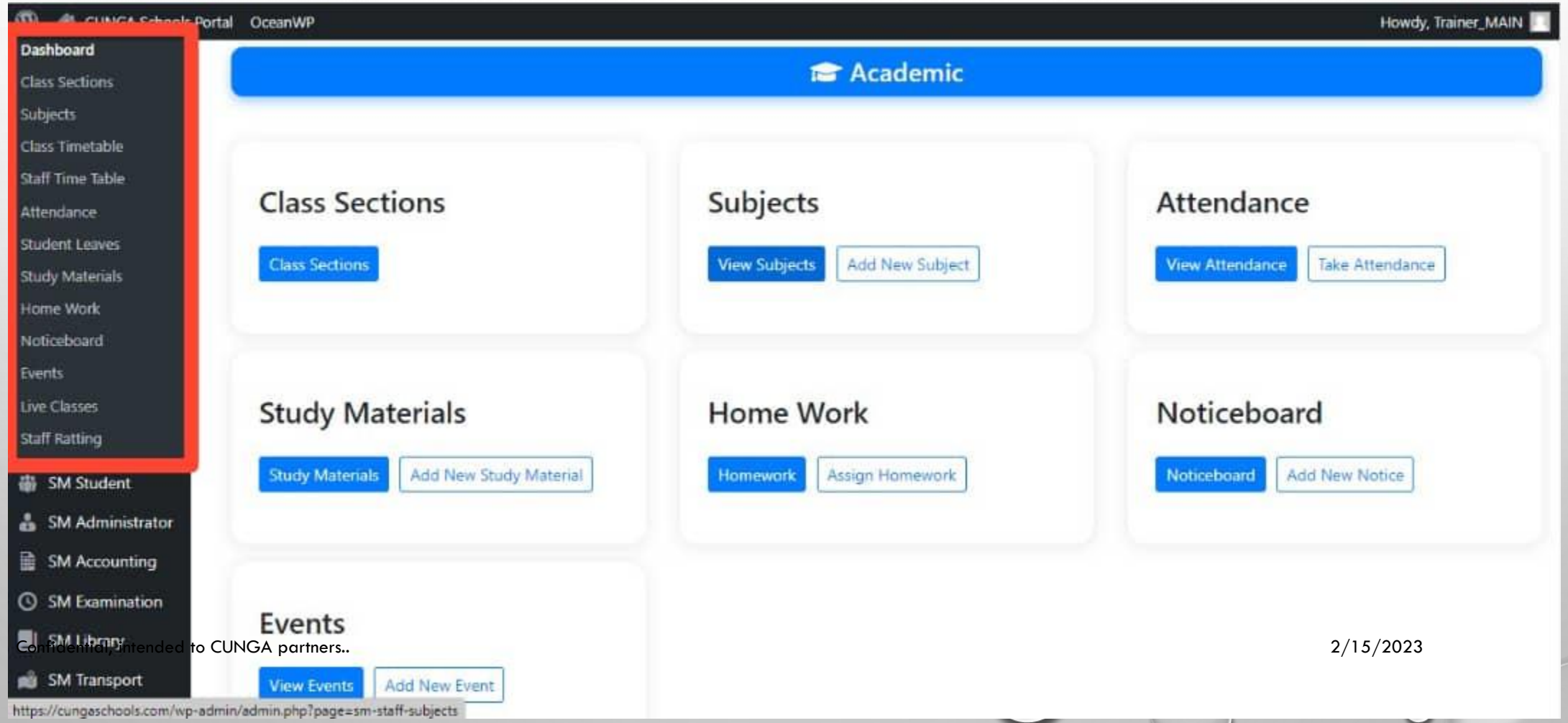
…ubwishyu bwabo, ubusabe bw'abashaka imyanya, abakozi bose b'ikigo n'ibyo bashinzwe, ayerekeranye ibizamini, ibitabo, amanita y'ibizamini n'ibindi..



Confidential, intended to CUNGA partners..

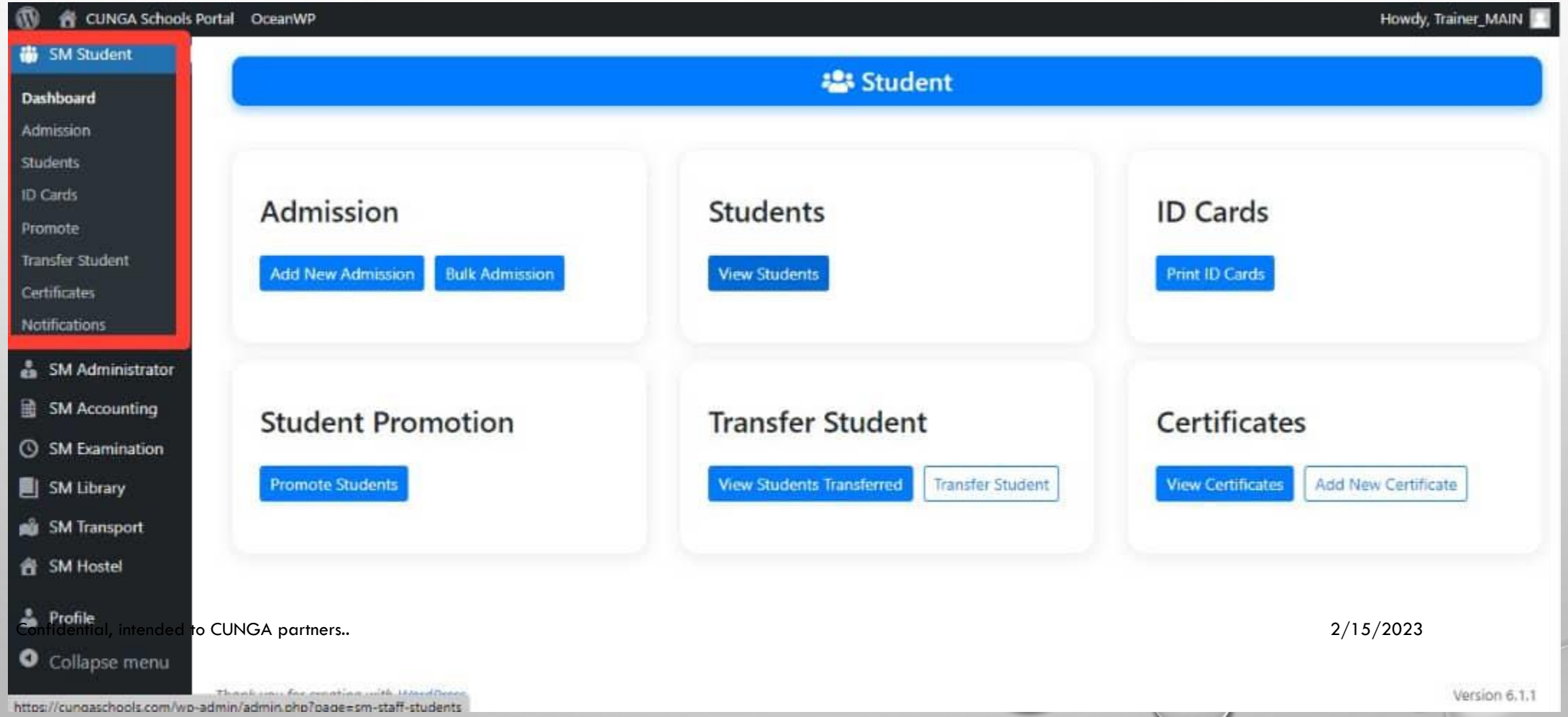
IGICE CYA 2: **AMASOMO N'IMYIGIRE**

Aha usangamo ibyerekeye ibyiciro by'amashuri, amasomo, ubwitabire bw'abanyeshuri, imfashanyigisho, imikoro, amatangazo agenewe abanyeshuri cyangwa ababyeyi n'ibikorwa biteganijwe.



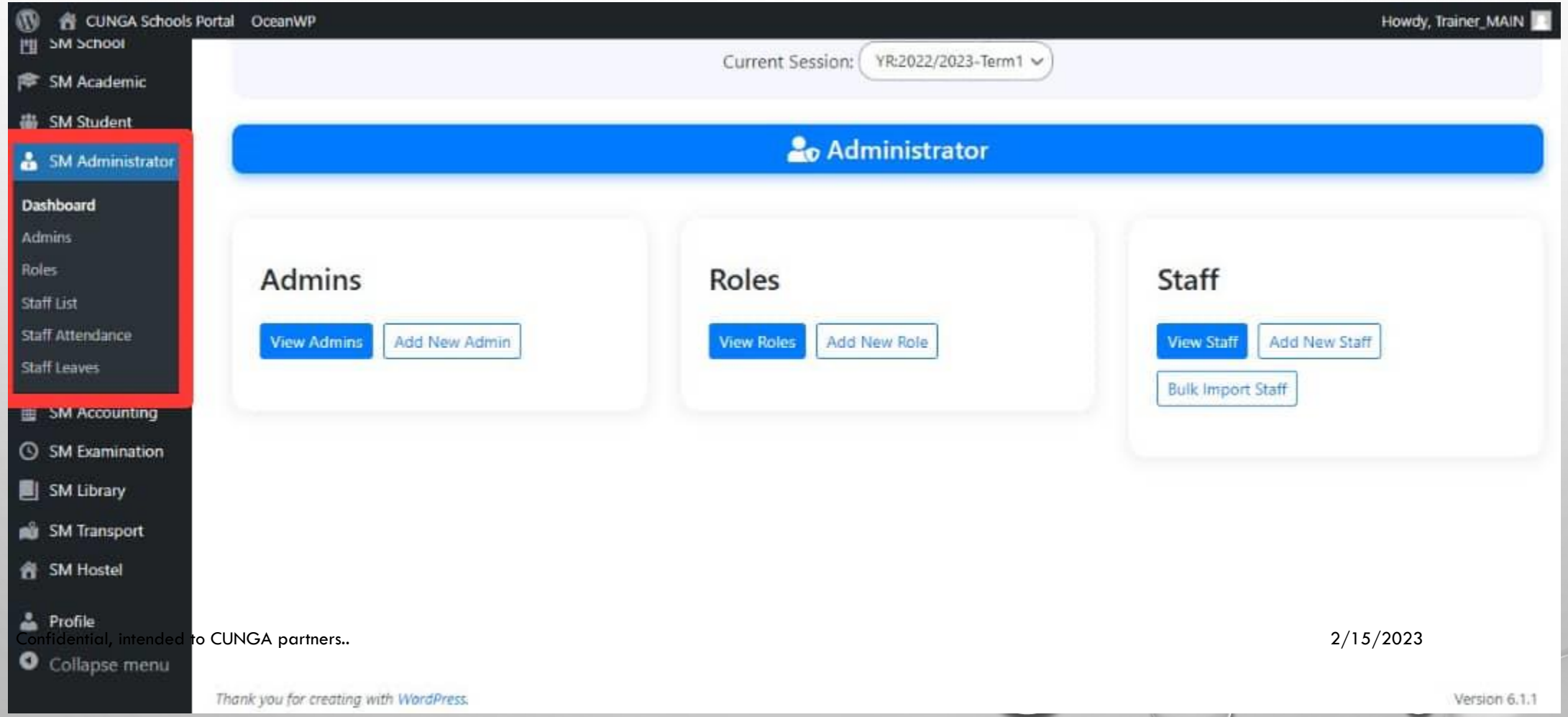
IGICE CYA 3: **ABANYESHURI**

Aha niho umukozi ubishinzwe anyura yandika abanyeshuri bemerewe imyanya, aho asanga amakuru y'abanyeshuri bose, amakarita abaranga, uko bimurwa mu myaka, amakuru ajyanye n'abanyeshuri boherejwe ku bindi bigo n'abakiriwe bavuye ku bindi bigo ndetse n'impamyabumenyi zabo ku bazikoreye.



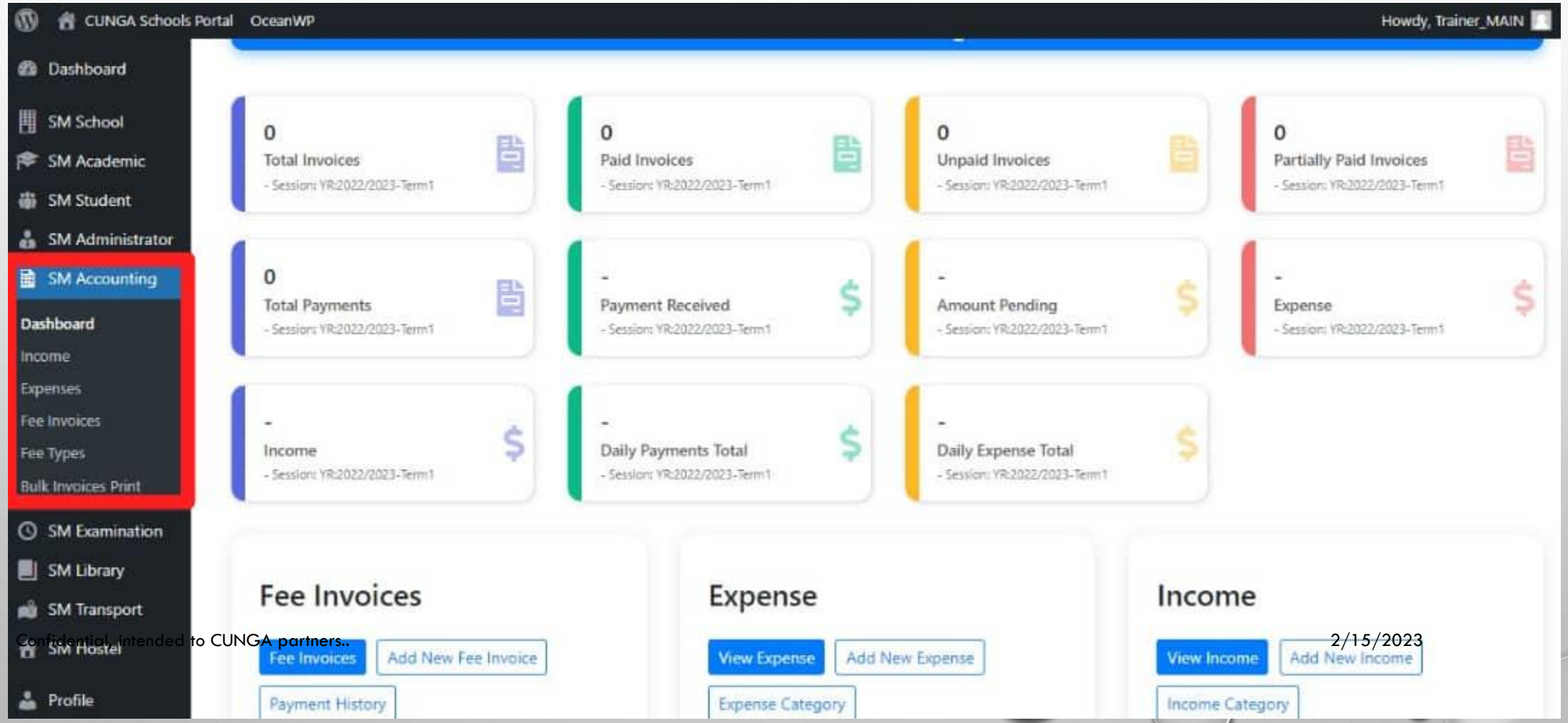
IGICE CYA 4: **UBUYOBOZI N'ABAKOZI**

Aha niho hagenewe gushyirwa amakuru y'abakozi bose b'ikigo (harimo n'ushinzwe ibikorwa by'ikoranabuhanga ry'iyi porogaramu) hamwe n'inshingano za buri mukozi.



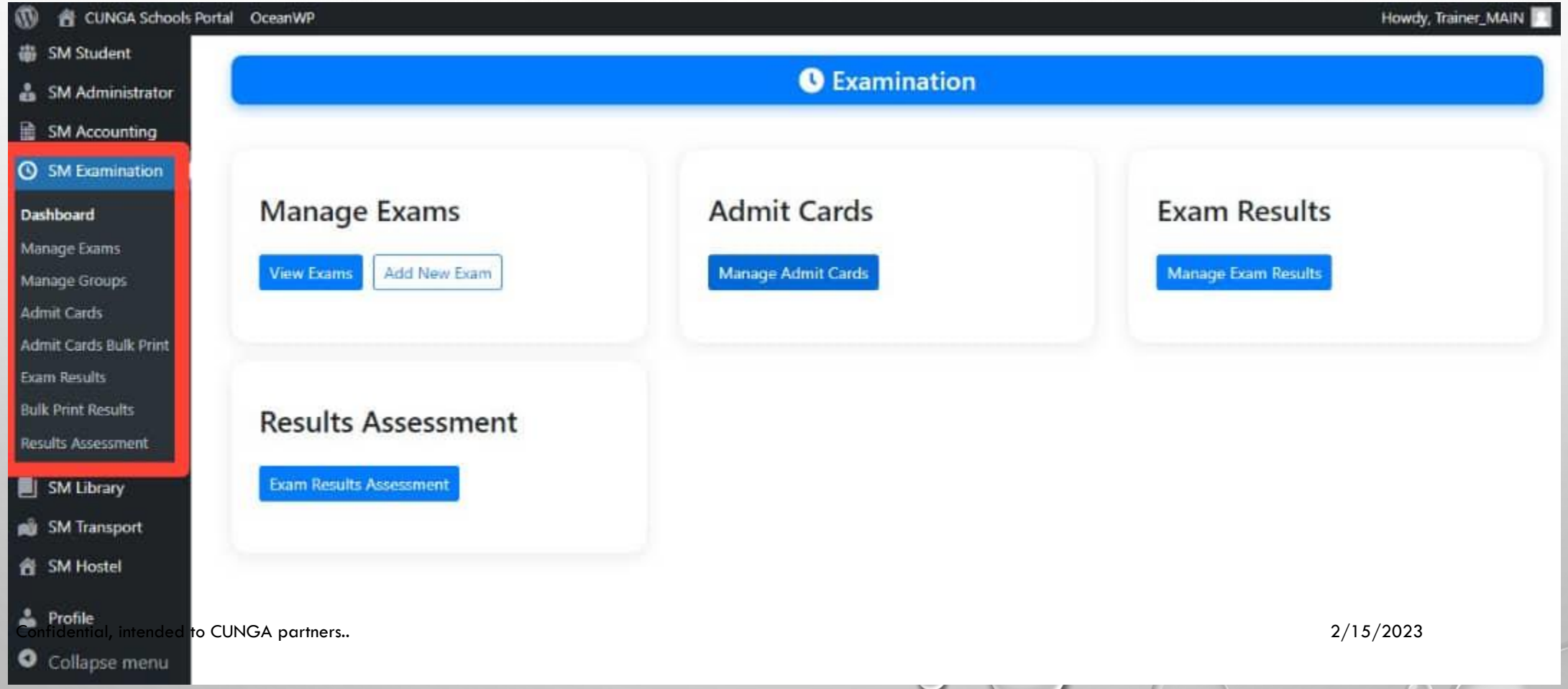
IGICE CYA 5: **ICUNGAMUTUNGO**

Iki gice nicyagenewe icungamutungo ryose ry'ikigo aho usanga ubwishyu, inyemezabwishyu, uko amafranga yinjiye n'ayasohotse, icyo yakoze, ibirarane n'andi makuru yose y'ingenzi yerekeranye n'icungamutungo.



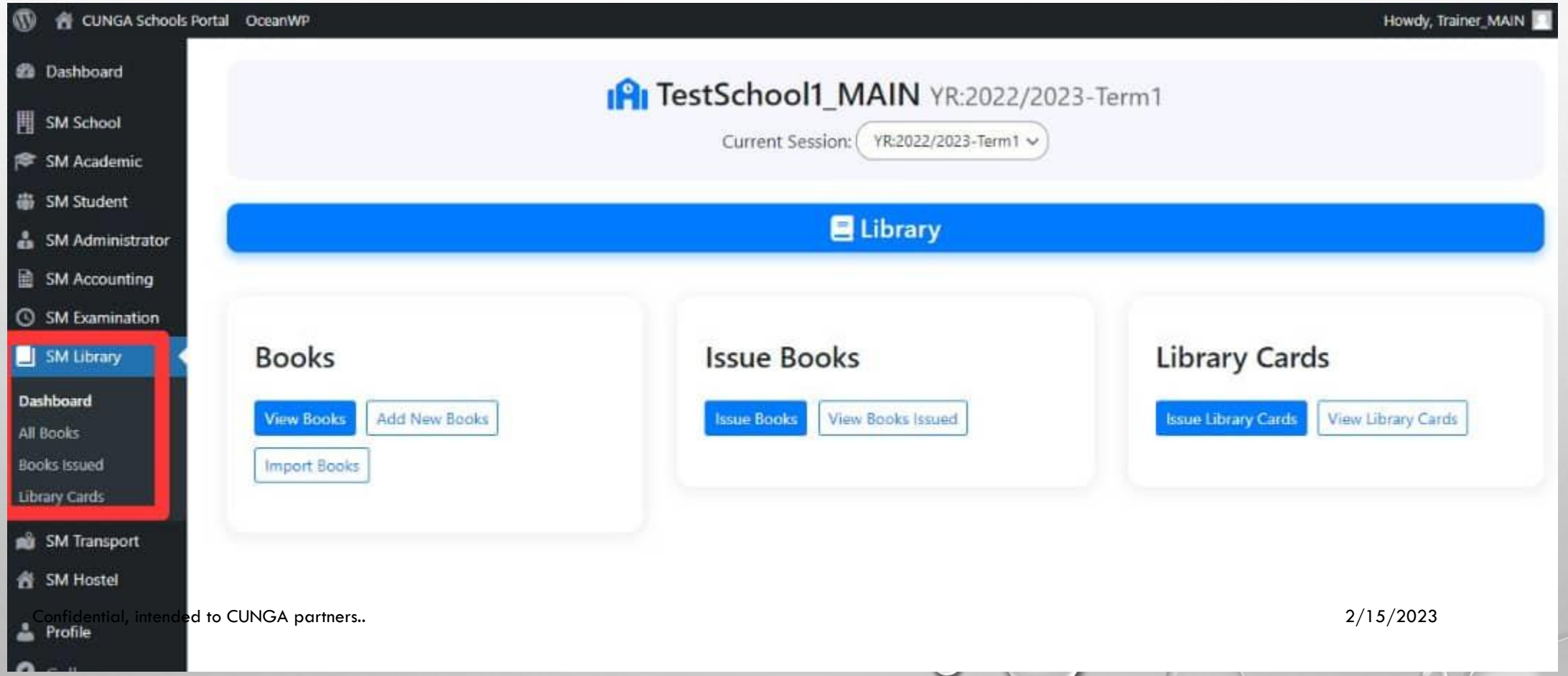
IGICE CYA 6: **ISUZUMABUMENYI**

Amakuru ajyanye n'ibizamini byateguye, uko byakozwe, ikosora n'amasesengura y'ibizamini n'amanota, itangwa ry'amakarita y'abanyeshuri bemerewe gukora ibizamini, ndetse no gusohora za raporo zihabwa abo bigenewe.



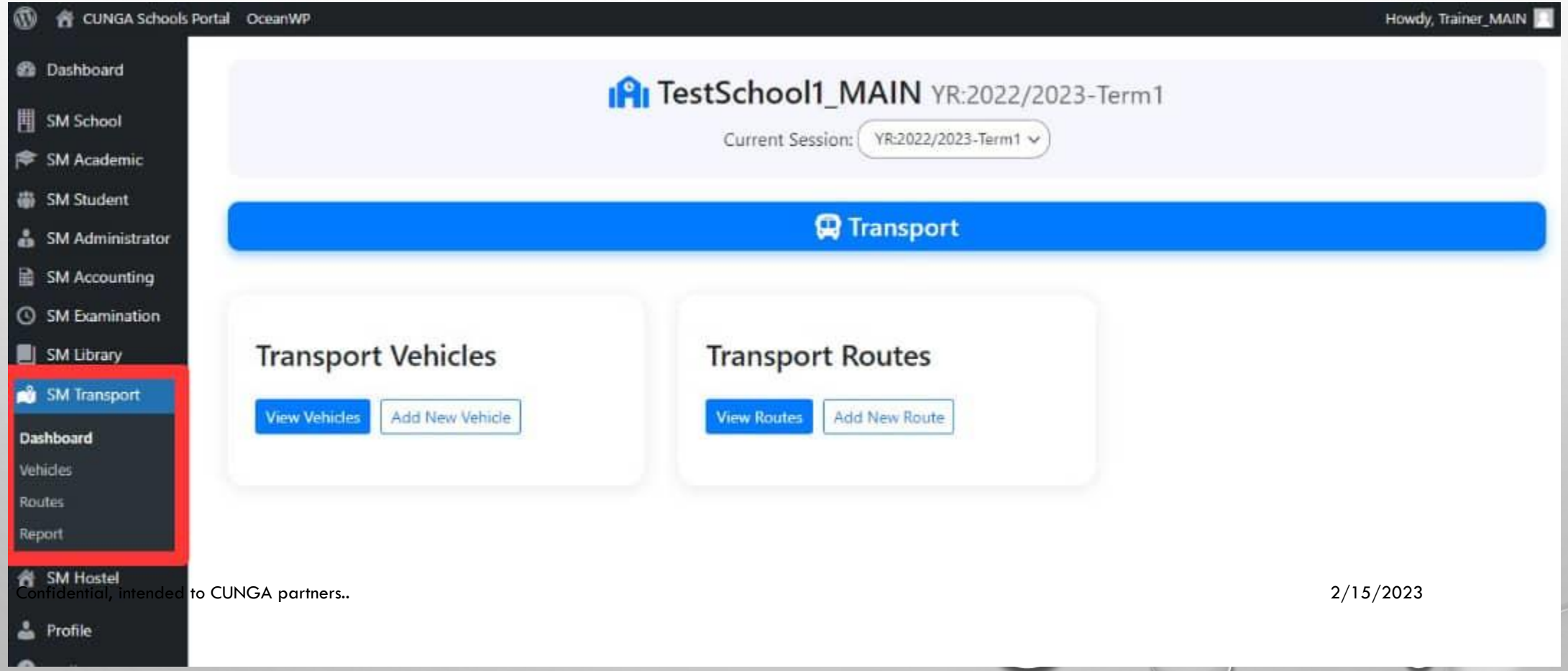
IGICE CYA 7: **ISOMERO**

Amakuru ajyanye n'ibitabo byose ikigo gifite mu bubiko, amakuru y'uko byagiye bitangwa ku banyeshuri bihe bitandukanye, amakarita agenewe abanyeshuri n'ikoreshwa ryayo mu gihe bagannye isomero.



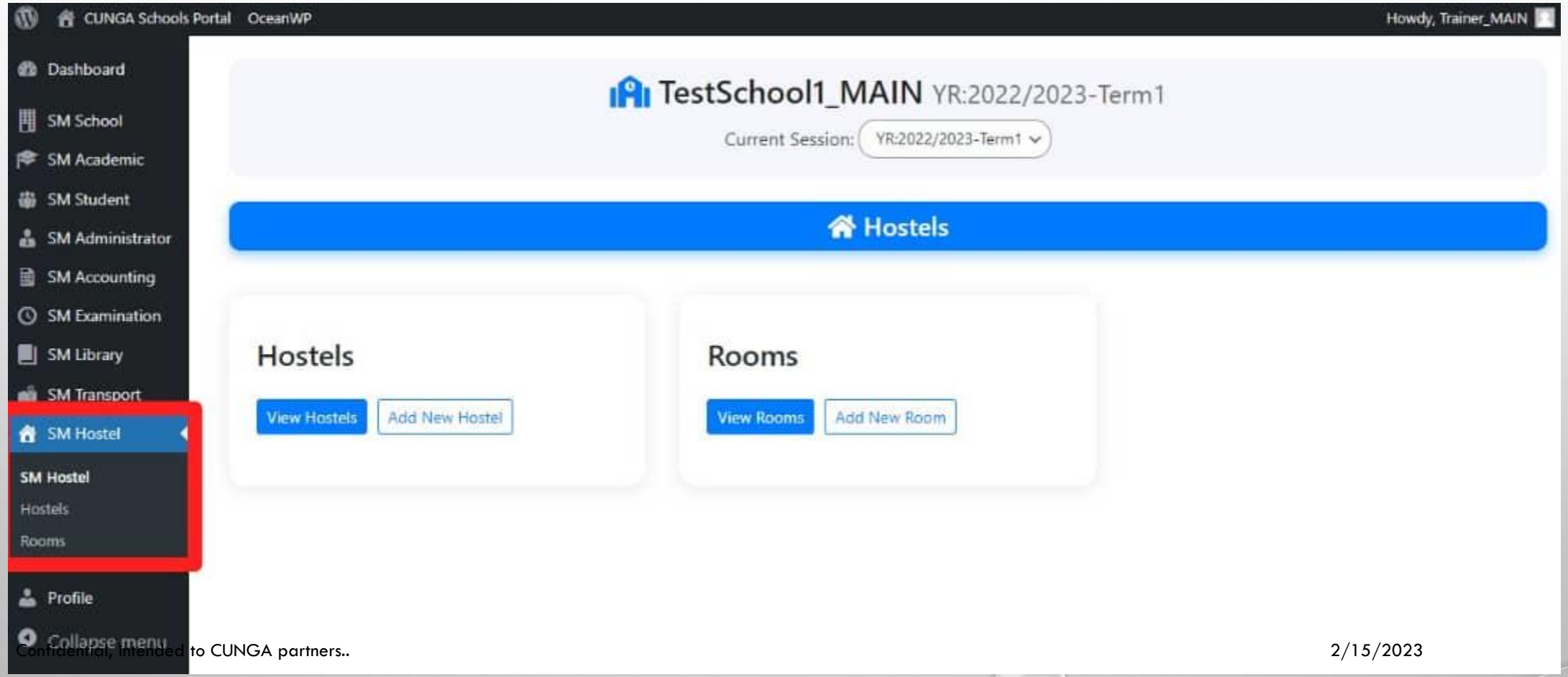
IGICE CYA 8: **IMIDOKA Z'IKIGO ZITWARA ABANYESHURI**

Iki gice gikubiyemo amakuru yose arebana n'imodoka zagenewe gutwara abanyeshuri, abakozi bazishinzwe, gahunda irambuye n'ingengabihe z'ingendo, ndetse n'amakuru ku mihanda (lignes/routes) zigomba kucamo.



IGICE CYA 9: **AMACUMBI Y'IKIGO**

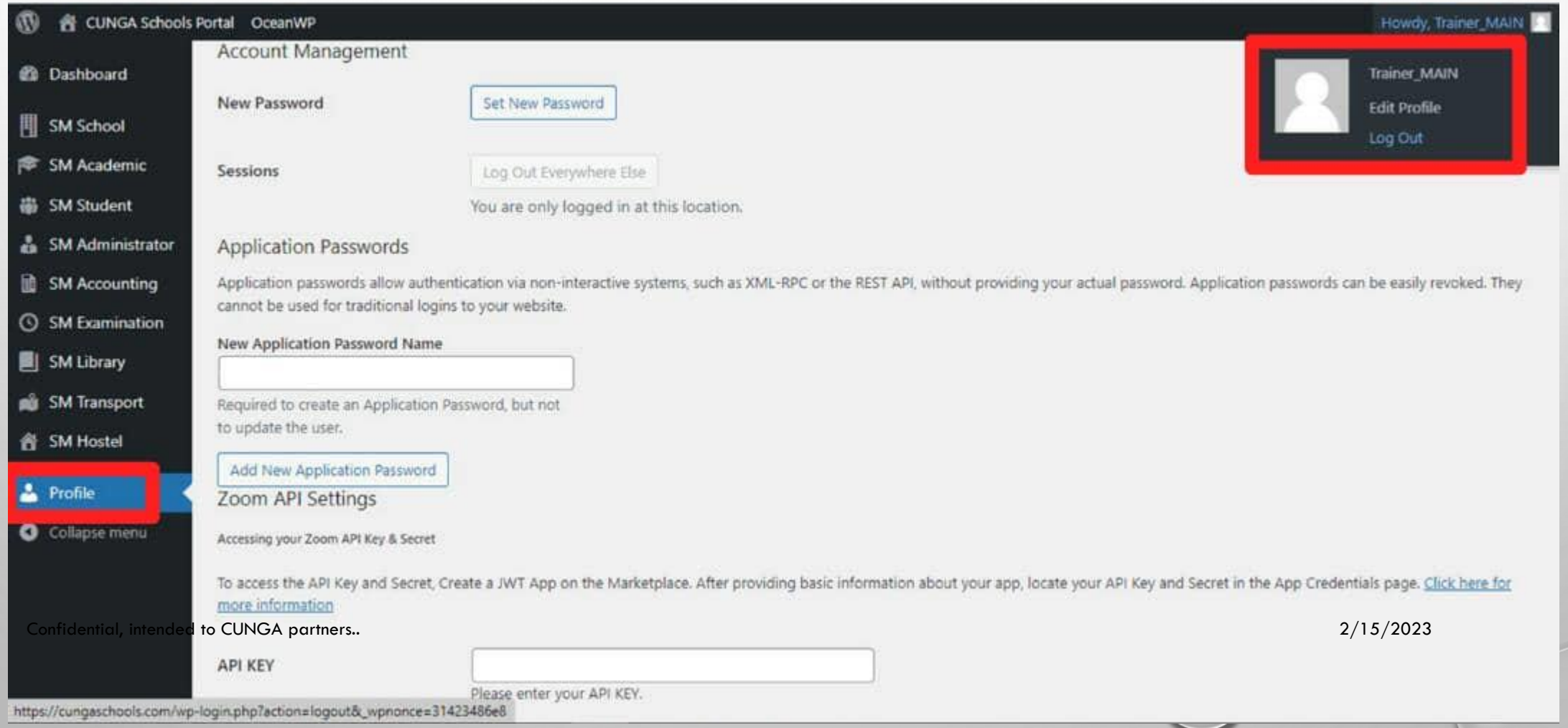
Ku bigo bicumbikira bamwe mu banyeshuri babyo, bibasha gushyira amakuru yose ajyanye n'amacumbi n'ikoreshwa ryayo.



IGICE CYA 10: **KONTE Y'UMUKOZI**

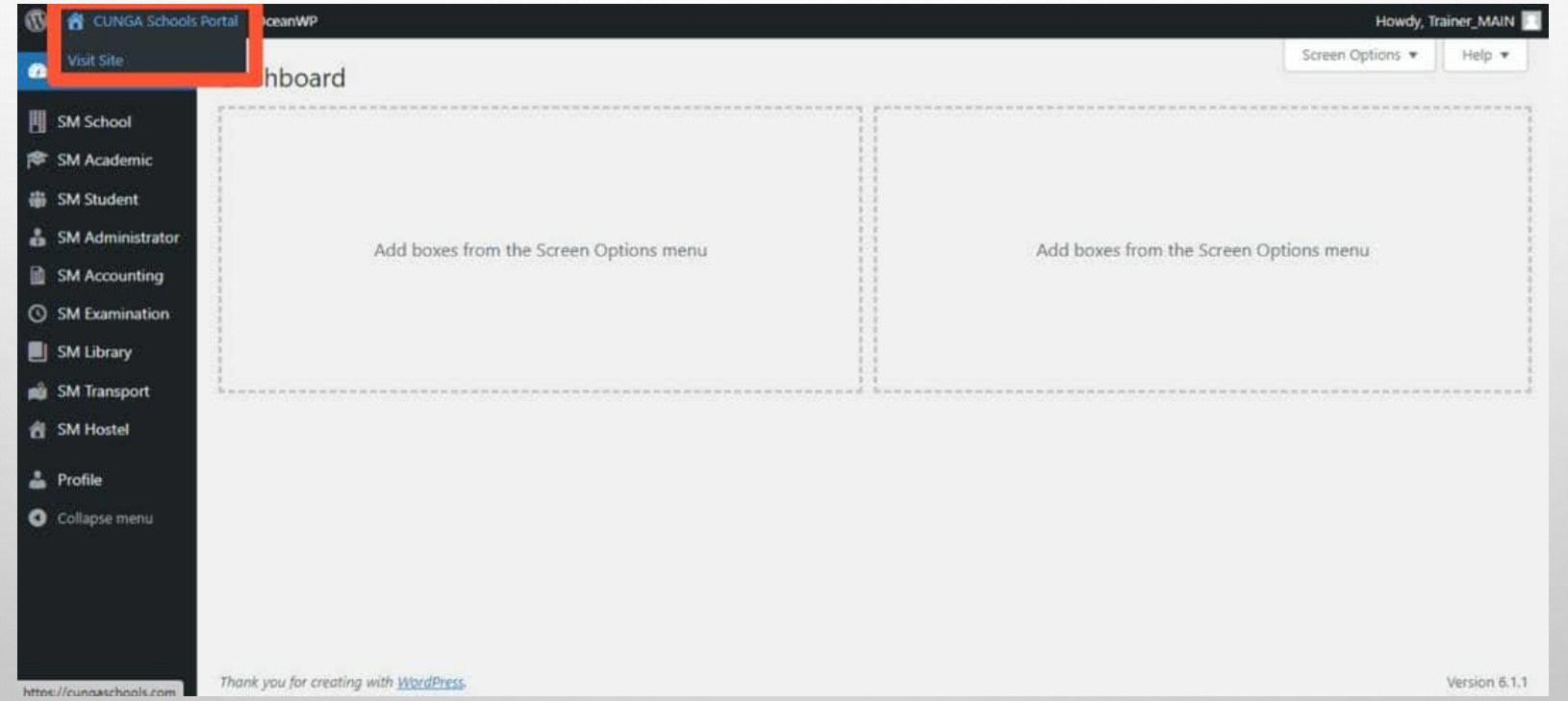
Umukozi ashobora guhindura amabara n'imitere ya konti ye, ashobora guhindura se **ijambo/umubarebanga** akoresha yinjiramo, yahuza konti ye n'uburyo by'irakure **(Zoom)** no guhindura amakuru anyuranye ya konti ye.

##**Iburyo (hejuru)** niho akanda igihe asoje akazi kugirango asohoke **(Log Out)** muri porogaramu mu buryo bunoze.



ICYITONDERWA!

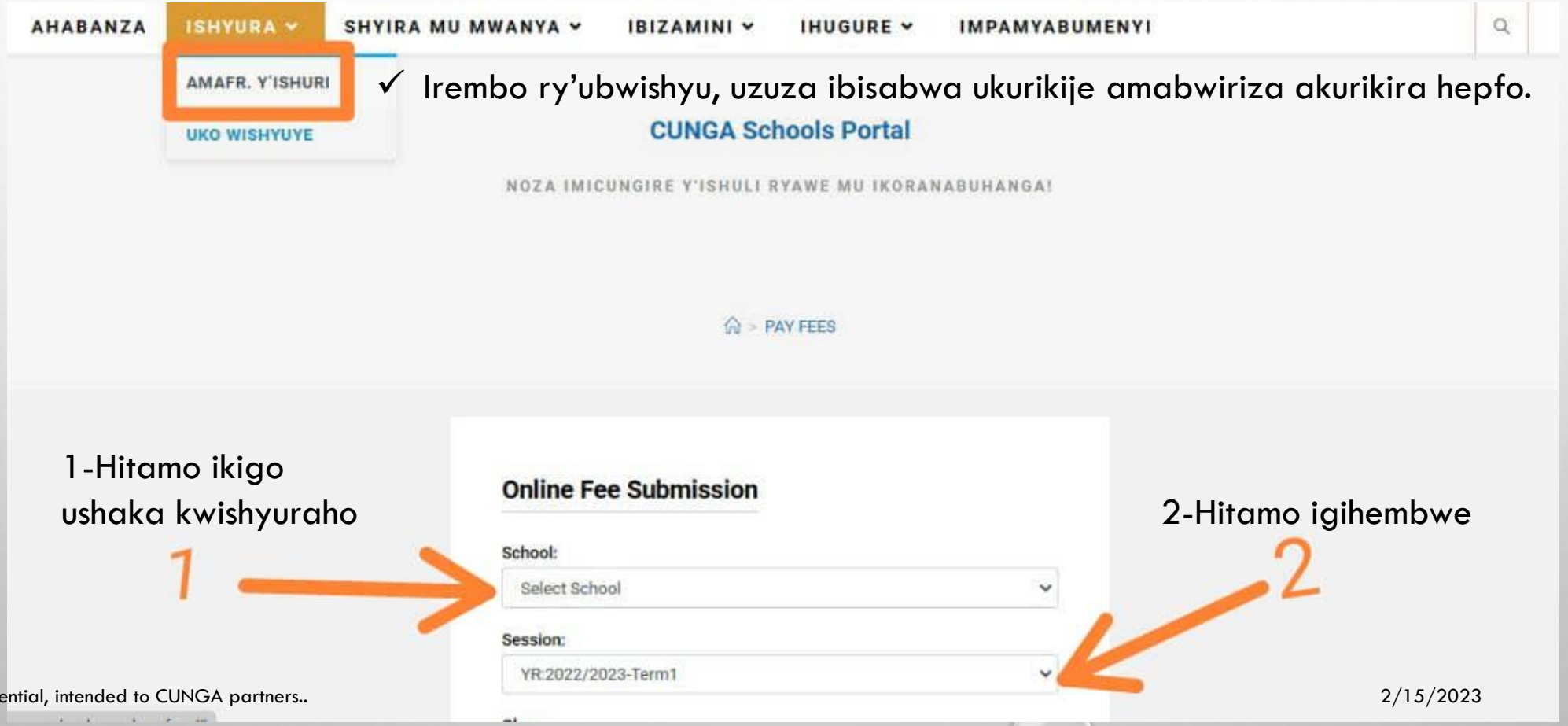
Ibi bice uko ari icumi bisobanuwe mu kanya (hejuru habanziriza iyi page), iyo ukanze kuri “Visit site” uhita wimukira mu gice kindi twakwita irembo rya site, nk’uko tugiye kubibona mu bice bikurikira iyi page.



IBICE BITANDATU (6) BIGIZE SITE, BIGARAGARIRA UMUKOZI (ADMIN) NYUMA YO KWIMUKA_ “FRONT-END BROWSER INTERFACE”

IGICE CYA 2: **IREMBO RYO KWISHYURIRAHO (Igice cya mbere ni igice rusange: AHABANZA)**

Aha, niryo rembo rikoreshwa n'umuntu ushaka kwishyura amafranga y'ishuri ndetse akaba yabasha no kureba amakuru yose ajyanye n'uburyo yagiye yishyurira umunyeshuri mu bihe bitandukanye byahise (historique cyangwa statement).



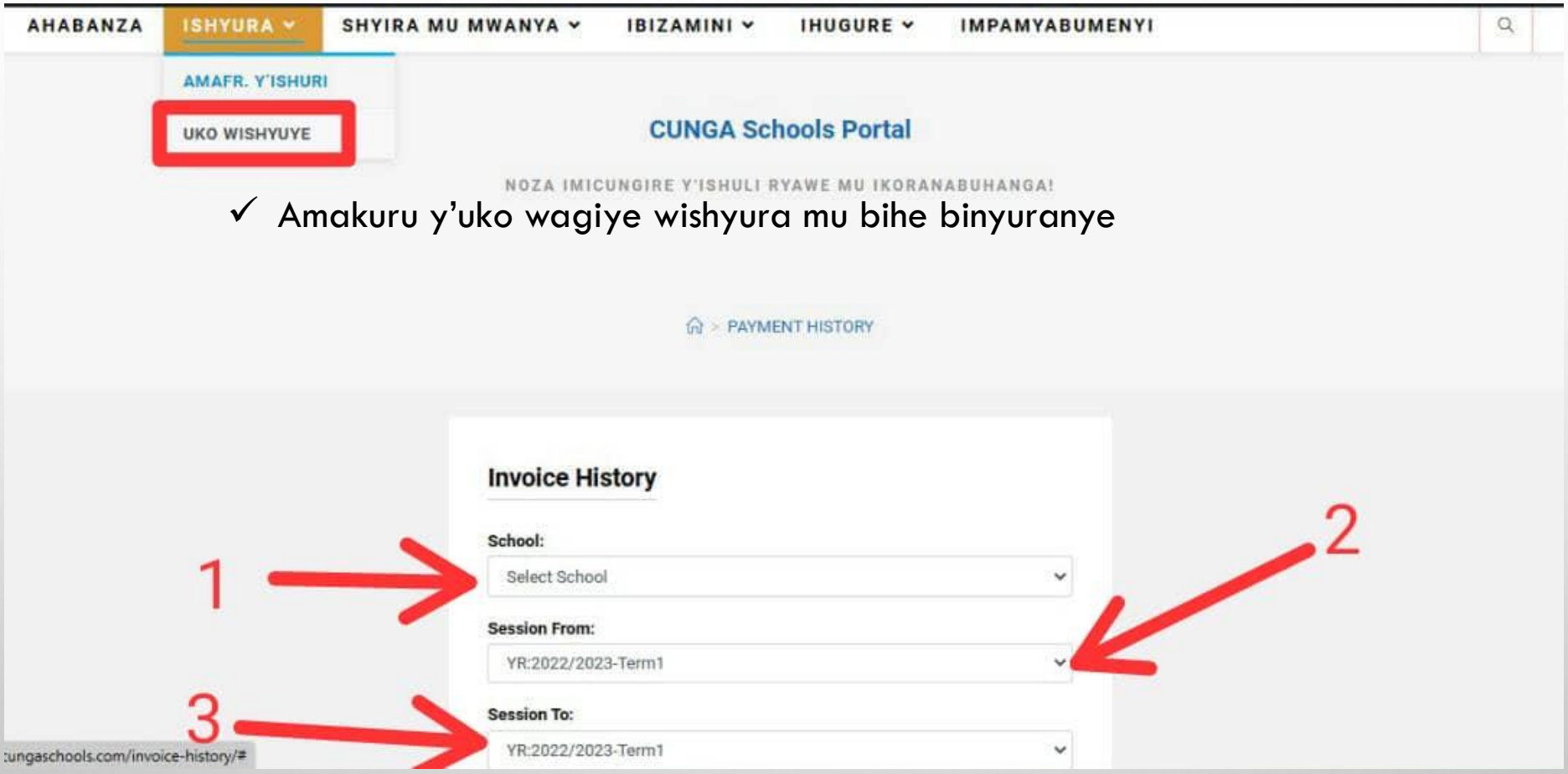
✓ Irembo ry'ubwishyu, uzuza ibisabwa ukurikije amabwiriza akurikira hepfo.

1-Hitamo ikigo ushaka kwishyuraho

2-Hitamo igihembwe

>>Uzuza ibisabwa byose, hanyuma ukanda 'Submit, wohereze

IGICE CYA 2: **ISHYURA……BIRAKOMEZA……**



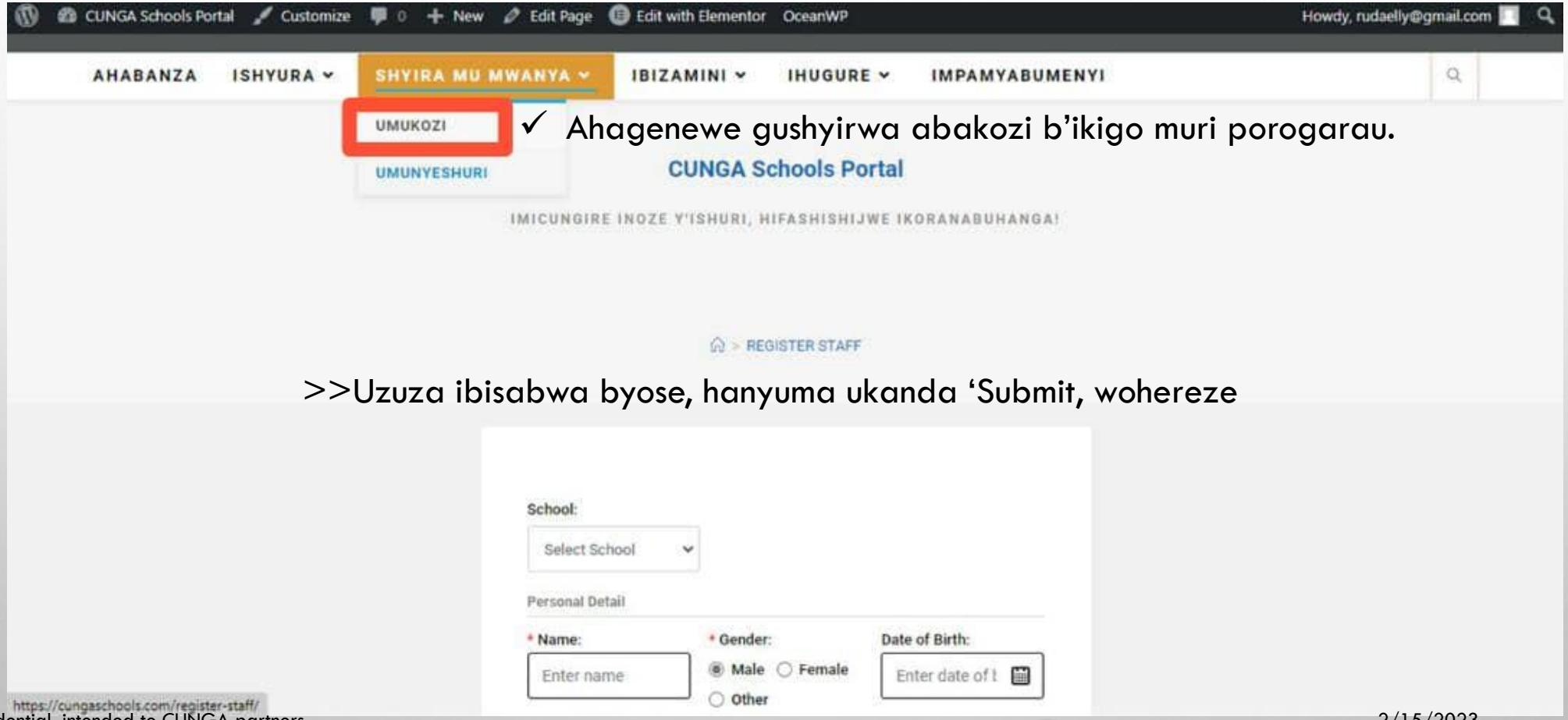
✓ Amakuru y'uko wagiye wishyura mu bihe binyuranye

- 1-Hitamo ikigo umunyeshuri yigamo
- 2-Hitamo igihembwe (Uhereye)
- 3-Hitamo igihembwe (Kugeza)

>>Kanda 'Submit, wohereze

IGICE CYA 3: **SHYIRA MU MWANYA**

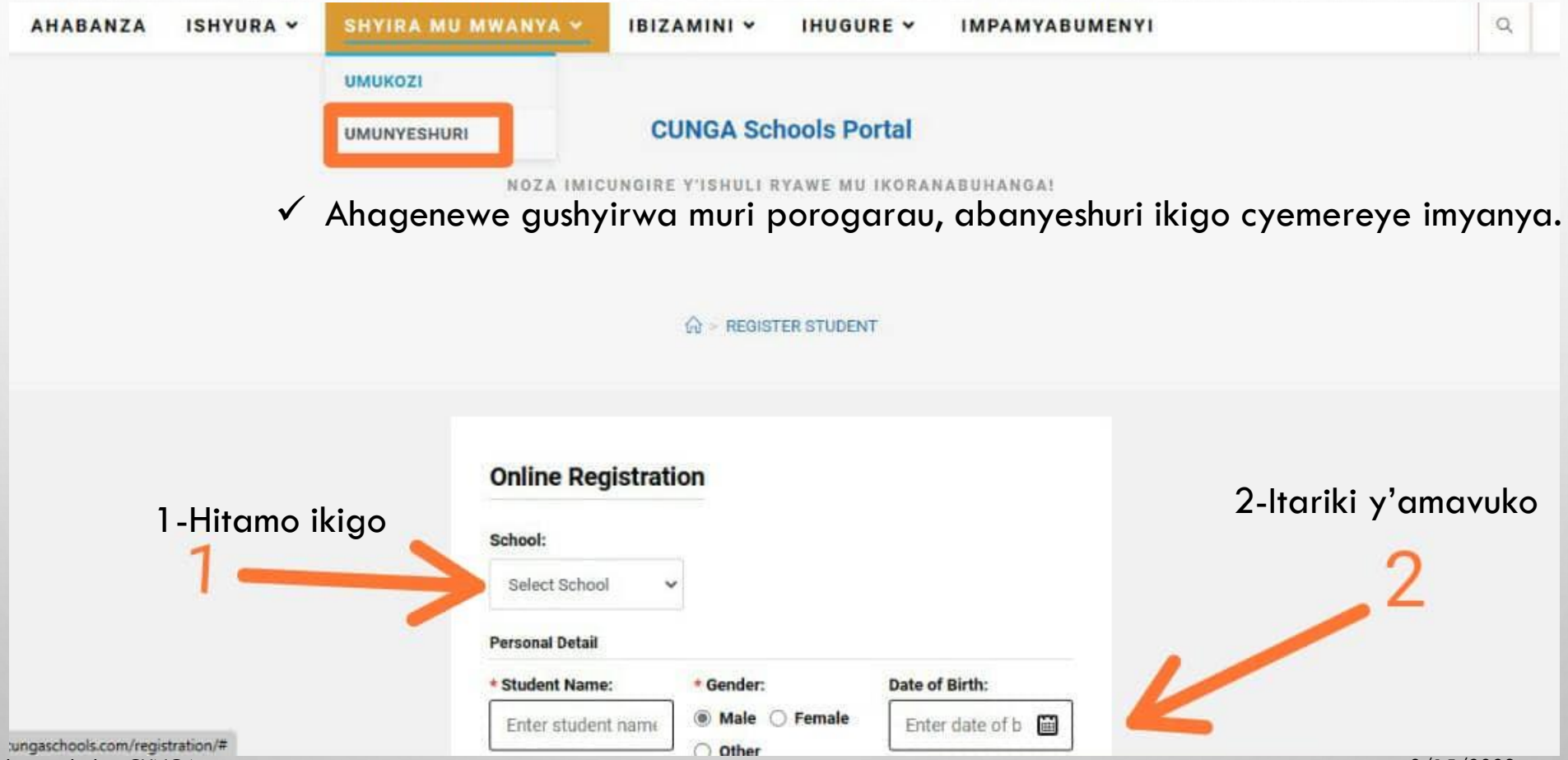
Iki nigice umuyobozi w'ikigo cy'amashuri cyangwa se undi mukozi ubifite mu nshingano, ashobora kunyura kugirango ashyire muri"porogaramu ya CUNGA schools" abakozi ikigo cyahawe akazi cyangwa abanyeshuri bemerewe imyanya.



✓ Ahagenewe gushyirwa abakozi b'ikigo muri porogarau.

>>Uzuza ibisabwa byose, hanyuma ukanda 'Submit, wohereze

IGICE CYA 3: **SHYIRA MU MYANYA……BIRAKOMEZA……**



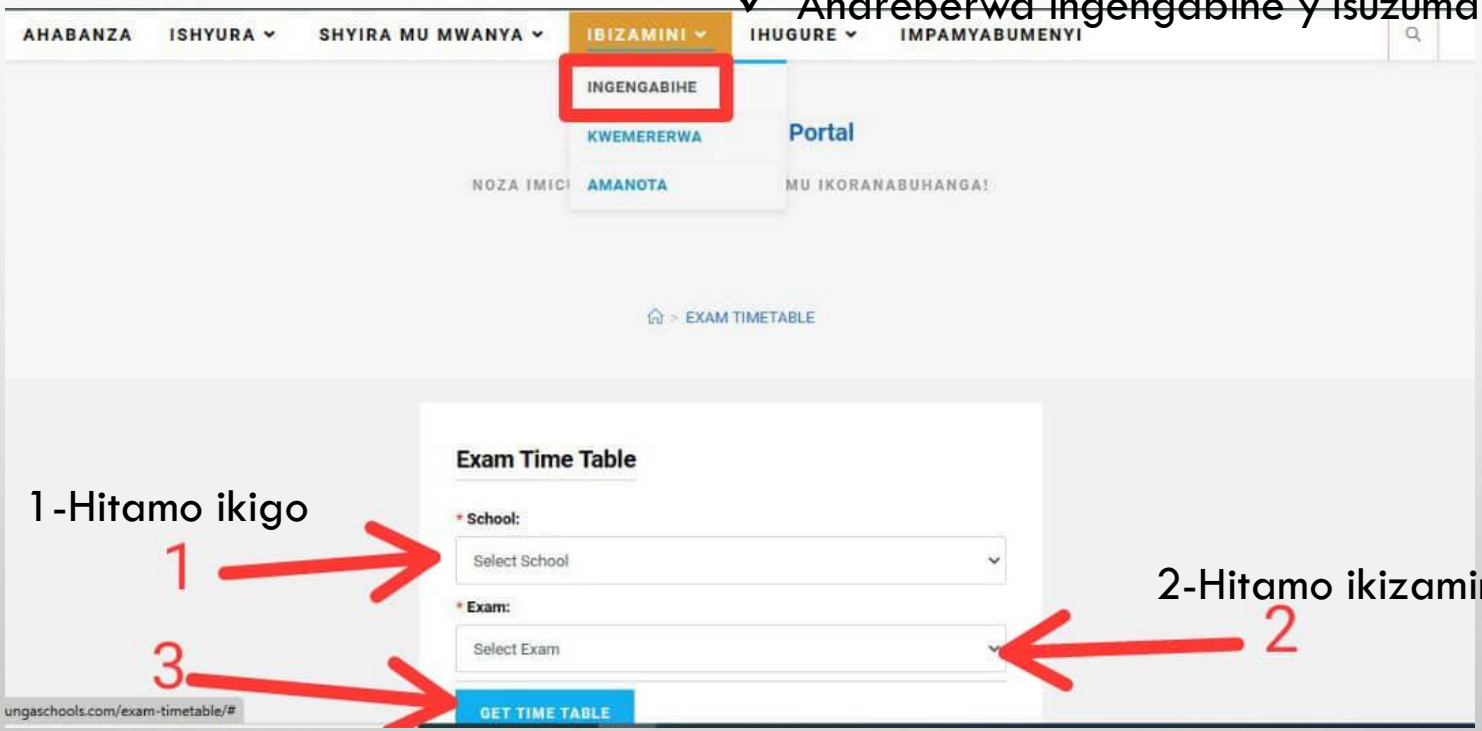
✓ Ahagenewe gushyirwa muri porogarau, abanyeshuri ikigo cyemereye imyanya.

>>Uzuza ibisabwa byose, hanyuma ukanda 'Submit, wohereze

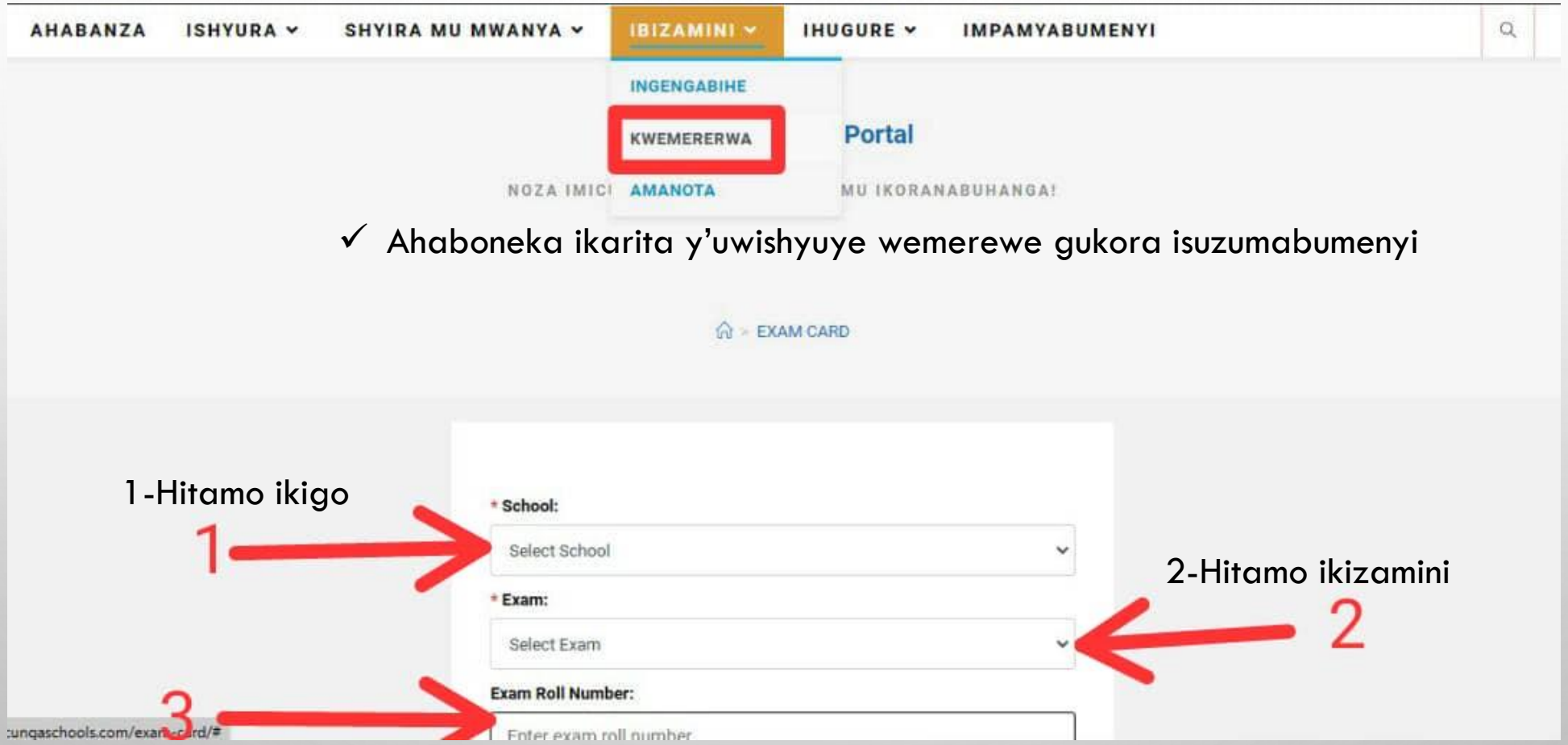
IGICE CYA 4: **ISUZUMABUMENYI**

Iki nigice gikubiyemo ingengabihe y'isuzumabumenyi, ikarita iranga uwishyuye wemerewe gukora isuzumabumenyi hamwe n'ahashyirwa amanota y'umunyeshuri, yavuye mu isuzumabumenyi, aho umubyeyi cyangwa umunyeshuri abasha kuyareba.

✓ Ahareberwa ingengabihe y'isuzumabumenyi



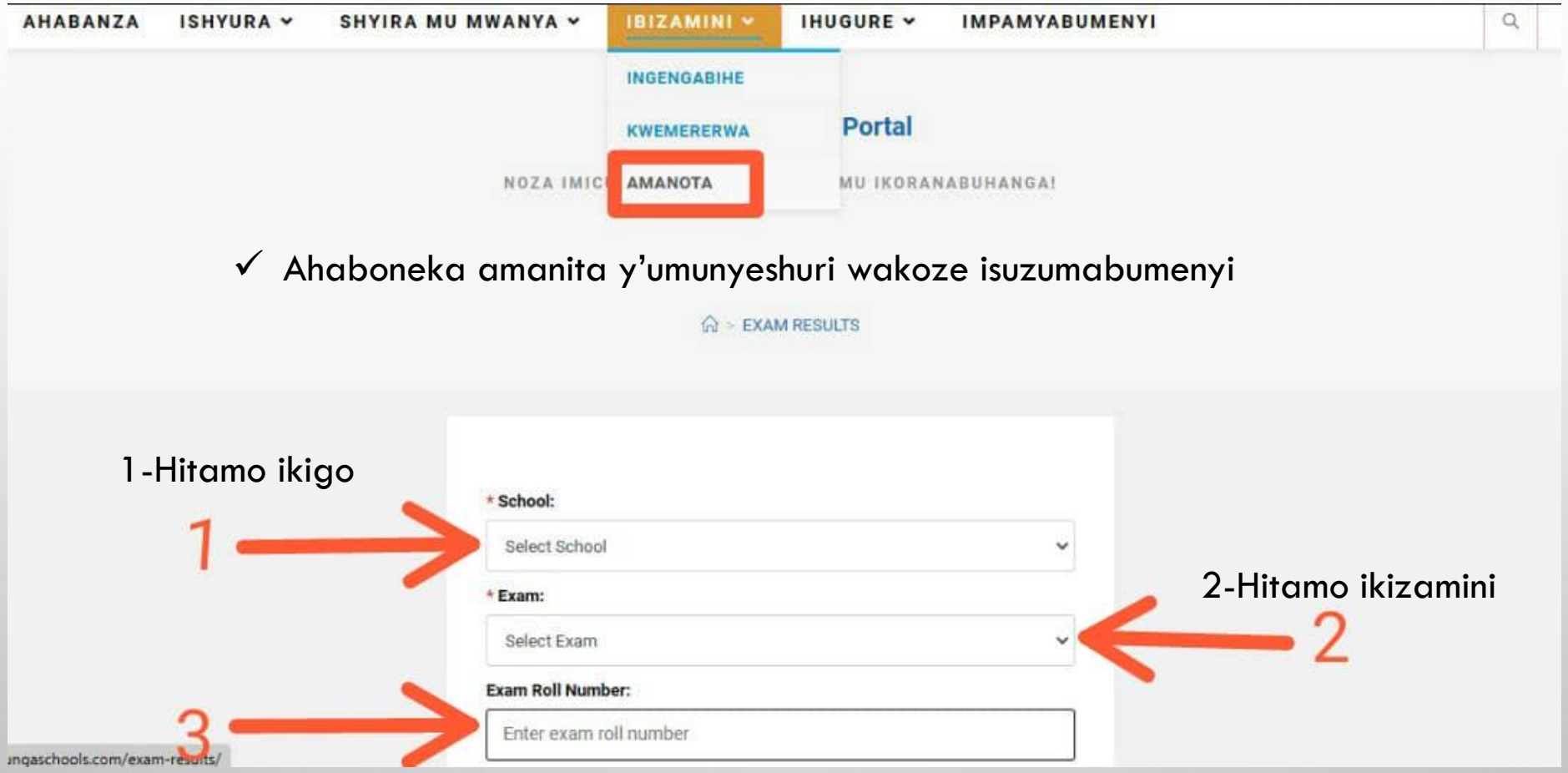
IGICE CYA 4: **ISUZUMABUMENYI……BIRAKOMEZA……**



✓ Ahaboneka ikarita y'uwishyuye wemerewe gukora isuzumabumenyi

3-Shyiramo numero iranga umunyeshuri, ukurikize amabwiriza.

IGICE CYA 4: **ISUZUMABUMENYI……BIRAKOMEZA……**



✓ Ahaboneka amanita y'umunyeshuri wakoze isuzumabumenyi

3-Shyiramo numero iranga umunyeshuri, ukurikize amabwiriza.

IGICE CYA 5: **IHUGURE**

Iki gice ugisangamo inyandiko zisobanura mu nca make**, uko iyi porogaramu ikoreshwa** (User Guide) ndetse **n'amakuru ku bumenyi butandukanye** (Blog) ategurwa n'itsinda rya CUNGA Schools Portal.

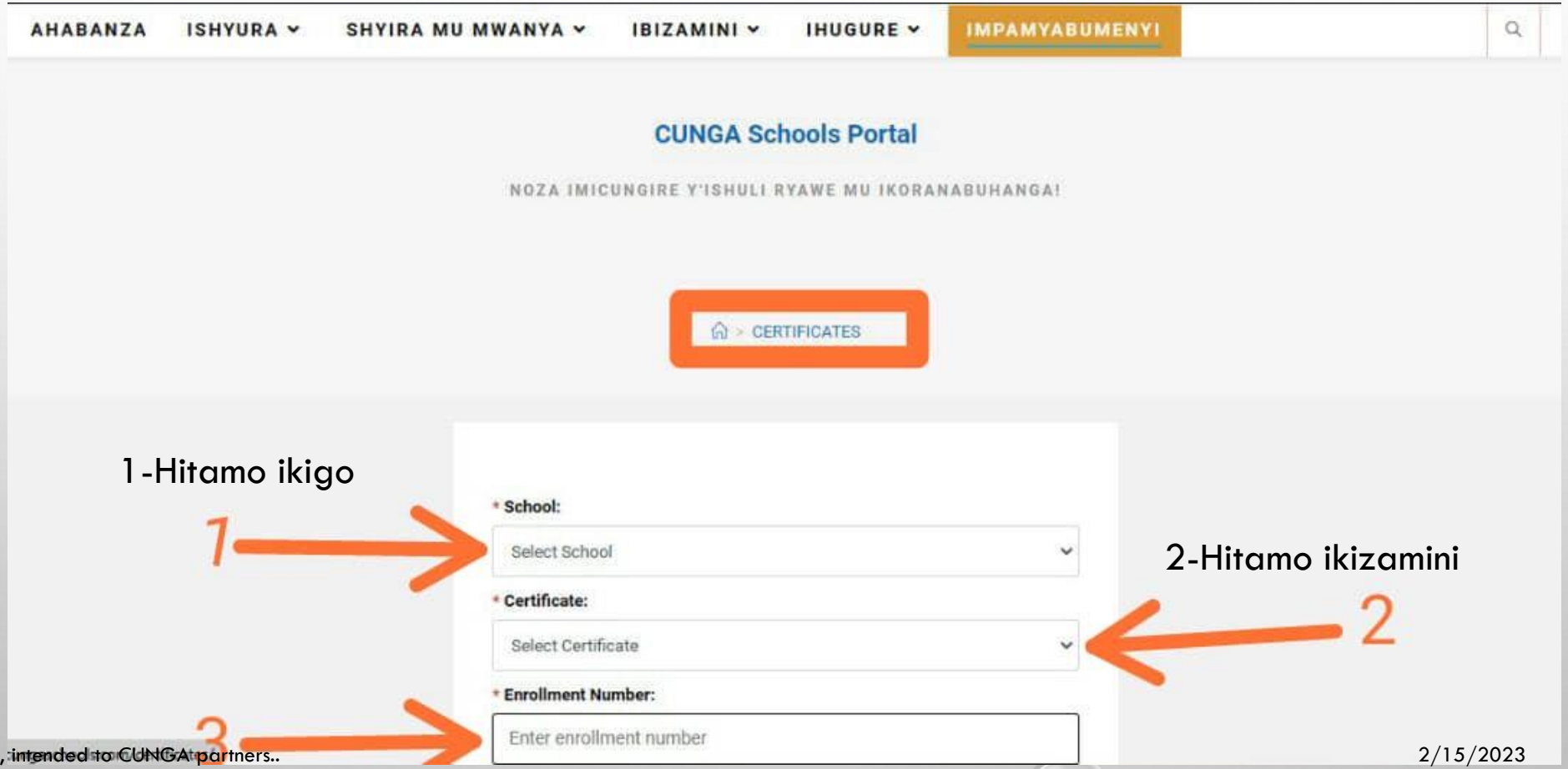
- ✓ Aho usanga imfashanyigisho y'uburyo iyi porogaramu ikoreshwa (User Guide)

IGICE CYA 5: **IHUGURE……BIRAKOMEZA……**

- ✓ Aha uhasanga amakuru ku bumenyi butandukanye (Blog)

IGICE CYA 6: **IMPAMYABUMENYI**

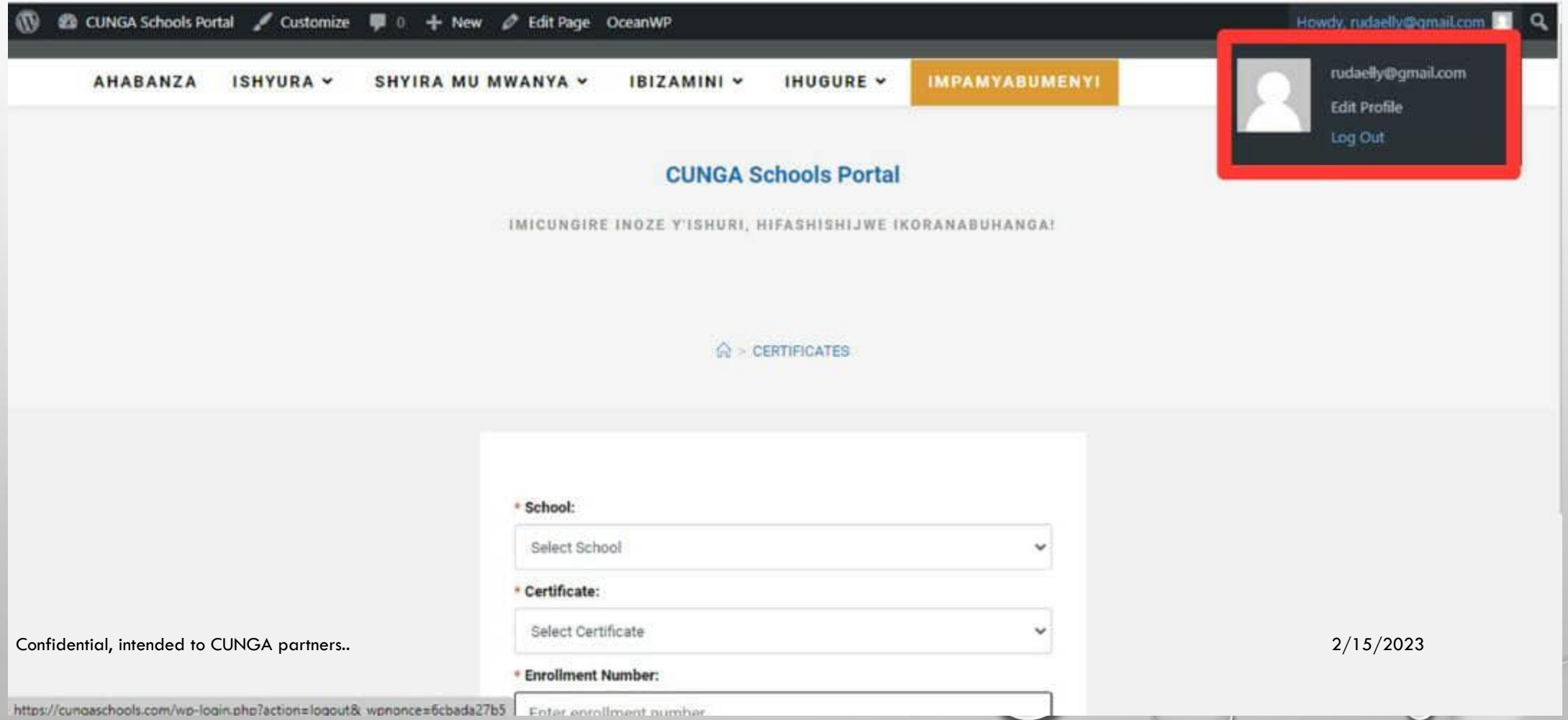
Iki nigice usangamo amakuru ajyanye n'impamyabumenyi (Certificates) z'abanyeshuyi babonye mu bihe no mu bumenyi btandukanye.



3-Shyiramo numero iranga umunyeshuri, ukurikize amabwiriza.

GUSOHOKA MURI KONTE Y'UMUKOZI

##**Iburyo (hejuru)** niho ukanda igihe usoje akazi kugirango usohoke **(Log Out)** muri porogaramu mu buryo bunoze.



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IKAZE, KURI!

CUNGA SCHOOLS PORTAL

IMICUNGIRE INOZE Y'ISHURI, HIFASHISHIJWE IKORANABUHANGA

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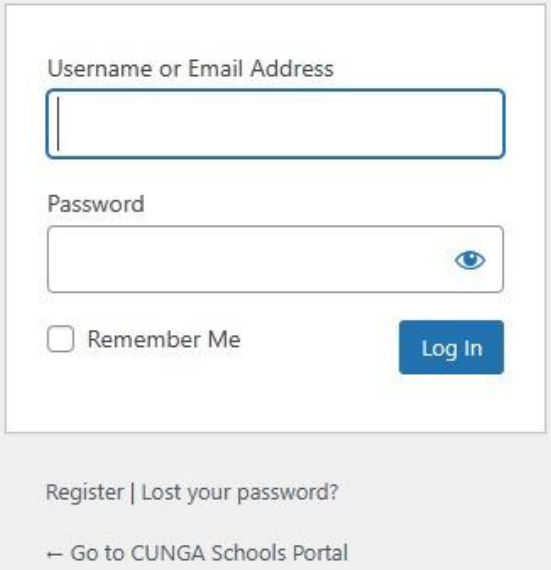
KWINJIRA MURI POROGARAMU (ABAKOZI B'IKIGO)

www.cungaschools.com

- ✓ Icyanzu **umukozi** w'ikigo yinjiriramo kugirango abashe gukora akazi ashinzwe

UKO UMUKOZI YINJIRA

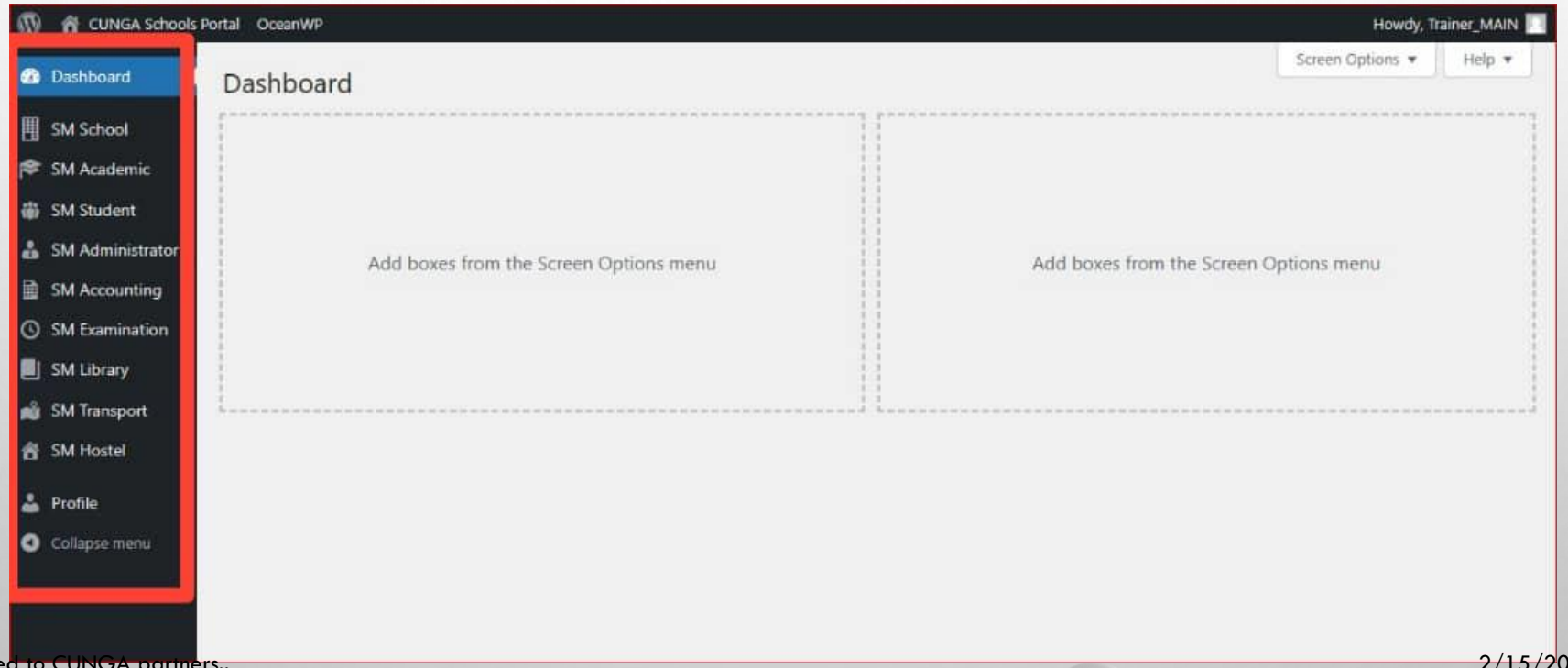
1-Andikamo izina cyangwa email ukoresha winjira muri porogaramu



2-Shyiramo ijambo/umubare-banga, ukande kuri Login, winjire.

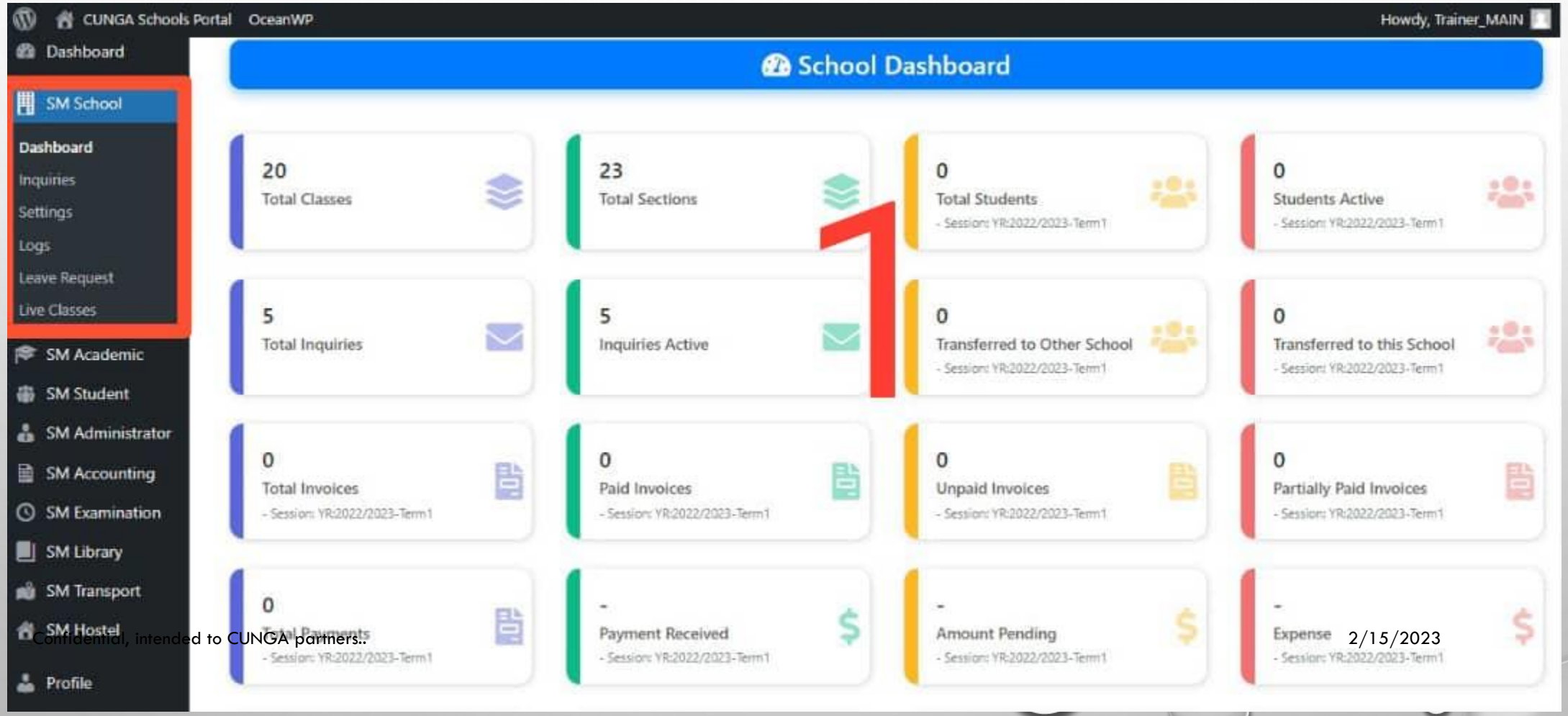
IBICE BIGIZE POROGARAMU YA ‘CUNGA School’, BIGARAGARIRA UMUKOZI IYO AMAZE KWINJIRA MURI CUNGA Schools_“BACK-END WP PANEL”

##Icyitonderwa: Buri mukozi azabona igice kijyanye n’inshingano ze gusa, niba ari ushinzwe Icungamutungo, icyo gihe azasangamo “SM Accounting” gusa!



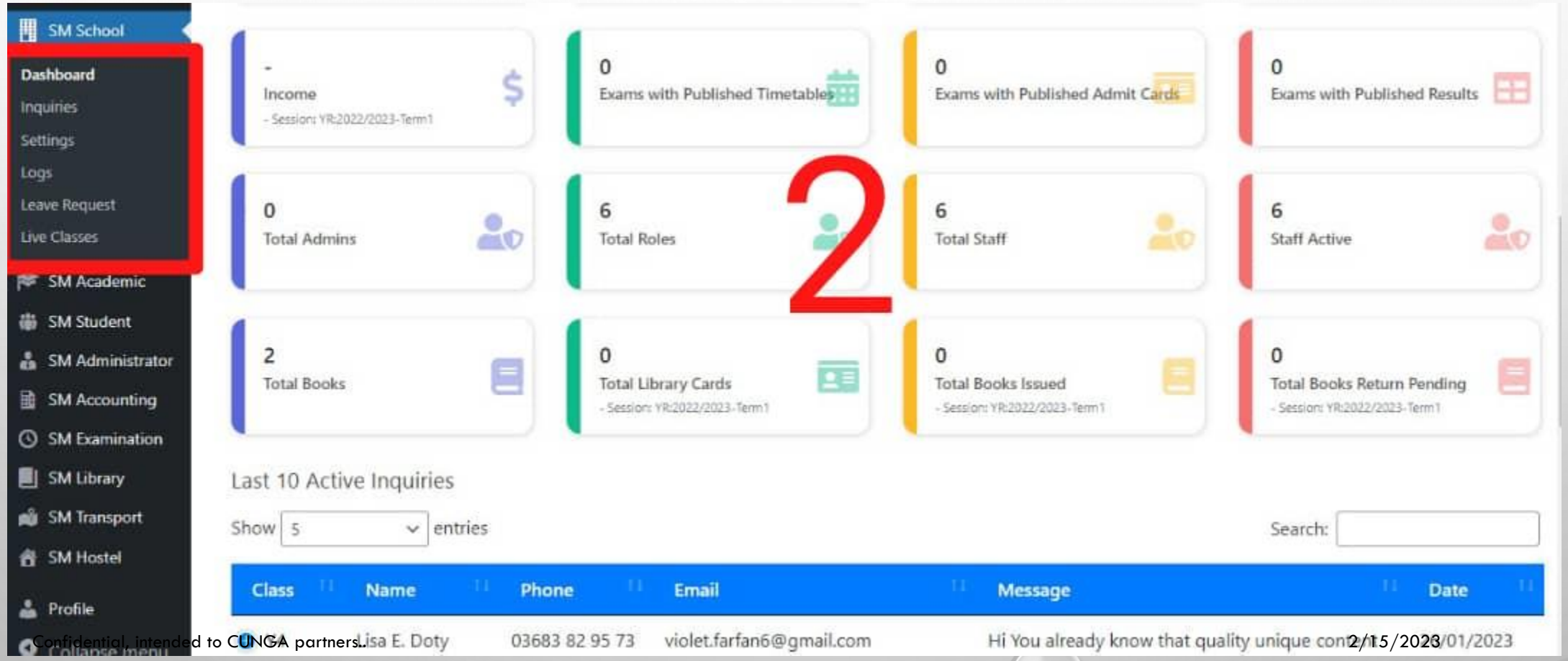
IGICE CYA 1: **DASHBOARD**

Iki nigice usangamo amakuru yose y'ikigo, ari ayashyizwemo vuba ndetse n'aya kera. Muri yo twavuga nka: amashuri n'ibyiciro byayo, abanyeshuri ikigo gifite ubu, abo cyohereje ku bindi bigo, abavuye ku bindi bigo, ubwishyu bwabo, ubusabe bw'abashaka imyanya, abakozi bose b'ikigo, ayerekeranye n'ibizamini, ibitabo n'ibindi..



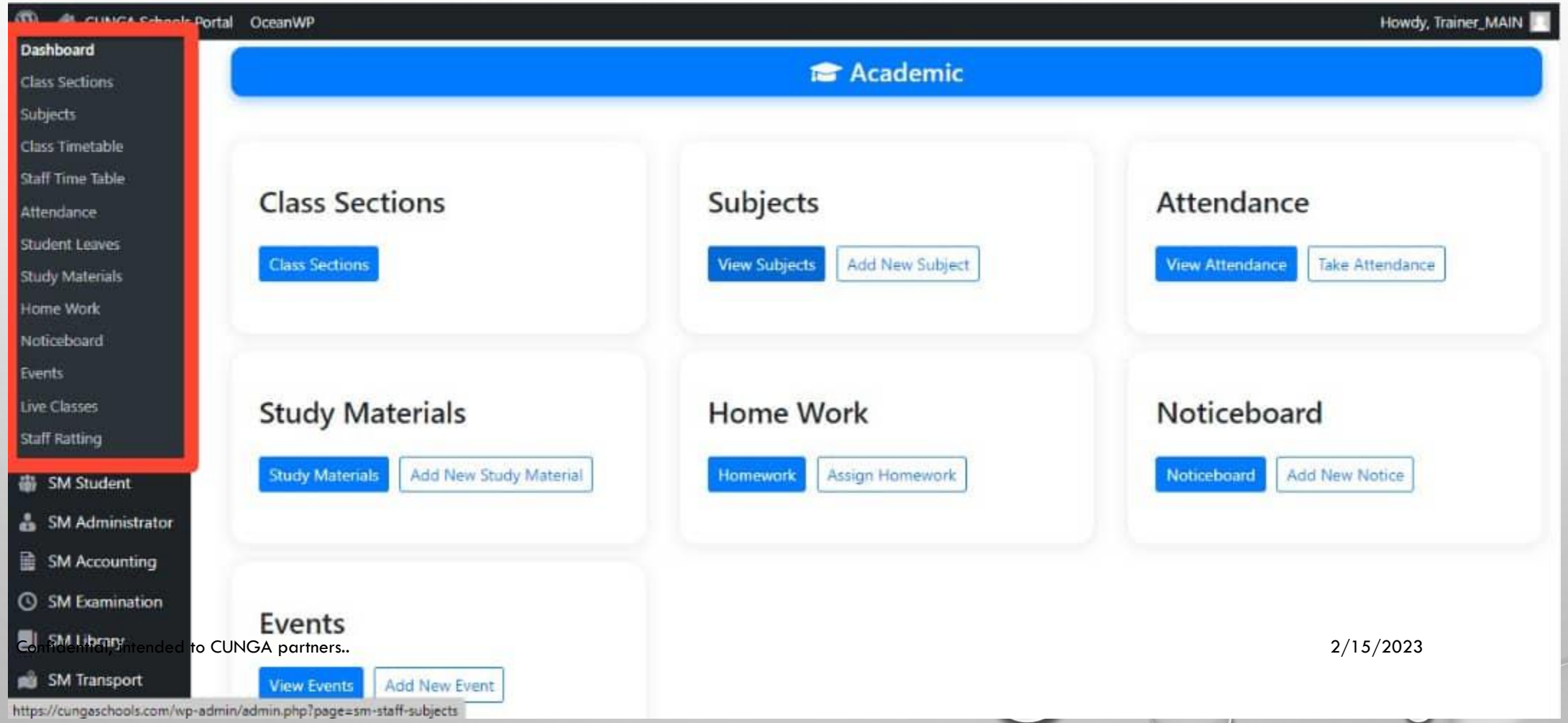
IGICE CYA 1: **DASHBOARD……Birakomeza…….**

…ubwishyu bwabo, ubusabe bw'abashaka imyanya, abakozi bose b'ikigo n'ibyo bashinzwe, ayerekeranye n'ibizamini, ibitabo, amanita y'ibizamini n'ibindi..



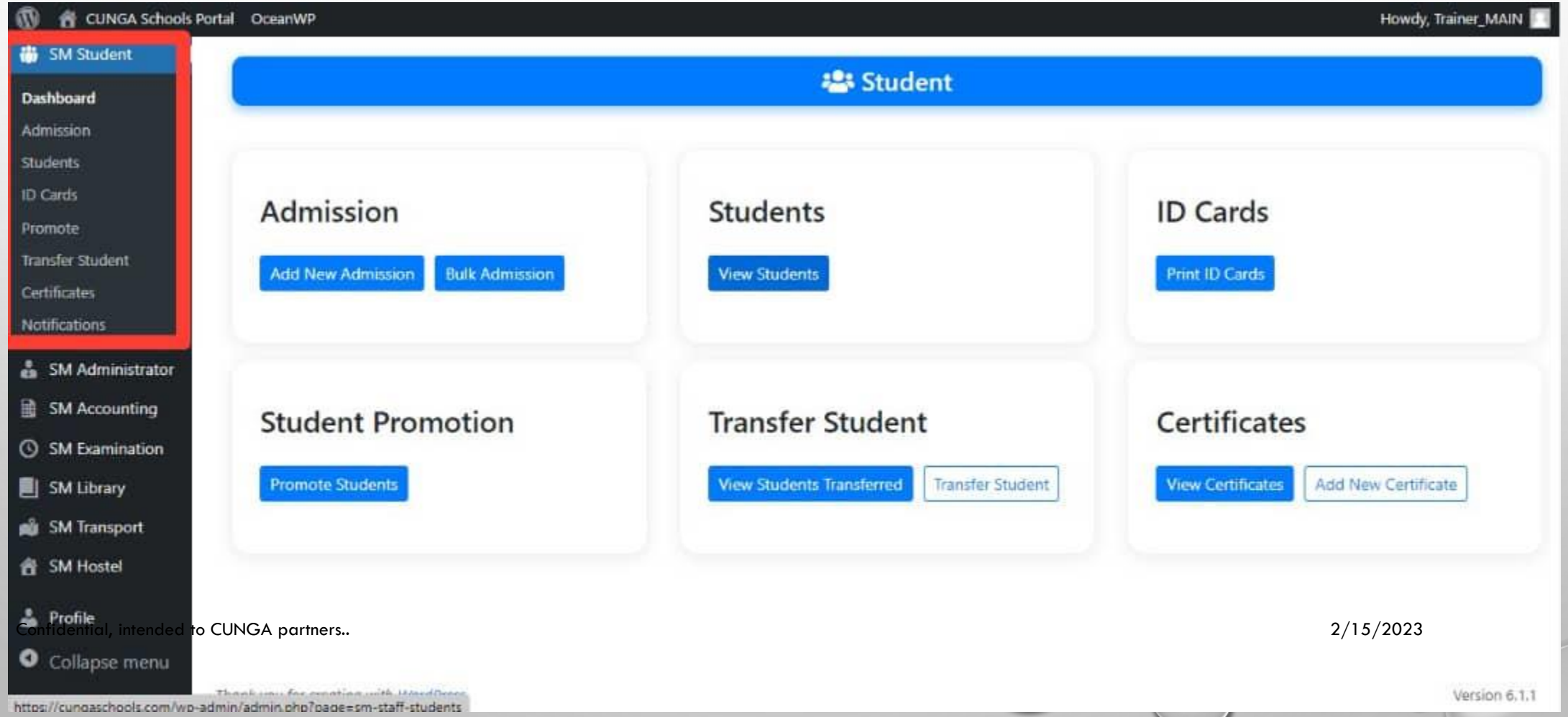
IGICE CYA 2: **AMASOMO N'IMYIGIRE**

Aha usangamo ibyerekeye ibyiciro by'amashuri, amasomo, ubwitabire bw'abanyeshuri, imfashanyigisho, imikoro, amatangazo agenewe abanyeshuri cyangwa ababyeyi n'ibikorwa biteganijwe.



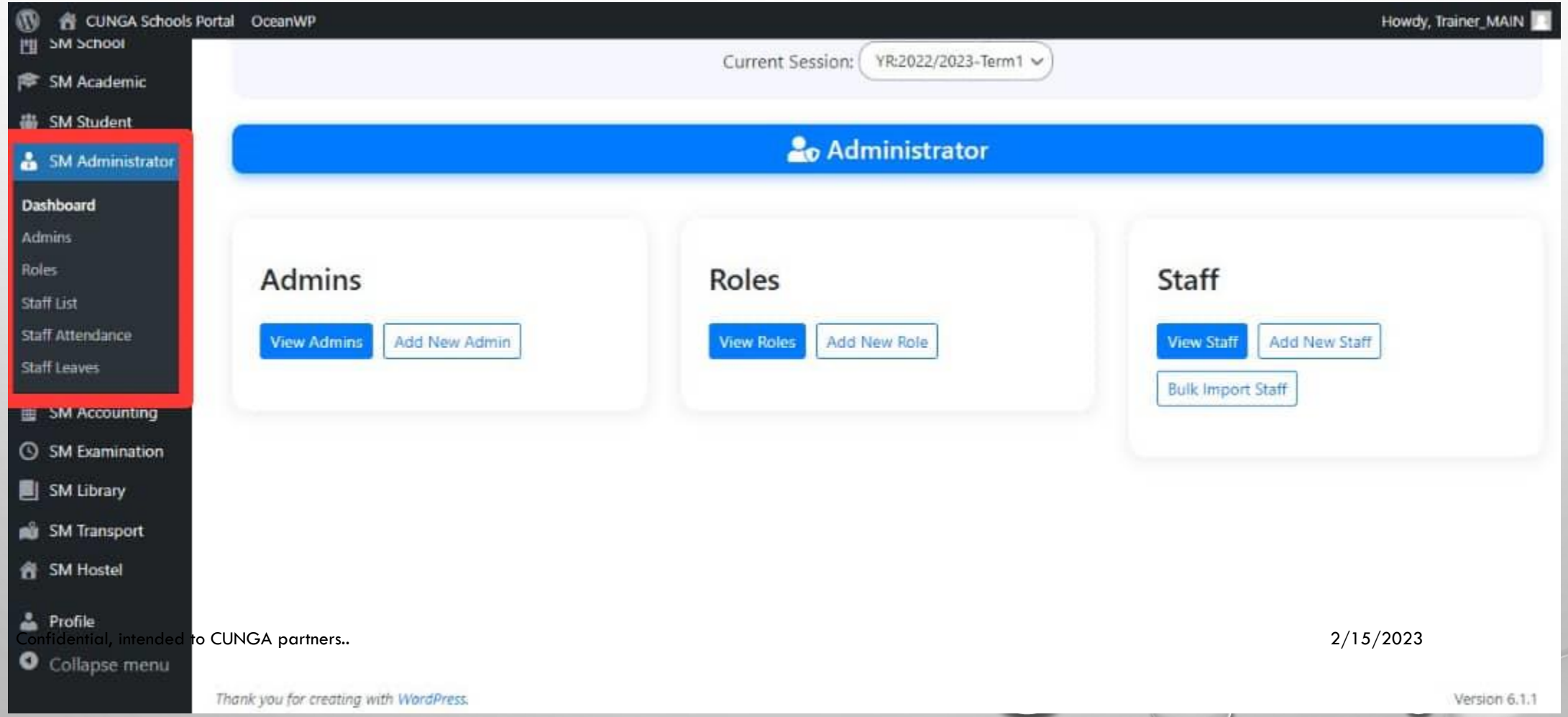
IGICE CYA 3: **ABANYESHURI**

Aha niho umukozi ubishinzwe anyura yandika abanyeshuri bemerewe imyanya, aho asanga amakuru y'abanyeshuri bose, amakarita abaranga, uko bimurwa mu myaka, amakuru ajyanye n'abanyeshuri boherejwe ku bindi bigo n'abakiriwe bavuye ku bindi bigo ndetse n'impamyabumenyi zabo ku bazikoreye.



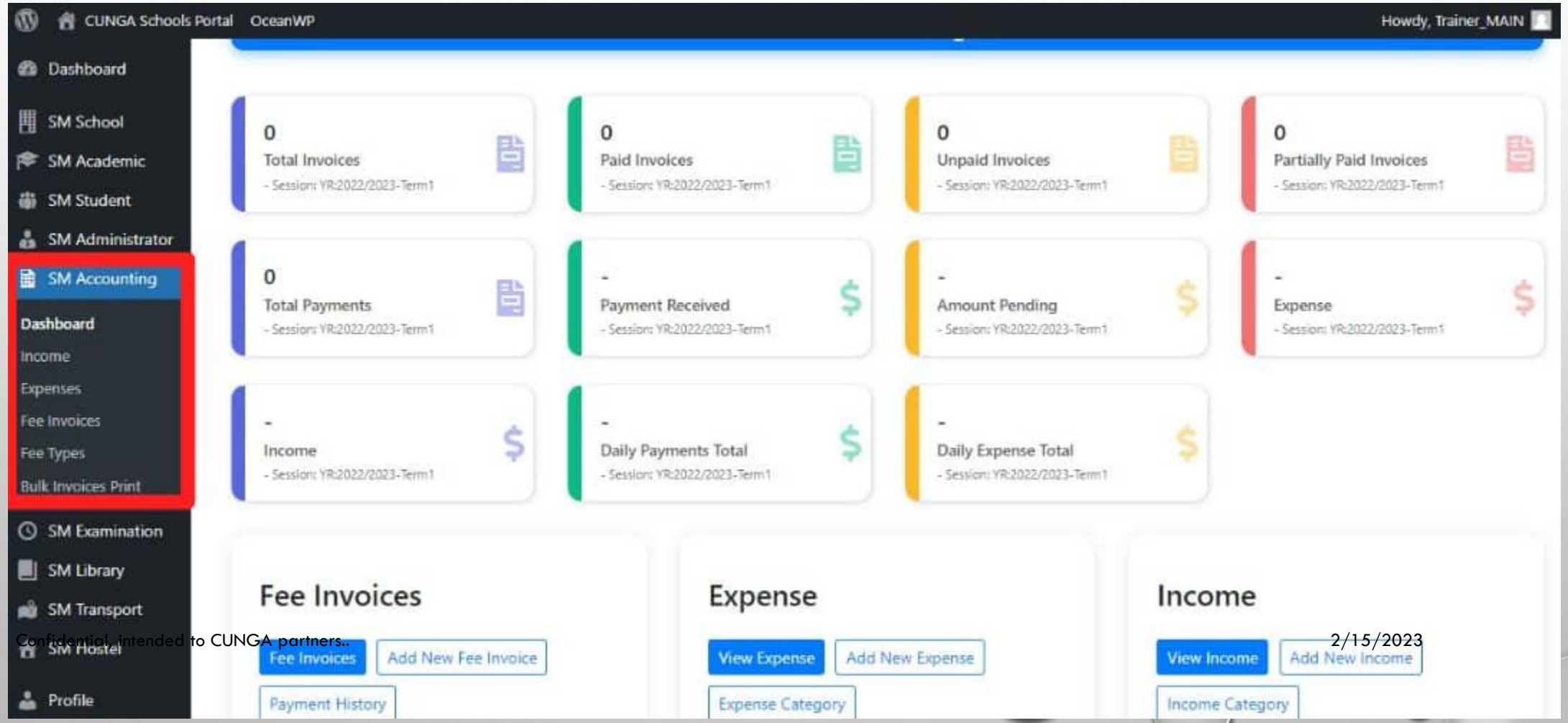
IGICE CYA 4: **UBUYOBOZI N'ABAKOZI**

Aha niho hagenewe gushyirwa amakuru y'abakozi bose b'ikigo (harimo n'ushinzwe ibikorwa by'ikoranabuhanga ry'iyi porogaramu) hamwe n'inshingano za buri mukozi.



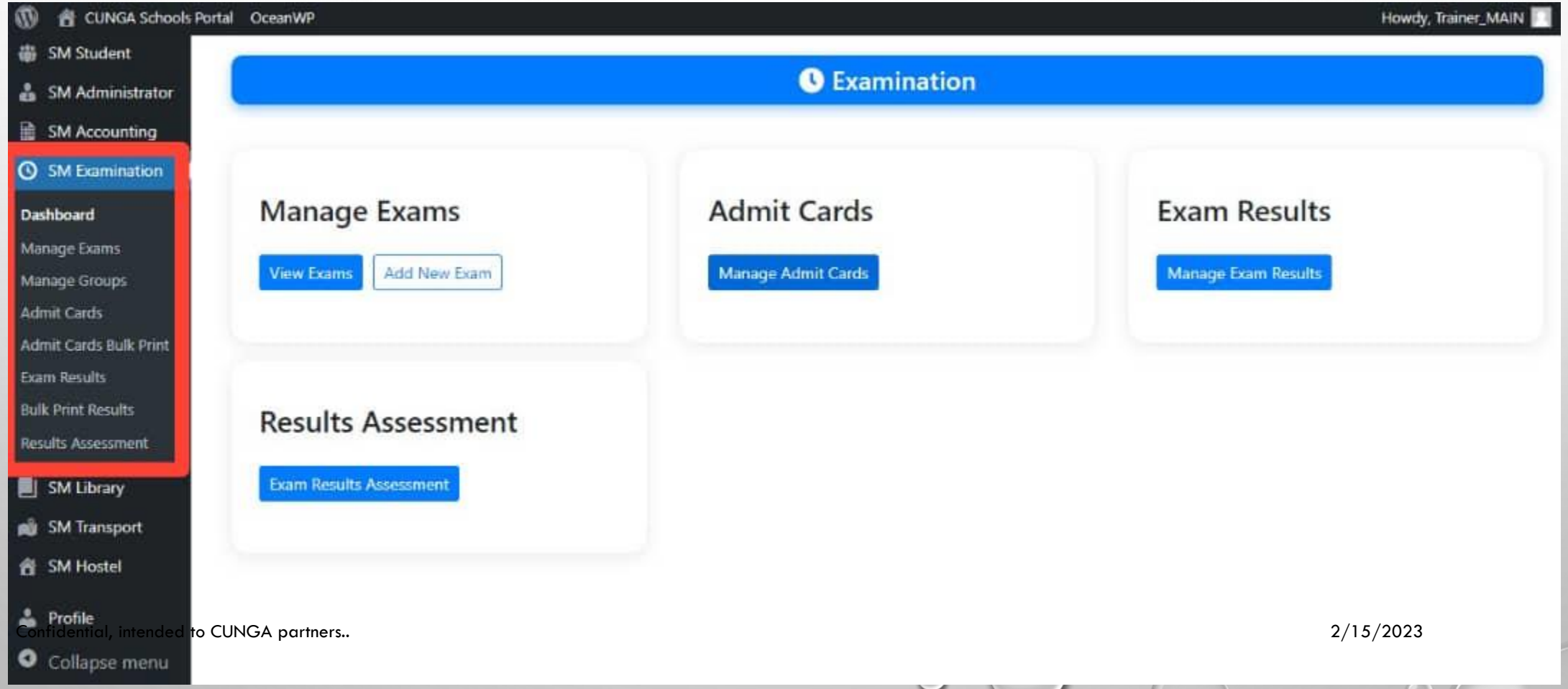
IGICE CYA 5: **ICUNGAMUTUNGO**

Iki gice nicyagenewe icungamutungo ryose ry'ikigo aho usanga ubwishyu, inyemezabwishyu, uko amafranga yinjiye n'ayasohotse, icyo yakoze, ibirarane n'andi makuru yose y'ingenzi yerekeranye n'icungamutungo.



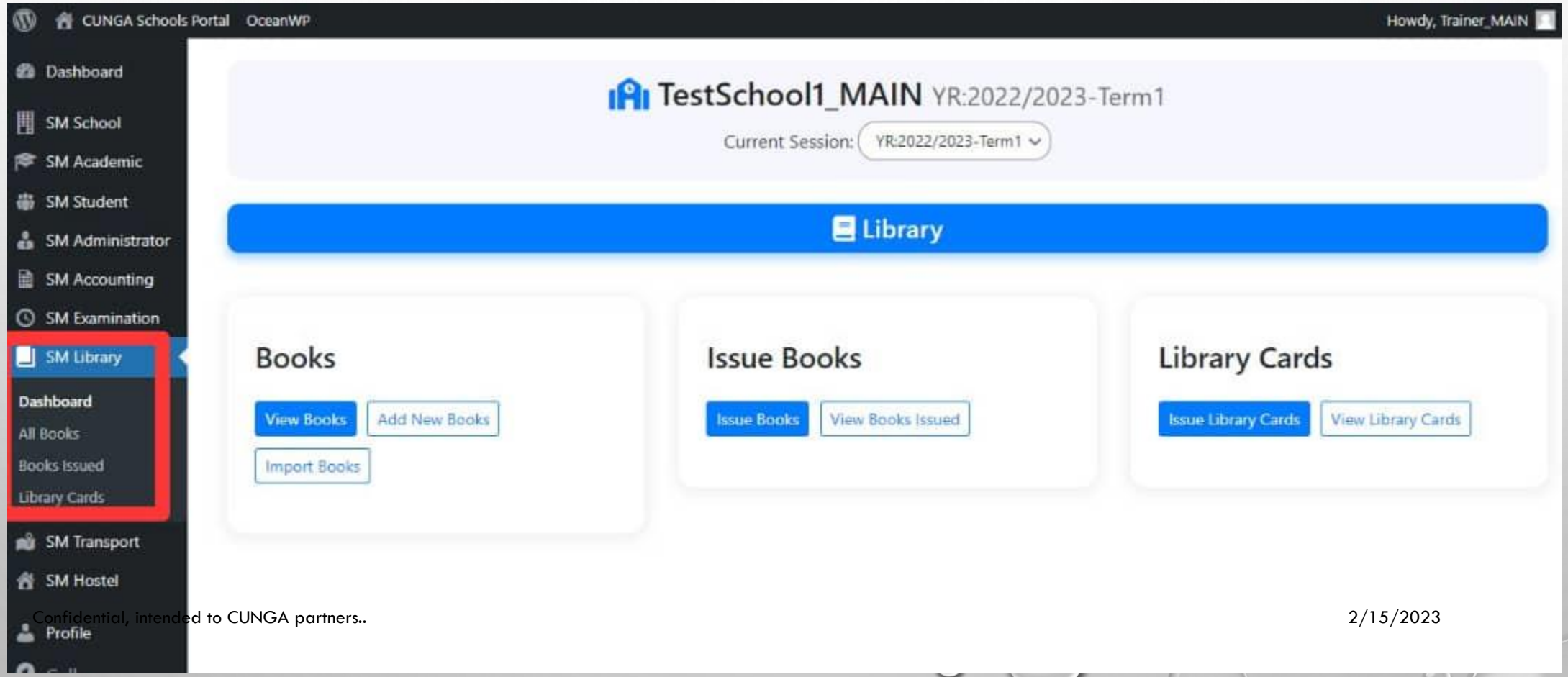
IGICE CYA 6: **ISUZUMABUMENYI**

Amakuru ajyanye n'ibizamini byateguye, uko byakozwe, ikosora n'amasesengura y'ibizamini n'amanota, itangwa ry'amakarita y'abanyeshuri bemerewe gukora ibizamini, ndetse no gusohora za raporo zihabwa abo bigenewe.



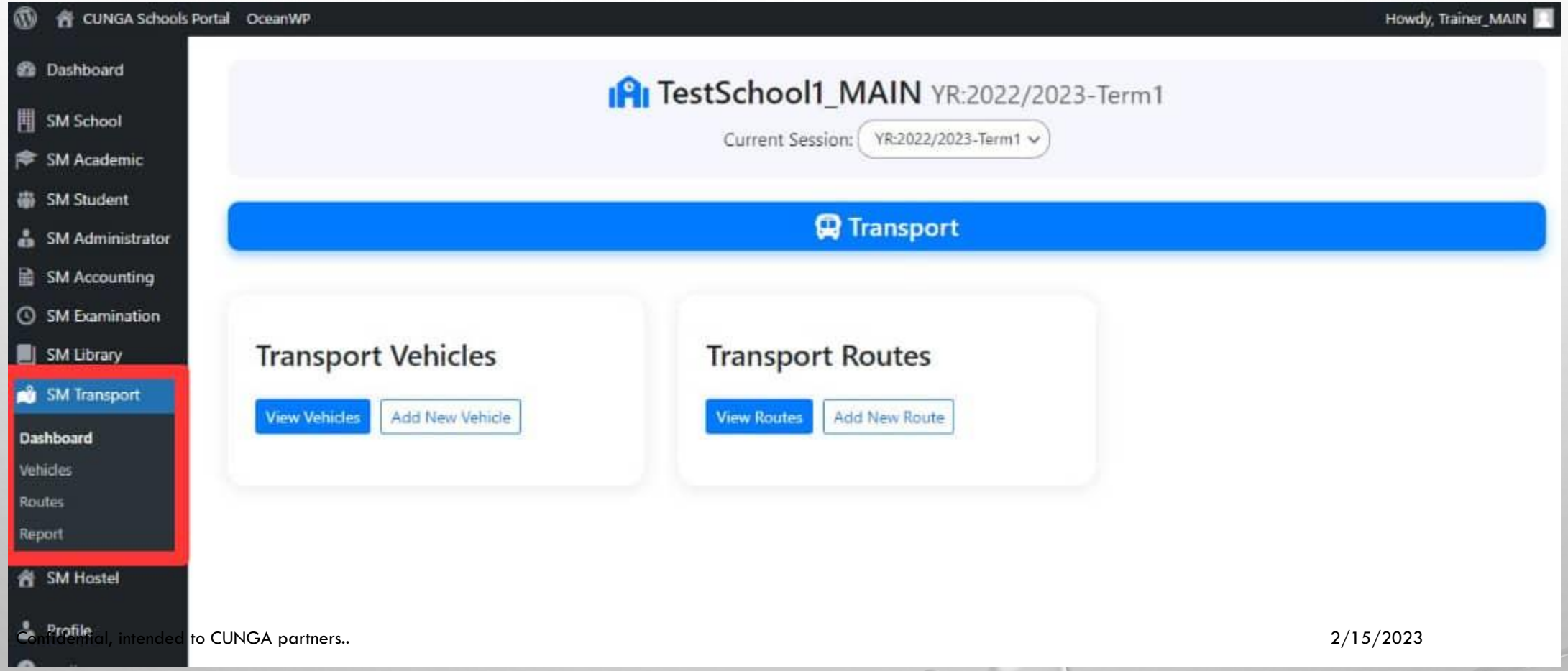
IGICE CYA 7: **ISOMERO**

Amakuru ajyanye n'ibitabo byose ikigo gifite mu bubiko, amakuru y'uko byagiye bitangwa ku banyeshuri bihe bitandukanye, amakarita agenewe abanyeshuri n'ikoreshwa ryayo mu gihe bagannye isomero.



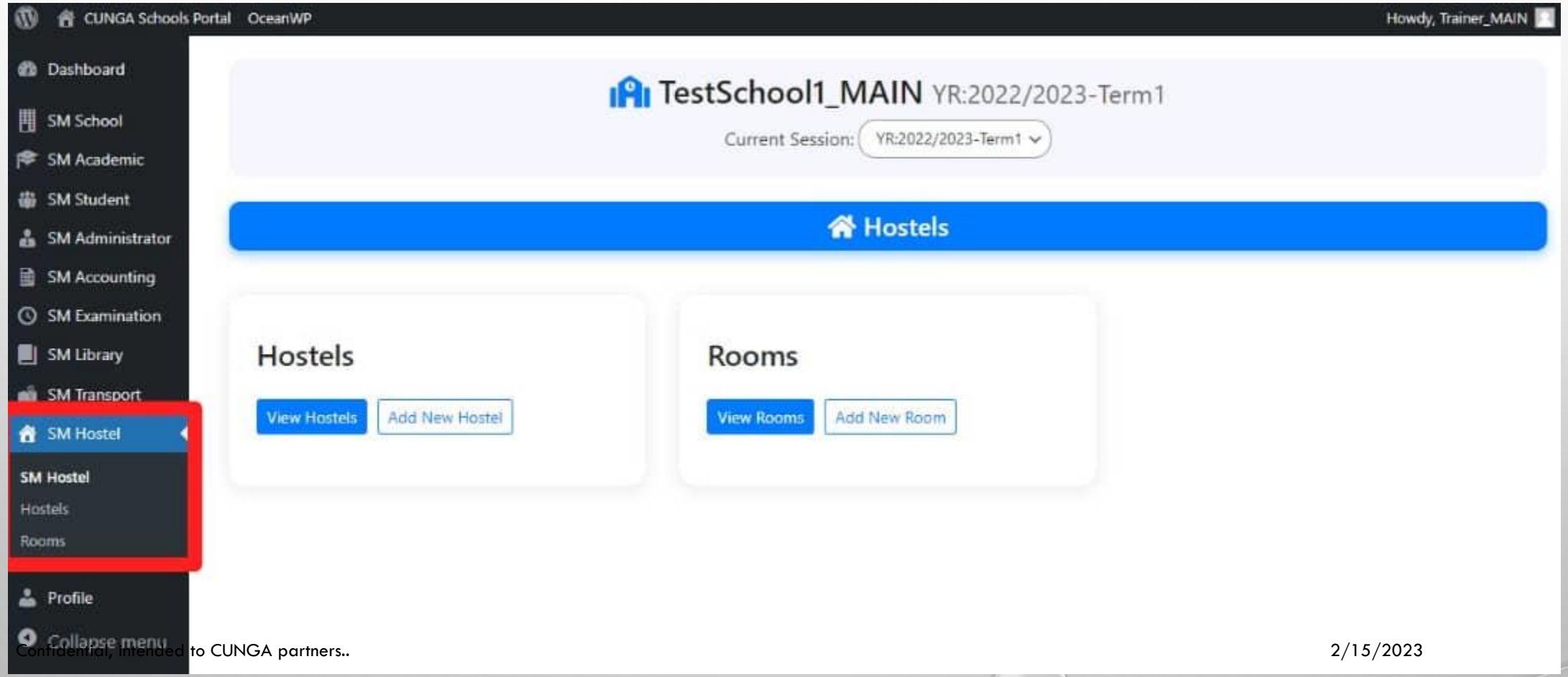
IGICE CYA 8: **IMIDOKA Z'IKIGO ZITWARA ABANYESHURI**

Iki gice gikubiyemo amakuru yose arebana n'imodoka zagenewe gutwara abanyeshuri, abakozi bazishinzwe, gahunda irambuye n'ingengabihe z'ingendo, ndetse n'amakuru ku mihanda (lignes/routes) zigomba kucamo.



IGICE CYA 9: **AMACUMBI Y'IKIGO**

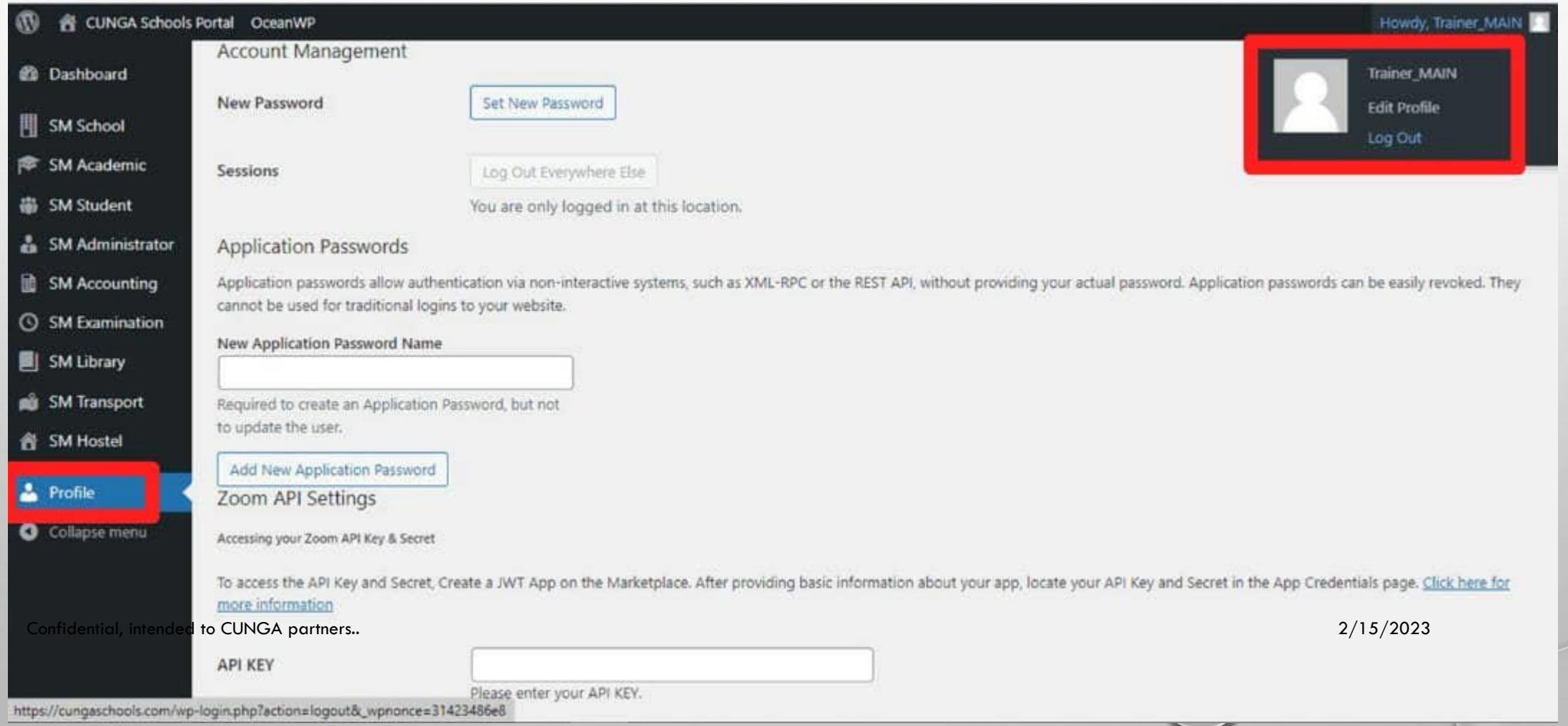
Ku bigo bicumbikira bamwe mu banyeshuri babyo, bibasha gushyira amakuru yose ajyanye n'amacumbi n'ikoreshwa ryayo.



IGICE CYA 10: **KONTE Y'UMUKOZI**

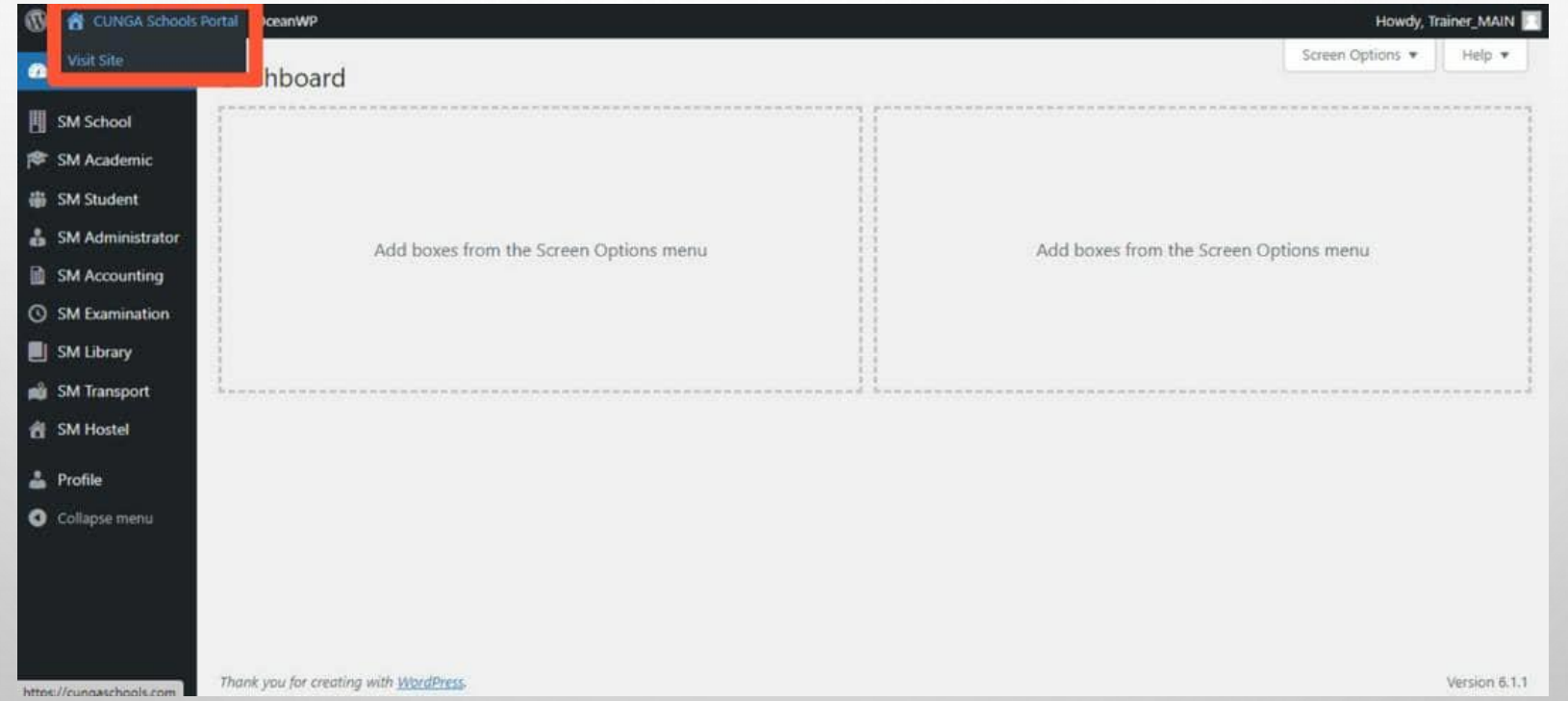
Umukozi ashobora guhindura amabara n'imitere ya konti ye, ashobora guhindura se **ijambo/umubarebanga** akoresha yinjiramo, yahuza konti ye n'uburyo by'irakure **(Zoom)** no guhindura amakuru anyuranye ya konti ye.

##**Iburyo (hejuru)** niho akanda igihe asoje akazi kugirango asohoke **(Log Out)** muri porogaramu mu buryo bunoze.

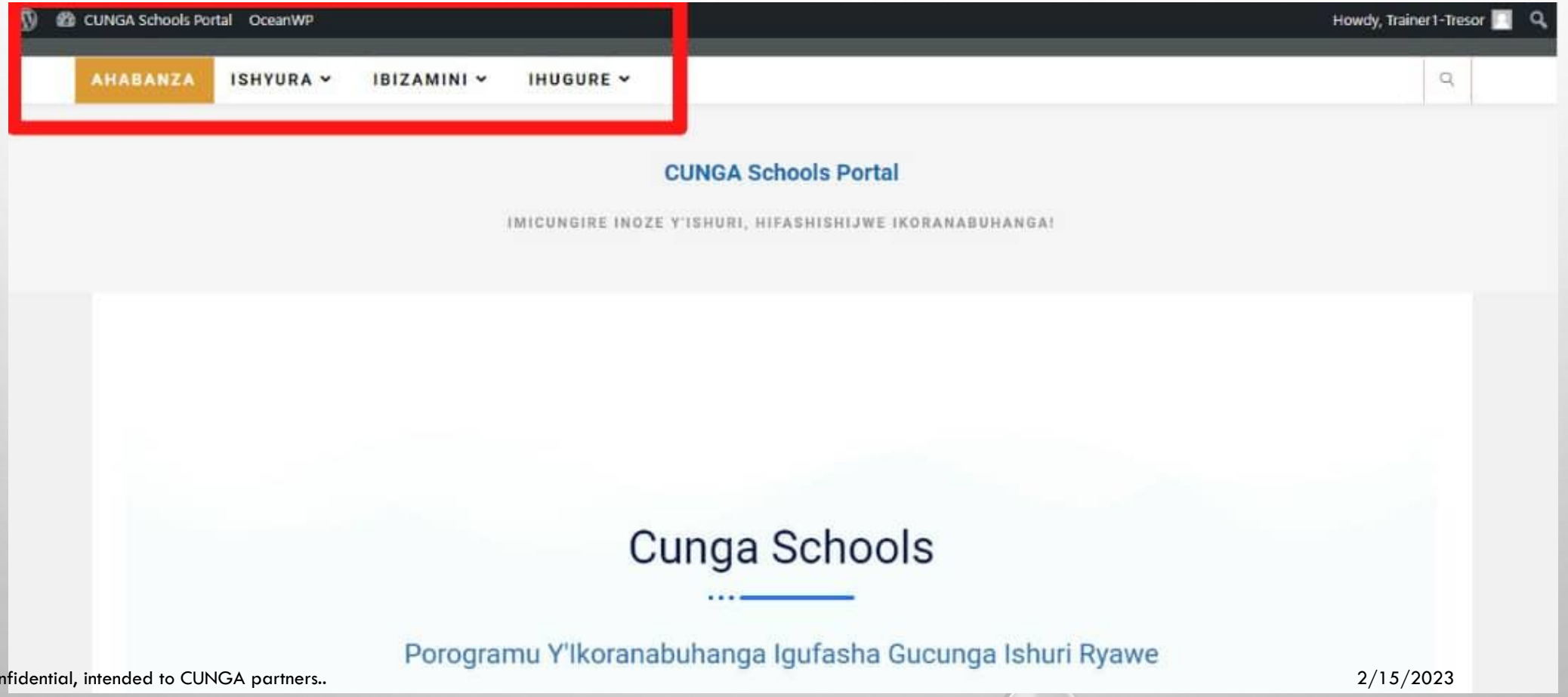


ICYITONDERWA!

Ibi bice uko ari icumi bisobanuwe mu kanya (hejuru habanziriza iyi page), iyo ukanze kuri “Visit site” uhita wimukira mu gice kindi twakwita irembo rya site, nk’uko tugiye kubibona mu bice bikurikira iyi page.

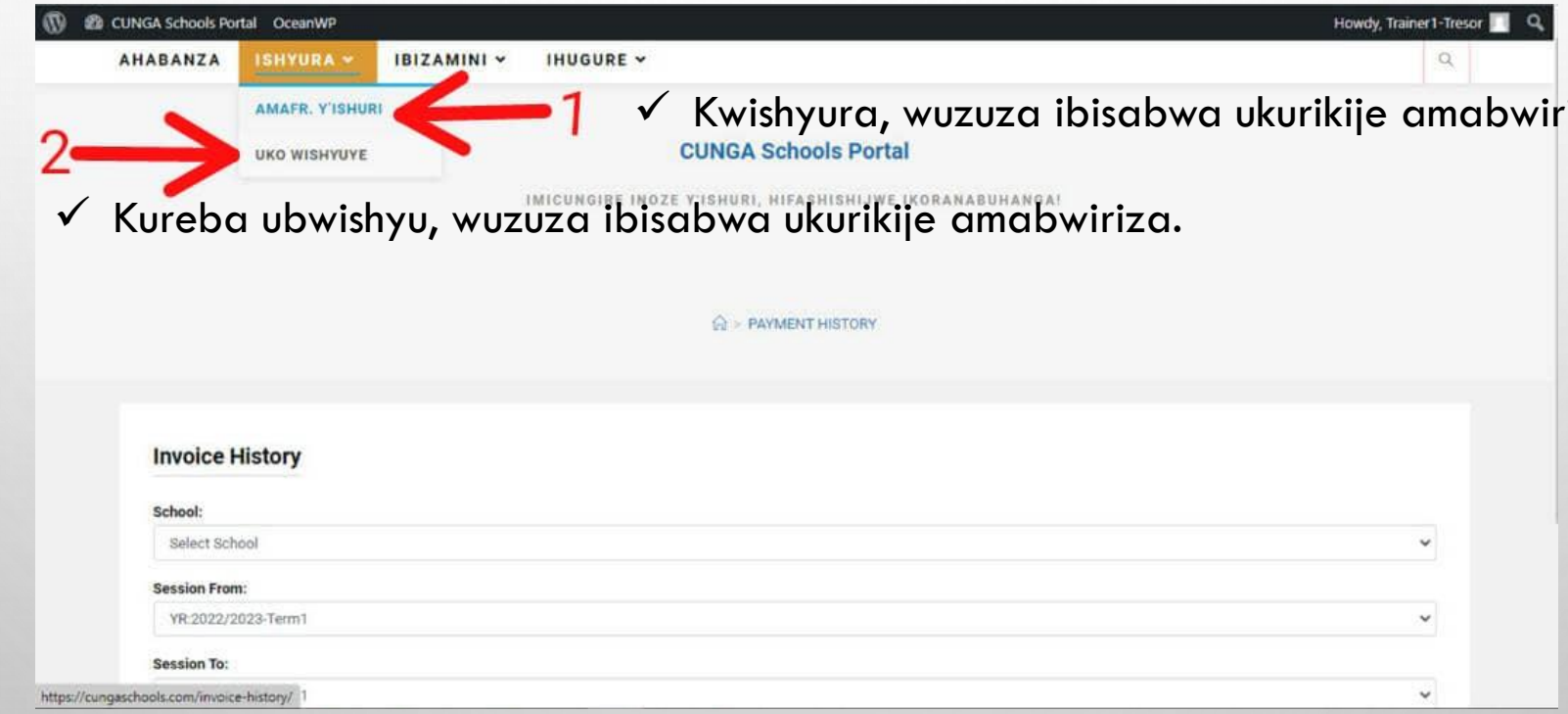


IBICE BINE (4) BIGIZE SITE, BIGARAGARIRA ABAKOZI B'IKIGO NYUMA YO KWIMUKA_ "FRONT-END BROWSER INTERFACE"



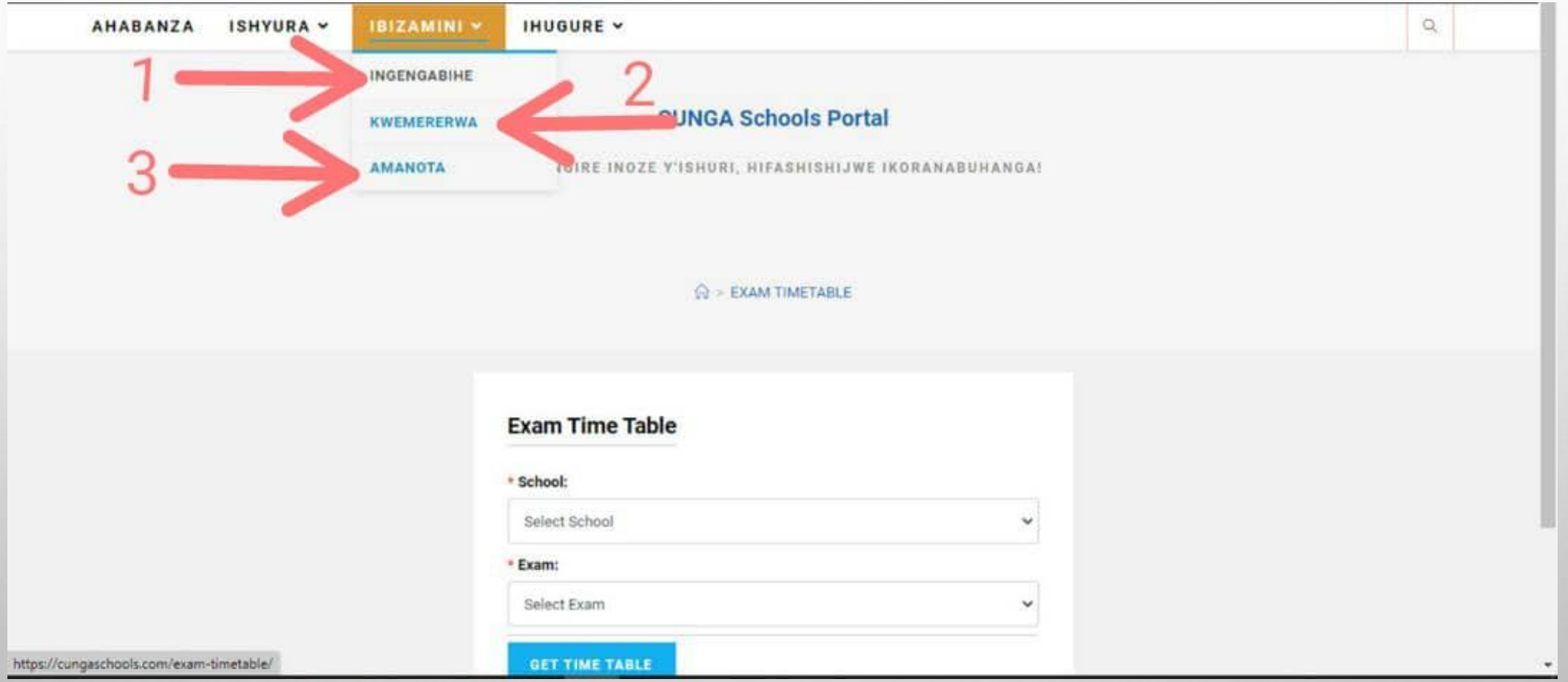
IGICE CYA 2: **IREMBO RYO KWISHYURIRAHO (Igice cya mbere ni igice rusange: AHABANZA)**

Aha, niryo rembo rikoreshwa n'umuntu ushaka kwishyura amafranga y'ishuri ndetse akaba yabasha no kureba amakuru yose ajyanye n'uburyo yagiye yishyurira umunyeshuri mu bihe bitandukanye byahise (historique cyangwa statement).



IGICE CYA 3: **ISUZUMABUMENYI**

Iki nigice gikubiyemo ingengabihe y'isuzumabumenyi, ikarita iranga uwishyuye wemerewe gukora isuzumabumenyi hamwe n'ahashyirwa amanota y'umunyeshuri, yavuye mu isuzumabumenyi, aho umubyeyi cyangwa umunyeshuri abasha kuyareba.



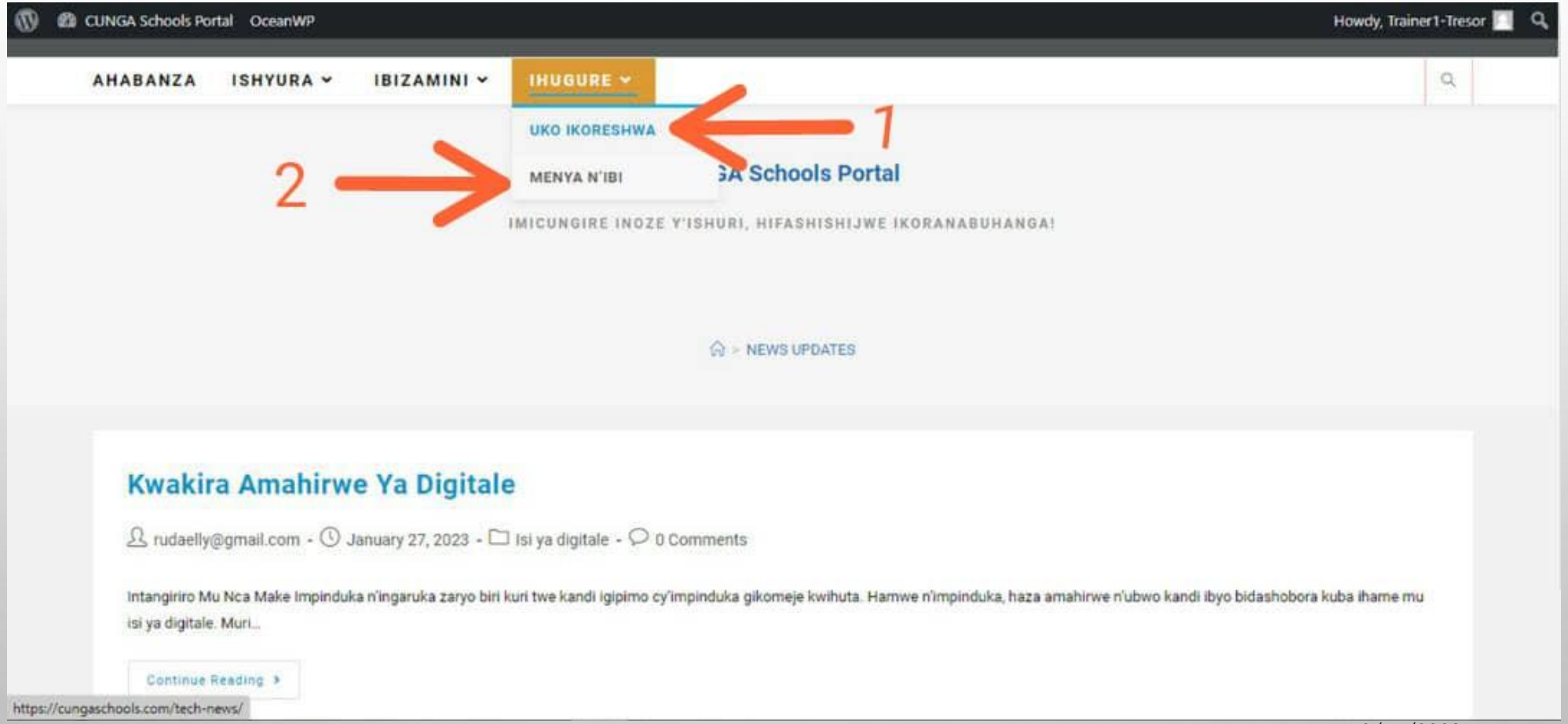
1-Ahareberwa ingengabihe y'isuzumabumenyi

2-Ahaboneka ikarita y'uwishyuye wemerewe gukora isuzumabumenyi

3- Ahaboneka amanita y'umunyeshuri wakoze isuzumabumenyi.

IGICE CYA 4: **IHUGURE**

Iki gice ugisangamo inyandiko zisobanura mu nca make**, uko iyi porogaramu ikoreshwa** (User Guide) ndetse **n'amakuru ku bumenyi butandukanye** (Blog) ategurwa n'itsinda rya CUNGA Schools Portal.

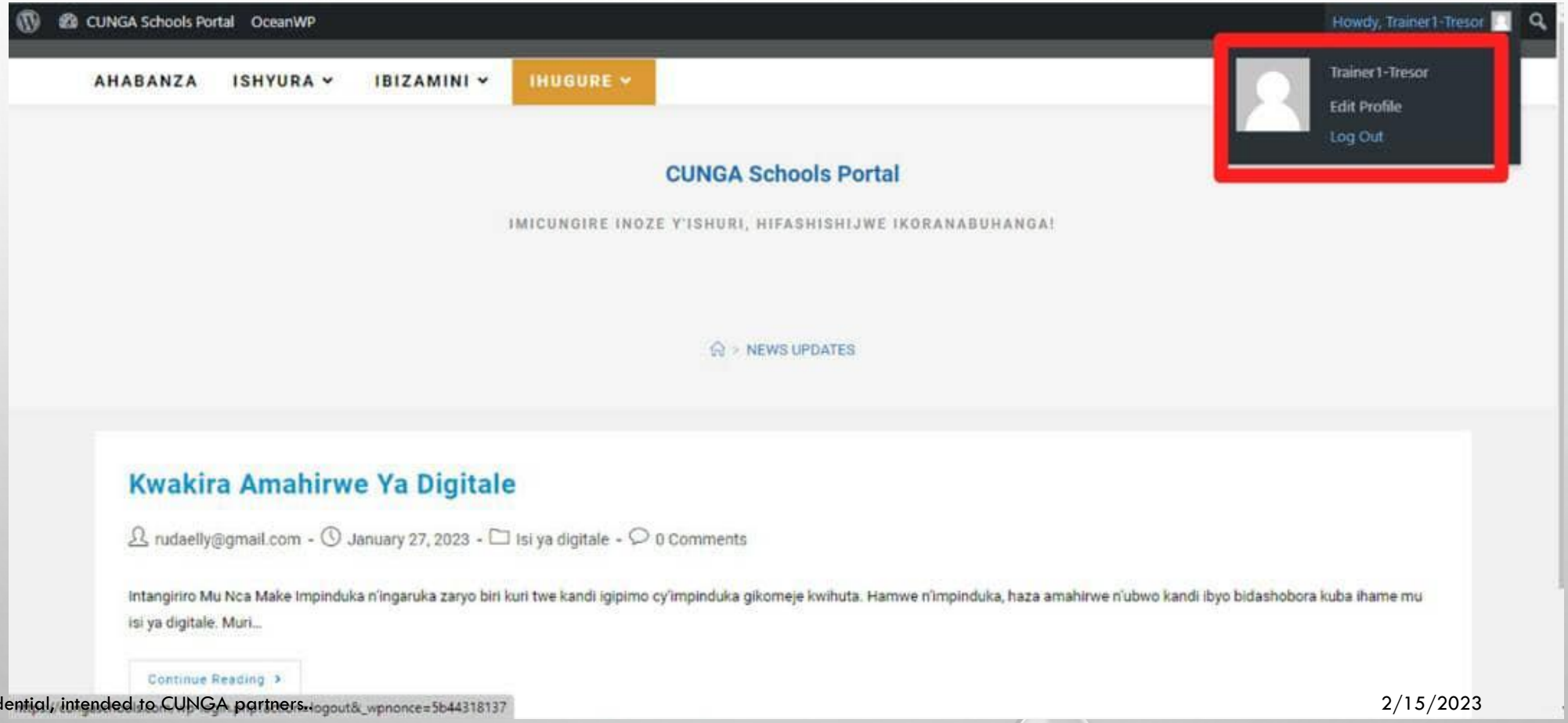


1- Aho usanga imfashanyigisho y'uburyo iyi porogaramu ikoreshwa (User Guide)

2-Aha uhasanga amakuru ku bumenyi butandukanye (Blog)

GUSOHOKA MURI KONTE Y'UMUKOZI

##**Iburyo (hejuru)** niho ukanda igihe usoje akazi kugirango usohoke **(Log Out)** muri porogaramu mu buryo bunoze.



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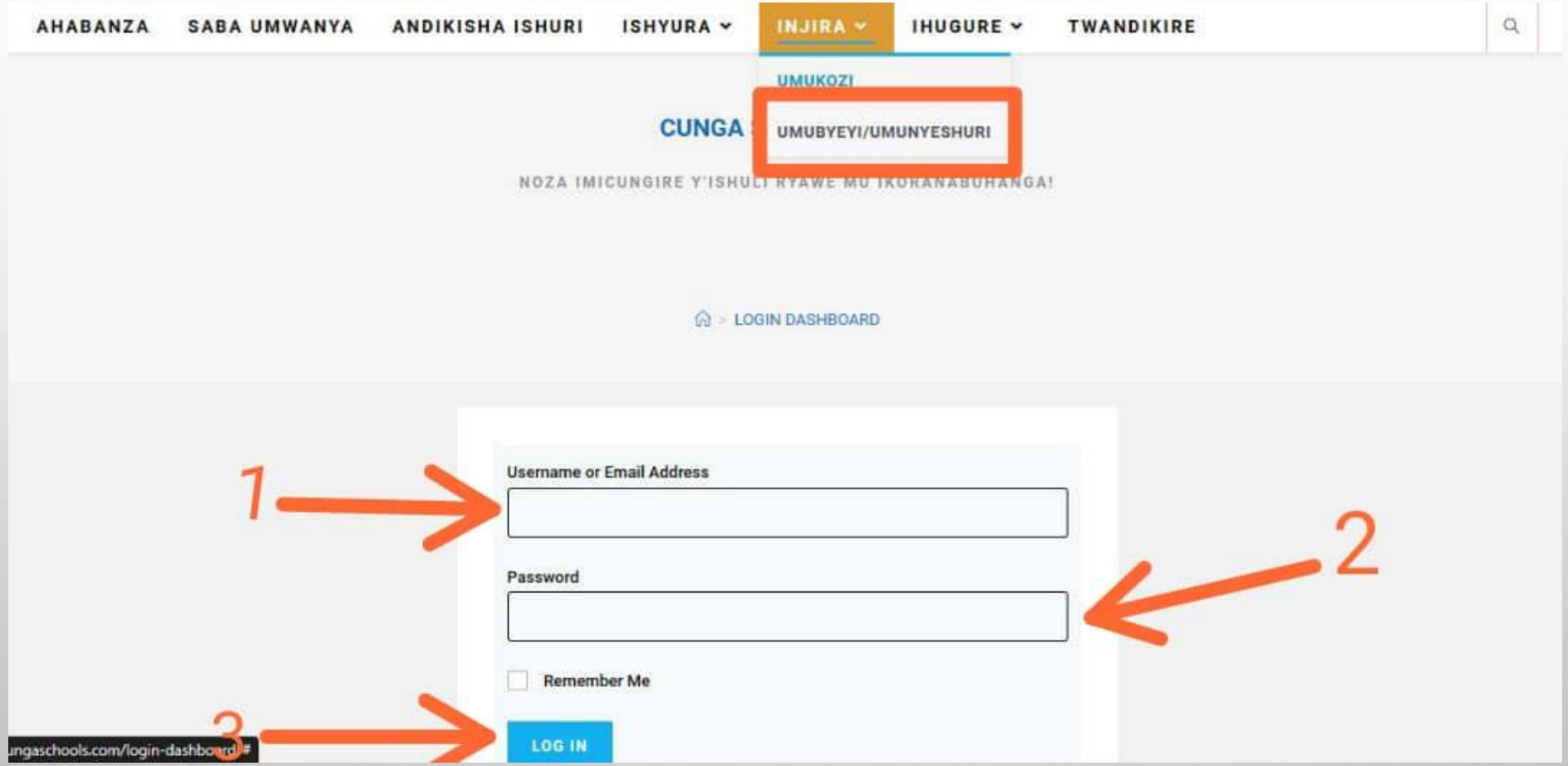


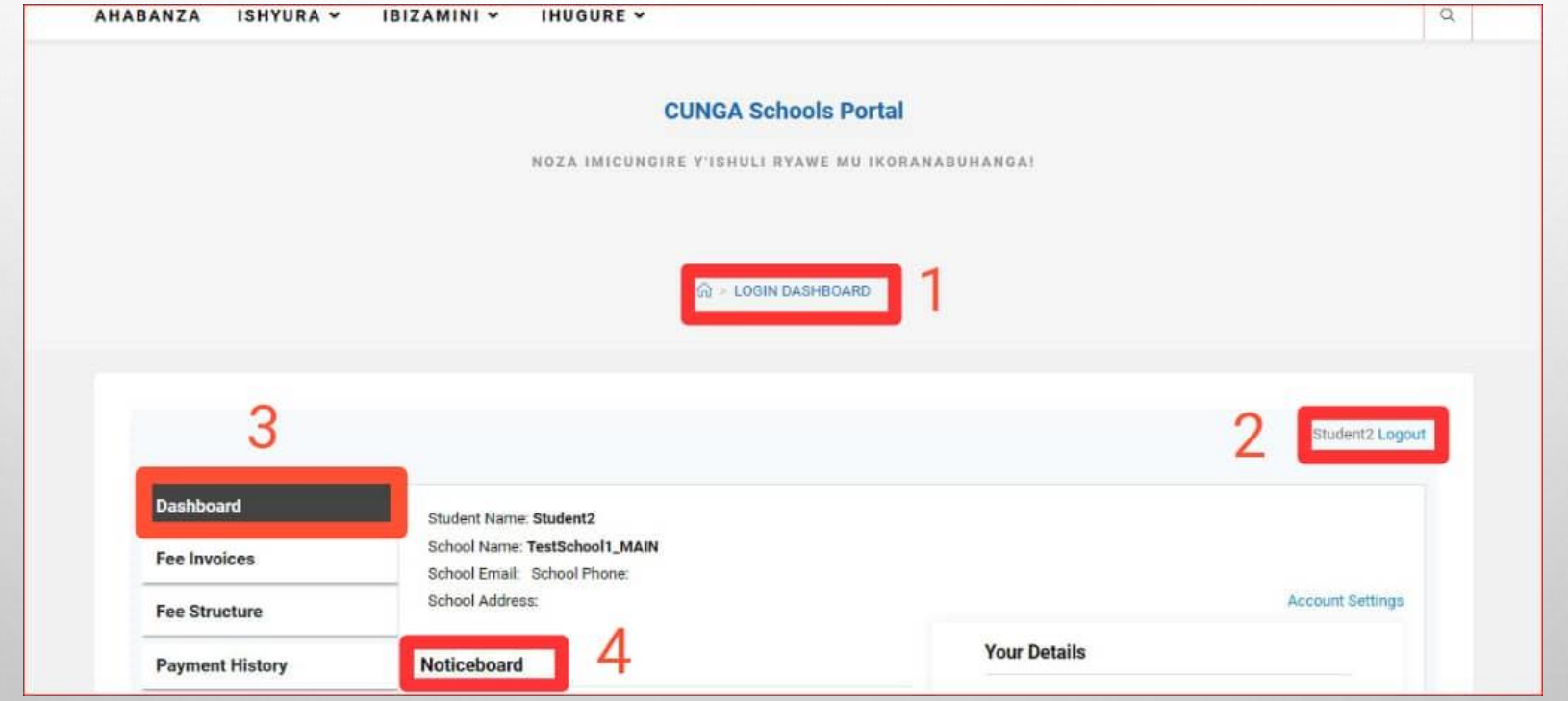
1-Andikamo izina cyangwa email ukoresha winjira muri porogaramu

2-Shyiramo ijambo/umubare-banga

3- Kanda kuri Login, winjire.

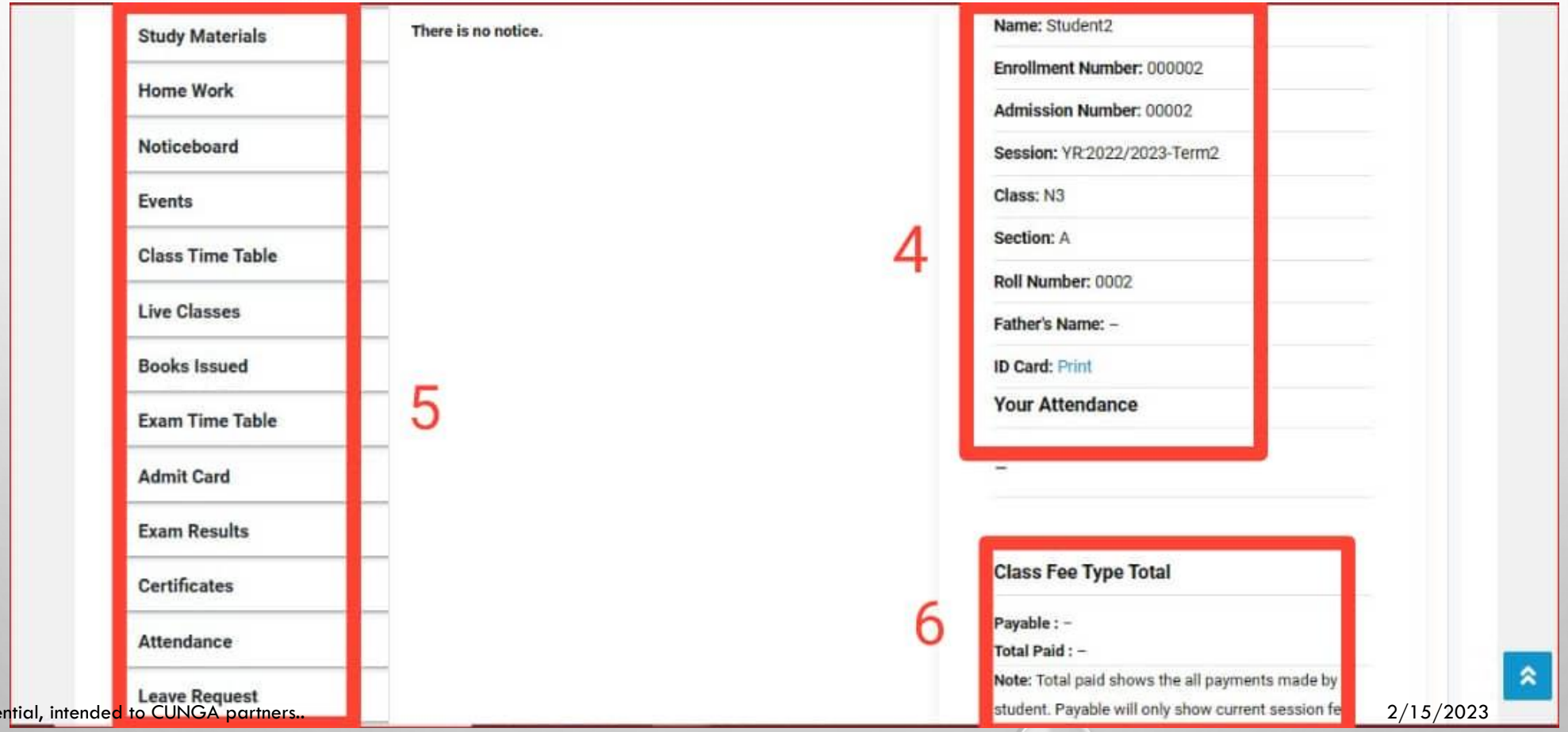
IBICE BIGIZE POROGARAMU YA ‘CUNGA School’, BIGARAGARIRA UMUBYEYI/UMUNYESHURI IYO AMAZE KWINJIRA MURI CUNGA Schools_“FRONT-END INTERFACE”

Iri rembo rigizwe n’ibice bine (4) nk’uko bigiye gusobanurwa mu bice bikurikira.



AMAKURU AGENEWE UMUNYESHURI N'UMUBYEYI!

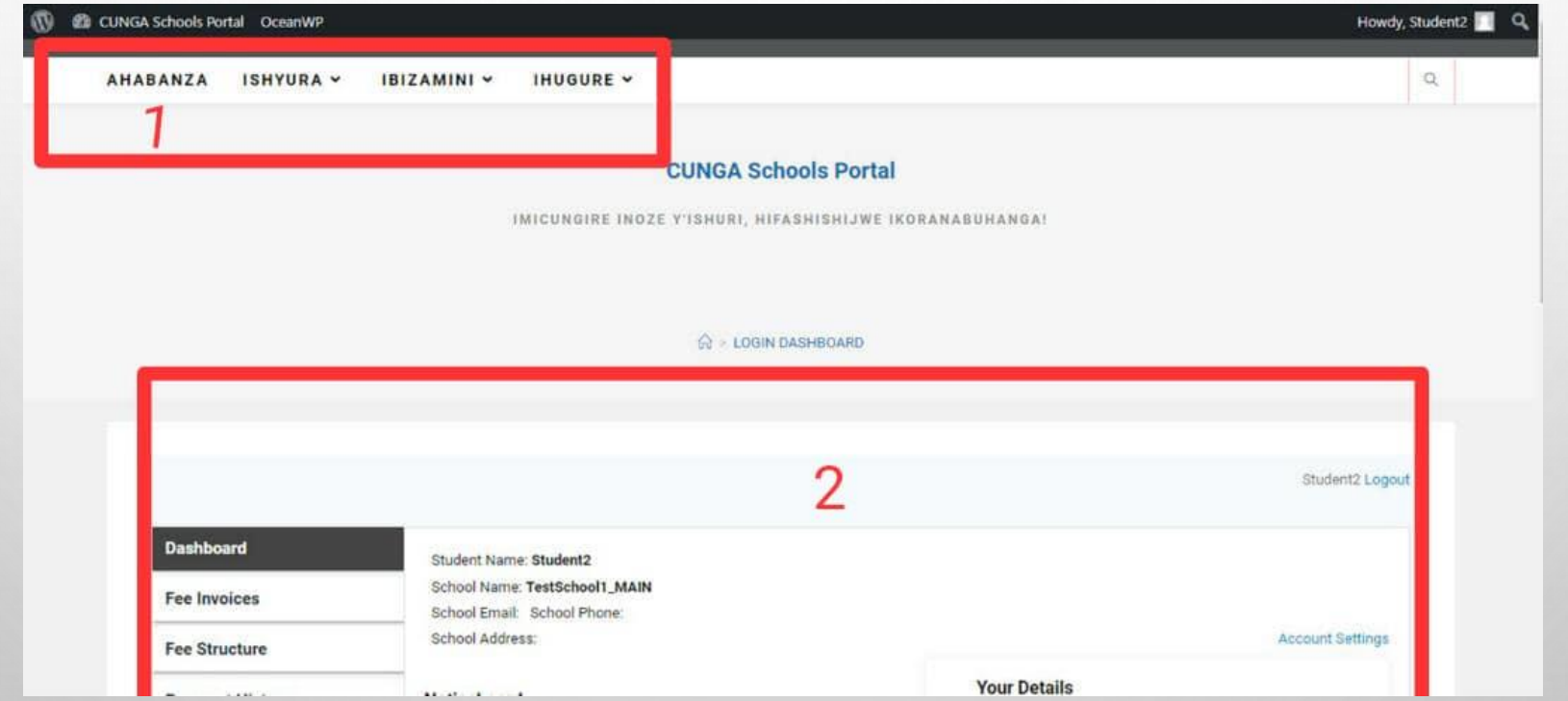
Aha, nigice cyagenewe gushyiramo amakuru yose areba umunyeshuri nk'umwirondoro we (muri 4), amakuru y'amasomo, ubwitabire, ibikoresho nkenerwa n'imfashanyigisho, amasuzumabumenyi, amnota n,imyamyabubenyi yakoreye (muri 5), ndetse n'ajyanye n'imyishyurire y'amafranga y'ishuri (muri 6)



ICYITONDERWA!

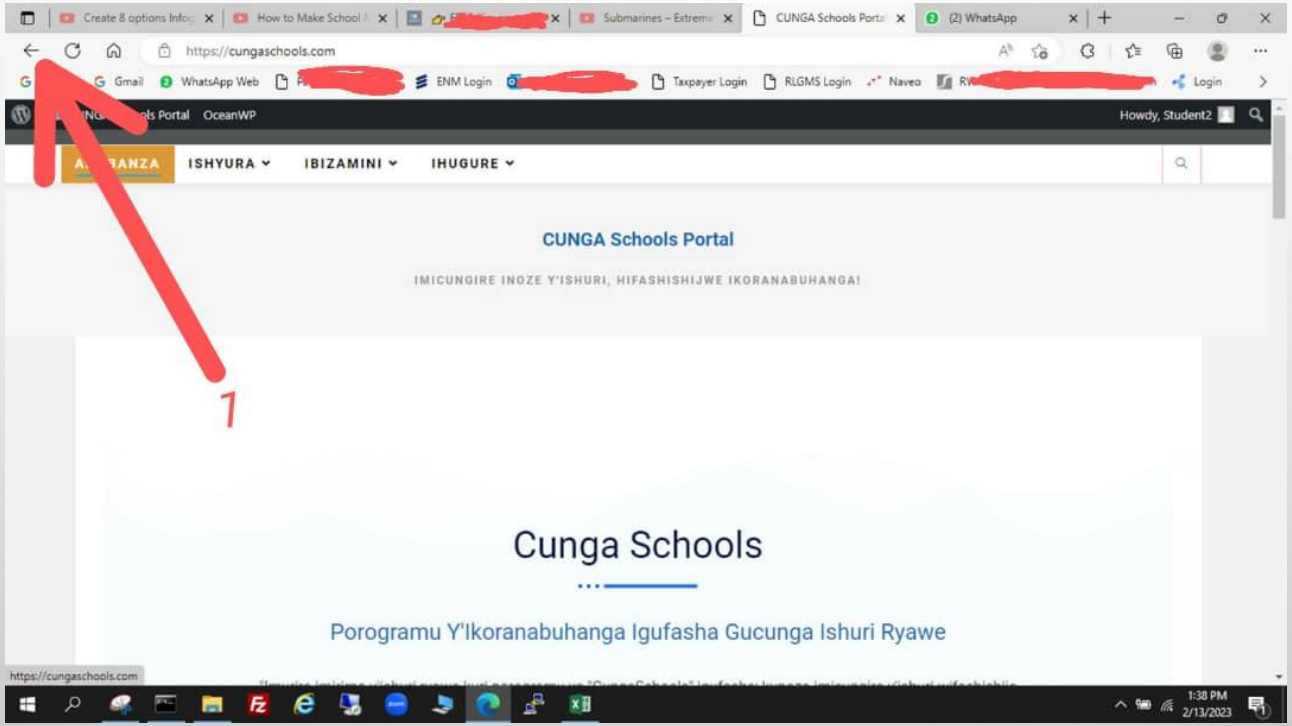
Ugize aho ushaka gukanda kuri kimwe muribi bice byo ku mutwe, urugero ugakanda kuri **1 (AHABANZA)**, uhita wimukira ku yindi page itandukanye n'igice cya **2 (DASHBOARD)** kiriho amakuru yose agenewe umunyeshuri c'umubyeyi.

##Kugirango ubashe kugaruka kuri aya makuru, **itegereze neza kuri page ikurikiraho aho ugomba gukanda.**



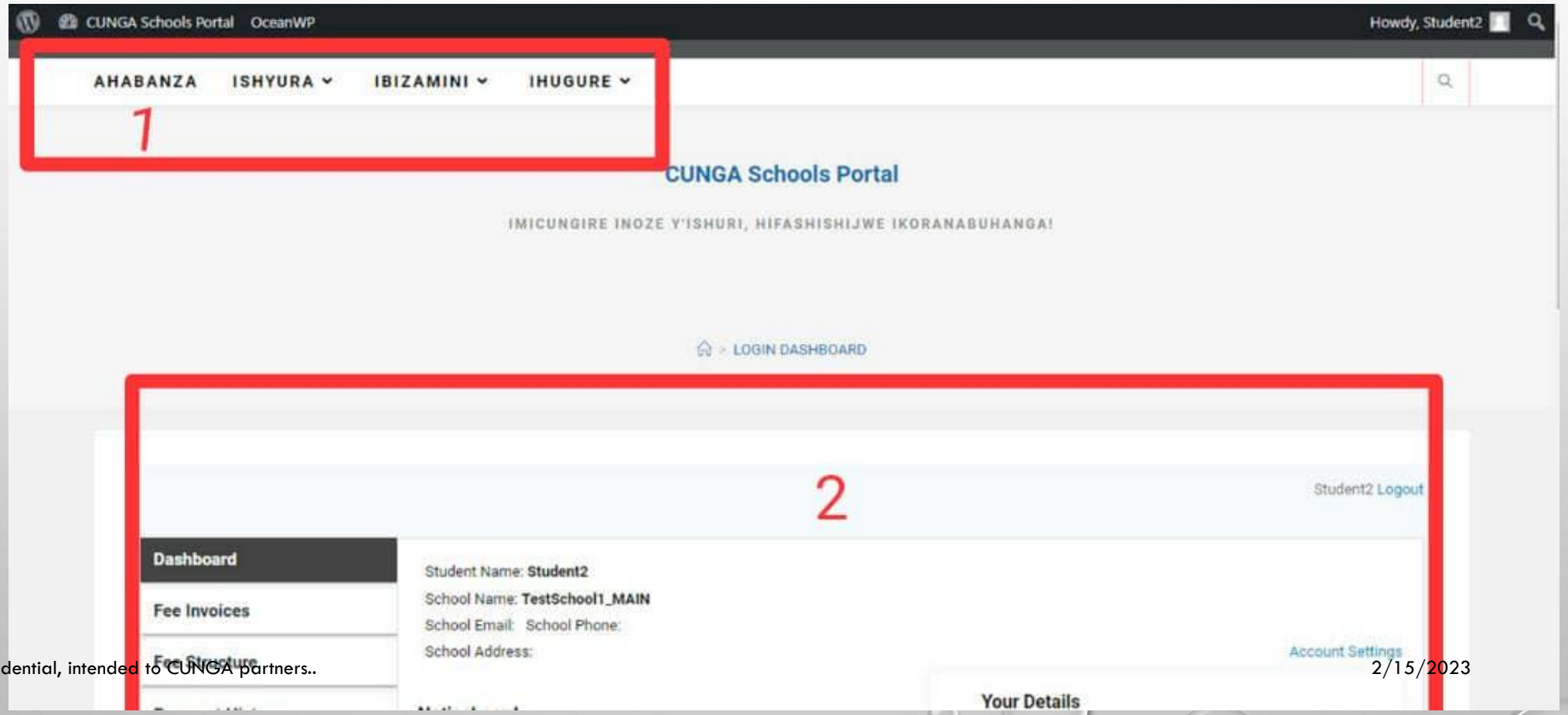
ICYITONDERWA!.....Birakomeza…….

Kugirango ubashe gusubira kuri page ibanziriza iyi y''igice cya (**DASHBOARD**) kiriho amakuru yose agenewe umunyeshuri c'umubyeyi, **itegereze neza kuriyi page aho ikimenyetso numero-1 kikwereka, hari akamenyetso ←**, kerekana gusubira inyuma.



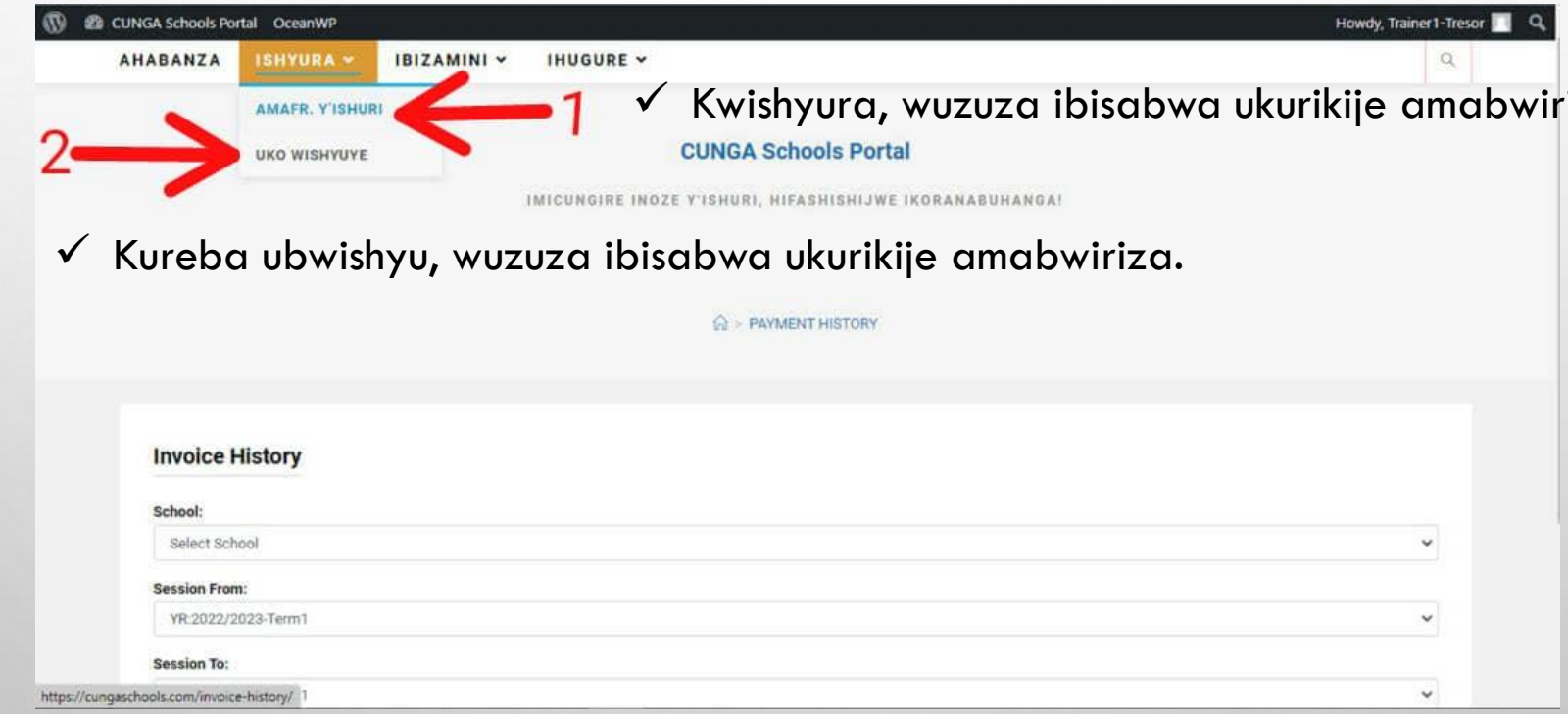
KWIMUKIRA KU IREMBO RYA SITE

Ukanze kuri kimwe muribi bice byo ku mutwe, urugero ugakanda kuri **1** (**AHABANZA**), uhita wimukira ku yandi ma page ukava ku gice cya **2** (**DASHBOARD**), noneho ukabasha kujya aho ushobora kwishyurira, kureba ibijyanye n'amanita, kwihugura, cyangwa andi makuru agenewe umubyeyi n'umunyeshuri.



IREMBO RYO KWISHYURIRAHO

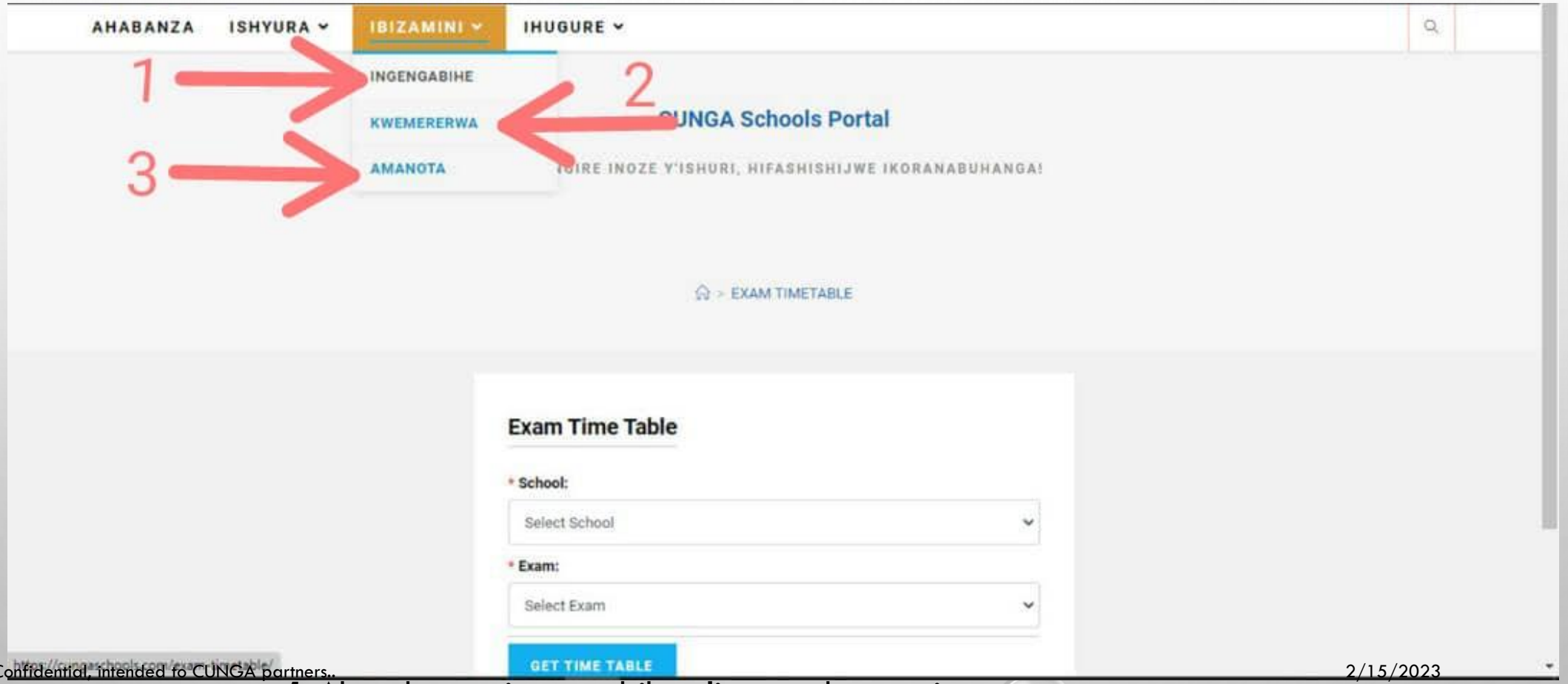
Aha, niryo rembo rikoreshwa n'umuntu ushaka kwishyura amafranga y'ishuri. ndetse akaba yabasha. no kureba amakuru yose ajyanye n'uburyo yagiye yishyurira umunyeshuri mu bihe bitandukanye byahise (historique cyangwa statement).



- ✓ Kwishyura, wuzuza ibisabwa ukurikije amabwiriza.
- ✓ Kureba ubwishyu, wuzuza ibisabwa ukurikije amabwiriza.

ISUZUMABUMENYI

Iki nigice gikubiyemo ingengabihe y'isuzumabumenyi, ikarita iranga uwishyuye wemerewe gukora isuzumabumenyi hamwe n'ahashyirwa amanota y'umunyeshuri, yavuye mu isuzumabumenyi, aho umubyeyi cyangwa umunyeshuri abasha kuyareba.



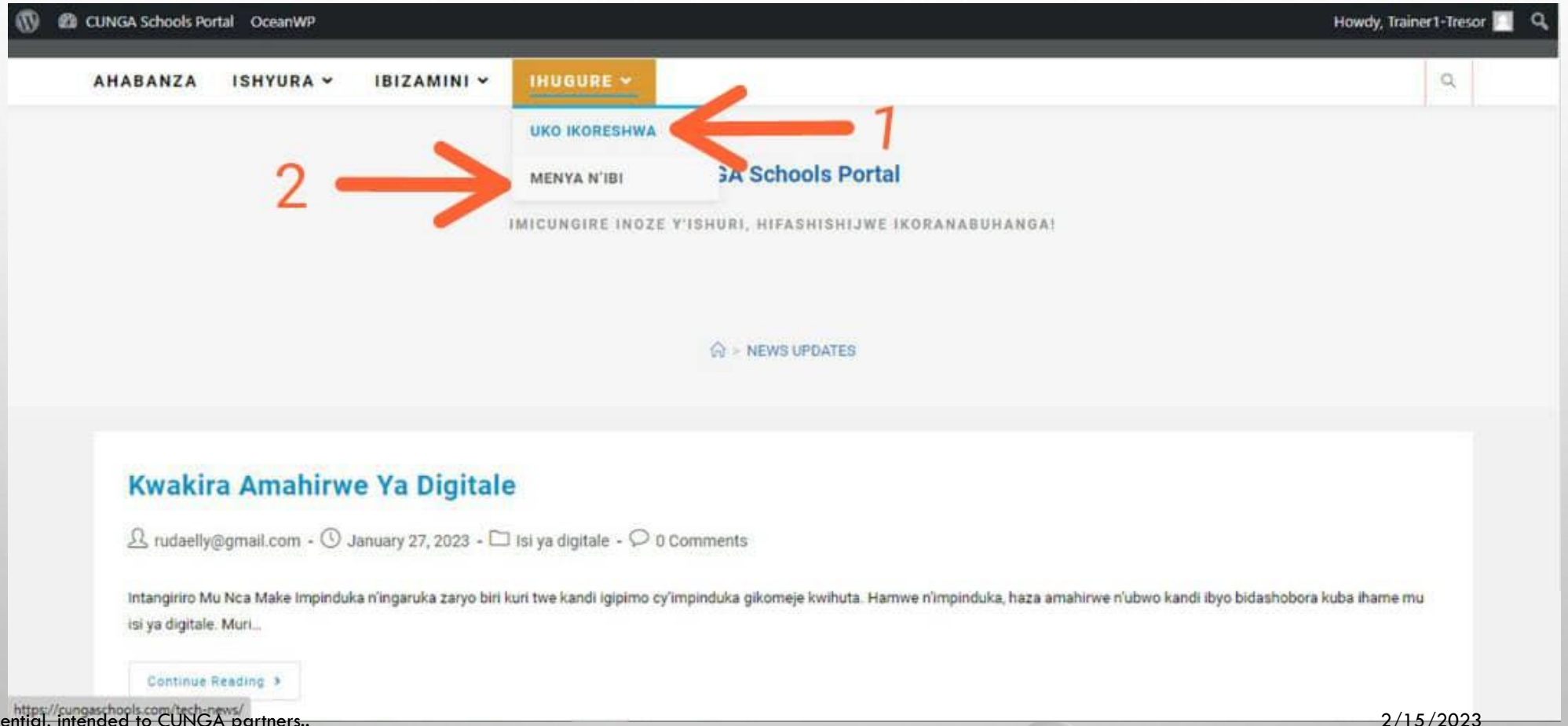
1-Ahareberwa ingengabihe y'isuzumabumenyi

2-Ahaboneka ikarita y'uwishyuye wemerewe gukora isuzumabumenyi

3- Ahaboneka amanita y'umunyeshuri wakoze isuzumabumenyi.

IHUGURE

Iki gice ugisangamo inyandiko zisobanura mu nca make, **uko iyi porogaramu ikoreshwa** (User Guide) ndetse **n'amakuru ku bumenyi butandukanye** (Blog) ategurwa n'itsinda rya CUNGA Schools Portal.

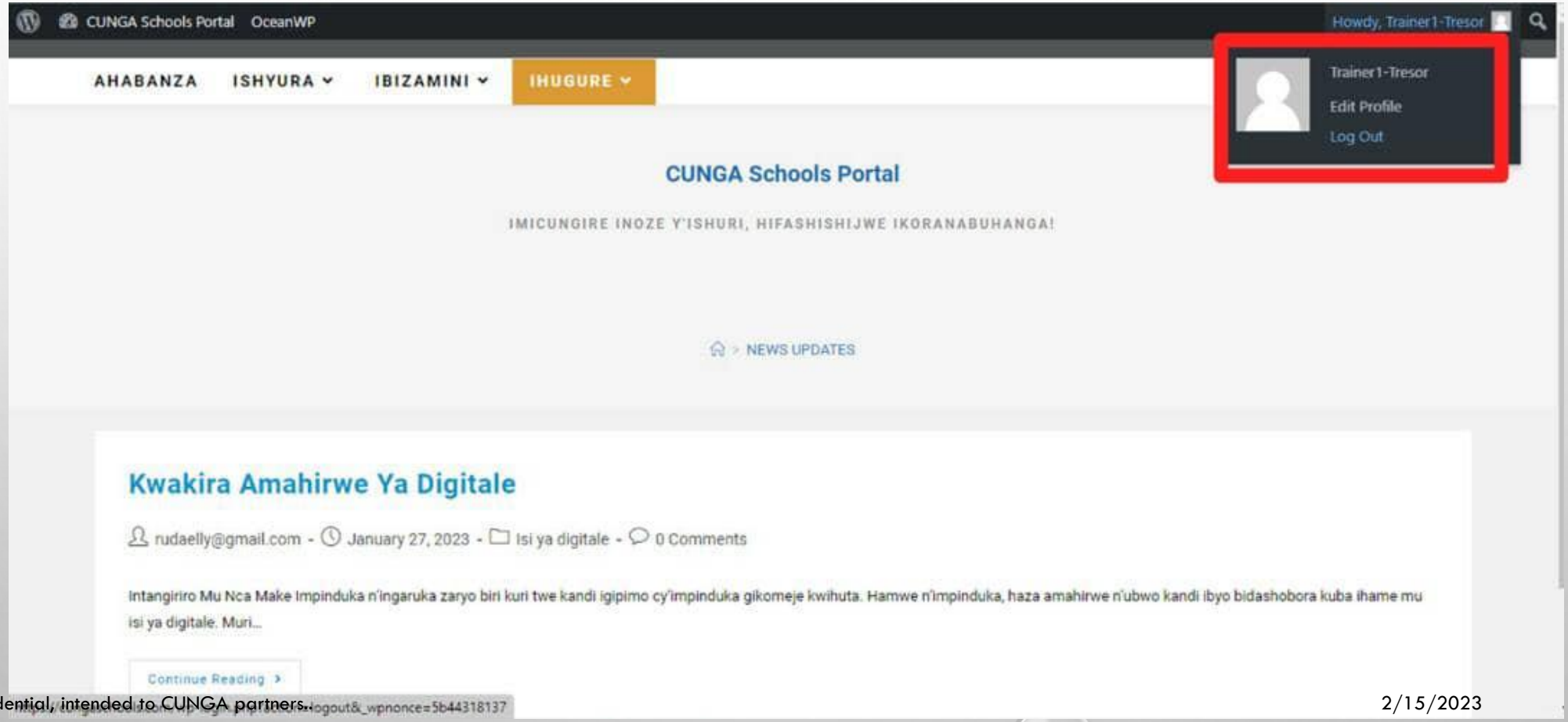


1- Aho usanga imfashanyigisho y'uburyo iyi porogaramu ikoreshwa (User Guide)

2-Aha uhasanga amakuru ku bumenyi butandukanye (Blog)

KONTE Y'UMUKOZI

##**Iburyo (hejuru)** niho akanda igihe asoje akazi kugirango asohoke **(Log Out)** muri porogaramu mu buryo bunoze.



MURAKOZE, KWIHUGURA!

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